

# TOWN OF ALLENSTOWN

## ANNUAL TOWN AND SCHOOL REPORTS 2018



ALLENSTOWN  
NEW HAMPSHIRE  
MERRIMACK, SS.



**Annual Reports**

To include the Reports of the Treasurer, Trustees, Officers and Boards  
and Committees of the Town of Allenstown, New Hampshire for the  
fiscal year ending:

December 31, 2018

**Cover Photo:**

***Fire Explorers Post #50***

*The Fire Service Exploring program is open to young men and women, ages 14 - 20, that want to learn about the Fire Service through "hands on" and classroom instruction. Under the guidance of the members of the Fire Department, Explorers will learn all aspects of the Fire Department, from training and day-to-day operations to fire tactics and emergency medical care. After completing a training program, Explorers are able to ride along on the fire apparatus. If you are interested in the Exploring program, please contact us or stop by the Fire Station.*



<http://nhscouting.doubleknot.com/home-page/55298>

## 2018 Town Report Dedication

### Chief Paul Paquette



On January 1<sup>st</sup> of 2019, Chief Paul Paquette retired from his position as the Chief of Police for the Town of Allenstown after over 20 years in law enforcement. He arrived in Allenstown in 2006 to serve as the Lieutenant and with hard work helped craft the police department we have today. He started his law enforcement career with the Department of Corrections before moving on to the Barnstead Police Department as a full time officer in 1997. After working for Barnstead he moved down to the Litchfield Police Department where he became a Master Police Officer and firearms instructor.

During his time here in Allenstown he was an operator on the Central NH Special Operations Unit and later served as their treasurer. He was able to bring in a new records management system to the Allenstown PD so our officers can more easily share data and information across town lines - providing them with a safer working

environment. He was also able to obtain a grant for the mobile units in the cruisers so the officers can see where all the other officers are in the county, and they have access to the entire State of NH database while out in the field.

Chief Paquette's humor and caring personality will be sincerely missed. He was a chief that truly cared about his officers and his shoes will be difficult to fill.



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# ◆◆◆TOWN OFFICERS◆◆◆

## BOARD OF SELECTMEN

Ryan Carter - Chairman	Riverside Drive	731-9867	term expires 2020
David Eaton	River Road	485-3375	term expires 2019
Sandra McKenney	Main Street	485-7187	term expires 2021

## TOWN ADMINISTRATOR

Derik Goodine – [dgoodine@allenstownnh.gov](mailto:dgoodine@allenstownnh.gov)  
[www.allenstownnh.gov](http://www.allenstownnh.gov)

Administrative Asst./Welfare Admin.	Patricia Caruso	<a href="mailto:pcaruso@allenstownnh.gov">pcaruso@allenstownnh.gov</a>
Assessor	Avitar Consulting	
Building Inspector	SJP Inspections	
Finance Director	Debbie Bender	<a href="mailto:financedir@allenstownnh.gov">financedir@allenstownnh.gov</a>
Fire Chief	Paul St. Germain	<a href="mailto:pstgermain@allenstownnh.gov">pstgermain@allenstownnh.gov</a>
Emergency Management Director	Mike Stark	<a href="mailto:mstark@allenstownnh.gov">mstark@allenstownnh.gov</a>
Health Officer / Deputy EMD	Ron Eisenhart	
Deputy Health Officer	Denise Deblois	
Librarian	Betsi Randlett	<a href="mailto:allenstownlib@comcast.net">allenstownlib@comcast.net</a>
Moderator	Dennis Fowler	
Police Chief	Mike Stark	<a href="mailto:mstark@allenstownnh.gov">mstark@allenstownnh.gov</a>
Road Agent	Ron Pelissier	<a href="mailto:rpelissier@allenstownnh.gov">rpelissier@allenstownnh.gov</a>
Tax Collector/Town Clerk	Kathleen Pelissier	<a href="mailto:kpelissier@allenstownnh.gov">kpelissier@allenstownnh.gov</a>
Deputy Tax Collector/Town Clerk	Norma Caporale	<a href="mailto:ncaporale@allenstownnh.gov">ncaporale@allenstownnh.gov</a>
Treasurer	Carol Andersen	<a href="mailto:candersen@allenstownnh.gov">candersen@allenstownnh.gov</a>

## SEWER COMMISSIONERS

Carl Caporale – term expires 2019  
Chap Pelissier – term expires 2020  
James Rodger – term expires 2021

## LIBRARY TRUSTEES

Joanne Dufort – term expires 2019  
Bobbie Laflamme – term expires 2020  
Jeffrey Venegas – term expires 2021

## SUPERVISORS OF THE CHECKLIST

Louise Letendre – term expires 2022  
Kristopher Fowler – term expires 2020  
Robert O. Girard Sr. – term expires 2024

## TRUSTEE OF TRUST FUNDS CEMETARY TRUSTEES

Roger LaFlamme – term expires 2020  
Michael O'Meara – term expires 2019  
Richard Caruso – term expires 2021



## 2018 BOARD AND COMMITTEE MEMBERS

### BUDGET COMMITTEE MEMBERS

Ryan Carter – Select Board Ex Officio  
Kris Raymond – School Board Representative

#### Term Expiration 2019

Keith Klawes  
Mark Wilder- resigned  
Chad Pelissier  
Fran Severance- resigned

#### Term Expiration 2020

Ronnie Cox  
Roger Laflamme  
David Coolidge  
Debra Carney

#### Term Expiration 2021

Carol Angowski  
Tiffany Ranfos  
Melaine Boisvert  
Jeffery Venegas

### ECONOMIC DEVELOPMENT COMMITTEE MEMBERS

Michael Frascinella - *Term Expires 2021*  
Jeffery Venegas - *Term Expires 2020*  
Chad Pelissier - *Term Expires 2019*  
Ryan Carter - *Select Board Ex Officio*  
Sandy McKenney - *Select Board Alternate*  
Thomas Kaempfer - *Term Expires 2019 - Resigned*

### OLD ALLENSTOWN MEETING HOUSE

James Garvin - *Term Expires 2020*  
Armand Verville - *Term Expires 2020*  
Roland Martel - *Term Expires 2019*  
Claudette Verville - *Term Expires 2019*  
Dave Eaton - *Select Board Ex Officio*

### PLANNING BOARD

Diane Adinolfo - *Term Expires 2021*  
Mike Frascinella – *Term Expires 2020*  
Michael O'Meara, Chair – *Term Expires 2019*  
Chad Pelissier, Vice Chair - *Term Expires 2019*  
Sandy McKenney - *Select Board Ex Officio*

### TRI-TOWN EMS BOARD

Carl Caporale – *Term Expires 2021*  
Dennis Fowler – *Term Expires 2019*

### WELFARE FAIR HEARINGS BOARD

Michael O'Meara, Chair – *Term Expires 2019*

### ZONING BOARD OF ADJUSTMENT

Jeff Gryval – *Term Expires 2021*  
Roger Laflamme – *Term Expires 2020*  
Chad Pelissier – *Term Expires 2020*  
Dawna Baxter - *Term Expires 2019*  
Keith Klawes- *Term Expires 2019*  
Eric Feustel - *Term Expires 2021- Resigned*



# VOLUNTEER TO SERVE ON A TOWN OF ALLENSTOWN BOARD OR COMMITTEE

*The governance of a community affects all of us – from the rules and regulations to the taxes we pay. Cooperation between local government and the public requires volunteers from all ages and backgrounds. Please consider attending a meeting to watch, listen, and learn. And then join up!*

Allenstown volunteer boards and committees include:

**Planning Board, Zoning Board,  
Welfare Fair Hearings Board,  
Economic Development Committee, Parks and Recreation Committee,  
Tri-Town EMS Board of Directors,  
Old Allenstown Meeting House Committee,  
Conservation Commission,  
Old Home Day Committee**

## *Why Volunteer?*

*Giving back to your community is valuable for both yourself and your town. You will meet new and interesting people who can give you a new perspective and insights. Volunteering may even provide you with new skills (teamwork and leadership). Ultimately, you will learn the nuts and bolts of how our town works and how everyone can make a difference in continuing to make it a great place to live.*

### **CURRENT VOLUNTEERS NEEDED:**

Conservation Commission	3
EDC	1
Library Trustee Alternate	1
Parks & Rec	3
Planning	2 alternates
Welfare Fair Hearings	1
Zoning	2 alternates





## **CONSERVATION COMMISSION**

**Members: 3**

**Alternates: 1**

**Meetings: 6 times per year- days & eves**

**Appointment Term: 3 years**

The Conservation Commission oversees the proper utilization and protection of the natural resources and protection of watershed resources in our town. They monitor the conservation easements held by the Town, inspect and provide comments on wetlands applications to the State, and potentially oversee local trail systems. They meet on average every other month as needed at fluctuating times and dates.

## **ECONOMIC DEVELOPMENT COMMITTEE**

**Members: 3**

**Alternates: 1**

**Meetings: To be decided**

**Appointment Term: 3 years**

The EDC fulfills the role of creating and sustaining economic development efforts by the Town. They are responsible for promoting job creation and retention as well as developing projects, programs and ideas to increase the tax base.

## **OLD ALLENSTOWN MEETING HOUSE COMMITTEE**

**Members: 4**

**Alternates: 1**

**Meetings: 2 to 3 times per year- evenings**

**Appointment Term: 3 years**

The OAMH committee serves to preserve and protect the historical integrity of the Old Allenstown Meeting House located on Deerfield Rd. They work to secure grants and raise money to go towards the maintenance of the property and structures. They create the operating budget proposal for the house as well as organize all of the events hosted by the property. This committee meets as needed.



## **PARKS AND RECREATION COMMITTEE**

**Members: 3**

**Alternates: 1**

**Meetings: 1 time per month- evenings**

**Appointment Term: 3 years**

The Parks and Recreation Committee serves to enforce the rules pertaining to the parks of Allenstown. They grant use agreements and enforce charges that apply to the use of Allenstown's parks. They also organize the Night of Holiday Lights each December as well as other recreational activities, such as summer concerts, and activities for children.

## **PEMBROKE & ALLENSTOWN OLD HOME DAY COMMITTEE**

**Members: 25+**

**Meetings: As required**

**Appointment Term: 1 year**

Organizes Pembroke and Allenstown Old Home Day yearly parade and celebrations in their entirety. Old Home Day is traditionally celebrated on the last Saturday in August each year. Always looking for more helping hands!

## **PLANNING BOARD**

**Members: 5**

**Alternates: 2**

**Meetings: 2 times per month- evenings**

**Appointment Term: 3 years**

The Planning Board has a variety of functions and duties. These include developing and updating the town's master plan, as well as working on a town capital improvements program, adopting subdivision, site plan review, and earth excavation regulations, and proposing zoning amendments. They meet on the first and third Wednesday night of each month at 6:30pm to review applications and hold work sessions.



## **ZONING BOARD OF ADJUSTMENT**

**Members: 5**

**Alternates: 2**

**Meetings: 3-4 times per year- evenings**

**Appointment Term: 3 years**

The role of the ZBA is to consider appeals concerning the applicability of the zoning ordinance to particular parcels of land. They act as a quasi-judicial board and hear appeals for variances, make administrative decisions, approve special exceptions and equitable waivers of dimensional requirements. They meet as required and requested by the public.

## **TRI-TOWN EMS BOARD OF DIRECTORS**

**Members: 7** (3 from Allenstown, 3 from Pembroke and 1 representative from Tri-Town EMS)

**Alternates: 0**

**Meetings: 1 time per month- day time**

**Appointment Term: 1 year**

This board serves as the governing body of the Allenstown and Pembroke shared emergency ambulance service. The Board recommends a budget for the service to each town. They meet on the second Wednesday of each month at 3:30pm.

## **WELFARE FAIR HEARINGS BOARD**

**Members: 3**

**Alternates: 1**

**Meetings: As required- evenings**

**Appointment Term: 3 years**

The function of the Welfare Fair Hearings board is to provide a fair hearing to an applicant wishing to appeal the application decision made by the Welfare Director. They meet only as requested by a welfare applicant.



**THE STATE OF NEW HAMPSHIRE**

**TOWN OF ALLENSTOWN**

**MINUTES OF MEETING-February 3, 2018**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Armand Dupont School, 10.5 School St. Allenstown, N.H. on Saturday, February 3, 2018 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 7, 2018 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 13, 2018 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

Moderator, Dennis Fowler, began the meeting at 9:00 a.m. There were 66 registered voters in attendance. He reviewed the rules for the meeting, including the allowance of positive motions only, no more than two amendments per Article, names should be clearly stated and that he may request the motions to be submitted in writing.

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer	1 for 1 year
Selectman	1 for 3 years
Sewer Commissioner	1 for 3 years
Trustee of Trust funds	1 for 3 years
Trustee of Cemeteries	1 for 3 years
Budget Committee	4 for 3 years
Library Trustee	1 for 3 years
Supervisor of the Checklist	1 for 6 years
Moderator	1 for 2 years

Article 1 will be taken care of on Tuesday, March 13, 2018.



## ARTICLE 2                      Zoning Ordinance Amendment

*This warrant article will be posted once the Planning Board has completed the public hearing on January 24<sup>th</sup>, 2018 and made its recommendation. This warrant article proposes amendments to the definition of heavy manufacturing and manufacturing. The proposed changes relate to the tax exemptions proposed in Article 14.*

The Zoning Board stated this Article will not be ready in time to be voted on Tuesday, March 13, 2018.

## ARTICLE 3                      Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,003,181**. Should this article be defeated, the default budget shall be **\$3,962,560**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.24 cents per thousand dollars of assessed value. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen  
Recommended by the Budget Committee*

Shaun Mulholland discussed a breakdown of the Town Budget. He said the budget was up two percent, which was the same as the CPI. The 2018 Budget Overview reviews the decreases and increase, and has several charts. The road agent did a lot of work this past year. There is an increase in the fire department salaries, increase for training and maintenance. Some fire equipment was auctioned off. On page 4, the chart shows proposed appropriations. In 2015 the Board of Selectmen started a budget management plan. Thus, there were reductions in 2016 and 2017. Reductions help keep the tax rate stabilized. On the revenue side, the estimated revenues need to be on the conservative side.

Rich Lawton asked whether we will replace the auctioned off equipment. Shaun Mulholland stated that there were no funds to replace the ladder truck at this time. He stated that all towns are required to participate in Mutual Aid.



## **ARTICLE 4            Sewer Operating Budget**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,246,561**. Should this article be defeated, the default budget shall be **\$2,264,043**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Jim Boisvert inquired about rates for next year and how much was in the accounts.

Carl Caporale of the Sewer Commission discussed the upcoming Supreme Court hearing and that there were sufficient funds in the account, awaiting the results.

## **ARTICLE 5            Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Shaun Mulholland stated all the air packs will expire the same year. By adding this amount to the Capital Reserve Fund now, we should have enough to purchase new ones when needed. Thus, the full amount will not raise taxes in the year of purchase.

## **ARTICLE 6            Library Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$6,817** to be added to the Library



Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority Vote Required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

These funds are surplus funds from 2016 and will be placed in the Library Capital Reserve Fund for repairs that need to be made. This is the second year of surplus Library funds.

## **ARTICLE 7                      Public Safety Facilities Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$50,000** to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Shaun Mulholland stated there were repairs needed to the numerous Town buildings.

## **ARTICLE 8                      Streetlight Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** (Majority vote required) To see if the Town of Allenstown will vote to establish a Streetlight Capital Reserve Fund under the provisions of RSA 35:1 for replacement and repairs of the existing streetlights and to raise and appropriate the sum of **\$6,500** to be placed in this fund. This sum to come from the unassigned fund balance. Further, to name the Board of Selectmen as agents to carry out the objects for which this fund was established and expend from such fund. (Majority Vote Required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Shaun Mulholland stated this was a new Capital Reserve Fund. In 2015 the streetlights were replaced with LED lights. The life span of LED lights is around ten years. Putting funds in this Reserve Fund each year will lessen the tax impact when the streetlights need to be replaced.

## **ARTICLE 9                      Landfill Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$6,750** to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)



*Recommended by the Board of Selectmen*  
*Recommended by the Budget Committee*

Shaun Mulholland stated that testing will need to be done at the landfill.

**ARTICLE 10                      Recycling Capital Reserve Fund-Discontinuance**

To see if the Town of Allenstown will vote to discontinue the Recycling Capital Reserve Fund with said funds plus accumulated interest to be transferred to the Town's General Fund. (Majority vote required)

*Recommended by the Board of Selectmen*

Shaun Mulholland stated that the next four Articles had the same theme. He stated that currently the Town is not charged for recycling. The Town does not have to pay to get rid of the recycled items.

**ARTICLE 11                      Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$21,500** to be placed in the Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (this represents the funds from the dissolution of the Recycling Capital Reserve Fund. This article is contingent on the passage of Article 10. (Majority vote required)

*Recommended by the Board of Selectmen*  
*Recommended by the Budget Committee*

Shaun Mulholland stated that funds would be used to buy a small dump truck for the Highway Department. He stated that it helps for the residents to bring metal to the dump as the Town receives money for metal.

**ARTICLE 12                      Recycling Revolving Fund-Discontinuance**

To see if the Town of Allenstown will vote to discontinue the Recycling Revolving Fund with said funds plus accumulated interest to be transferred to the Town's General Fund. (Majority vote required)

*Recommended by the Board of Selectmen*

**ARTICLE 13                      Highway Equipment Capital Reserve Fund**



**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$22,000** to be placed in the Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (this represents the funds from the dissolution of the Recycling Revolving Fund). This article is contingent on the passage of Article 12. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Joanne Duford asked what the difference was between Articles 11 and 13. The response was that the funds would have no place to go, so both Articles are needed.

## **ARTICLE 14                      Economic Development Tax Exemptions**

Shall the Town of Allenstown will vote to adopt the provisions of RSA 72:81 and enable the town to grant tax exemptions for new construction performed on commercial or industrial uses. The intent of the exemption authority is to provide incentives to businesses to build, rebuild, modernize, or enlarge within the municipality. The exemption shall apply only for municipal and local school property taxes assessed by the municipality. The exemption will not apply to the entirety of the property value, but only to any increase in assessment which results from the new construction. The period of time for which the property is eligible for exemption is ten years.

The percentage of authorized exemption is as follows:

- Year 1 and Year 2, 50% of the increased assessment value as described above;
- Year 3 and Year 4, 40% of the increased assessment value as described above;
- Year 5 and Year 6, 30% of the increased assessment value as described above;
- Year 7 and Year 8, 20% of the increased assessment value as described above;
- Year 9 and Year 10, 10% of the increased assessment value as described above.

For purposes of this exemption, the term “new construction” shall mean new structures, or additions, renovations, or improvements to existing structures.

For purposes of this exemption, the term “commercial” shall include retail, wholesale, service and similar uses and the term "industrial" shall mean manufacturing and heavy manufacturing, consumable manufactured goods, lumberyard, timber activities, recycling facility (household wastes), veterinary and large veterinary hospital, and warehouse, all as defined in the Allenstown Zoning Ordinance, as it may be amended from time to time.

If adopted, this Warrant Article will become effective April 1, 2018 and will remain in effect for five (5) years.

*Recommended by the Board of Selectmen*



Mike Frascinella from the Economic Development Committee took the floor. He stated the intention was to attract businesses to buy properties and pay taxes. Businesses see the high tax rate and decide to locate in other communities. He felt Allenstown needed some sweeteners to attract businesses to come in to Allenstown. He reminded the residents that the State owns land that covers half the Town. Allenstown needs businesses to come in, and a tax break would help. He said there was a more thorough explanation in the Voters Guide. The tax break is only on the increased assessment value. New businesses would benefit the Town and its taxpayers.

Kelly Prue asked whether the exemption would result in a loss of funds for the Town. Mike stated that the Town would be collecting taxes from businesses on properties that were not previously generating taxes. He stated that some businesses are waiting to find out whether this Article passes.

Dean Hopps asked whether businesses would be inclined to leave after five years. Mike said that Allenstown needs to be a favorable place to start a business.

Jim Boisvert asked how much it will cost us this year for the Town Administrator position, and what the salary line for 2017-2018 would be. Shaun Mulholland stated that \$70,000 was the salary for 2017, and that there is a salary range for this position. It will be up to the Board of Selectmen to set the salary, based on a candidate's experience and qualifications.

A Motion was made by Ryan Carter and seconded by Armand Verville to adjourn the meeting to Tuesday, March 13, 2018. Motion passed. Meeting adjourned at 10:05 a.m.

A TRUE COPY. ATTEST:

*Kathleen Pelissier*



## 2018 TOWN BALLOT RESULTS

### TOTAL VOTES CAST 271

#### TOWN TREASURER

One Year Term

Vote for not more than one

**CAROL ANDERSEN 232**

#### SELECTMEN

Three Year Term

Vote for not more than one

**THOMAS IRZYK 122**

**SANDRA MCKENNEY 139**

#### TRUSTEE OF TRUST FUNDS

Three Year Term

Vote for not more than one

**RICHARD CARUSO 213**

#### LIBRARY TRUSTEE

Three Year Term

Vote for not more than one

**JEFFREY VENEGAS 221**

#### BUDGET COMMITTEE

Three Year Term

Vote for not more than four

**CAROL ANGOWSKI 166**

**MELAINE BOISVERT 190**

**TIFFANY RANFOS 176**

**JEFFREY VENEGAS 172**

#### LIBRARY TRUSTEE

Two Year Term

Vote for not more than one

**KATE BEANLAND 219**

#### SEWER COMMISSIONER

Three Year Term

Vote for not more than one

**HOWARD KOMM 125**

**JIM RODGER 132**

#### MODERATOR

Two Year Term

Vote for not more than one

**DENNIS FOWLER 238**

#### TRUSTEE OF CEMETERY FUNDS

Three Year Term

Vote for not more than one

**RICHARD CARUSO 212**

#### SUPERVISOR OF THE CHECKLIST

Six Year Term

Vote for not more than one

**ROBERT GIRARD 241**



**TOWN OF ALLENSTOWN**

**WARRANT BALLOT 2018**

**ARTICLE 2            Zoning Ordinance Amendment**

*WARRANT ARTICLE REMOVED*

**ARTICLE 3            Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,003,181. Should this article be defeated, the default budget shall be \$3,962,560, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.24 cents per thousand dollars of assessed value. (Majority vote required)

**NOTE:** This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES 112**

**NO 131    FAILED**

**ARTICLE 4            Sewer Operating Budget**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,246,561. Should this article be defeated, the default budget shall be \$2,264,043, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)



**NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES 199**

**NO 61 PASSED**

**ARTICLE 5 Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES 187**

**NO 71 PASSED**

**ARTICLE 6 Library Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,817 to be added to the Library Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority Vote Required)**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES 182**

**NO 75 PASSED**



**ARTICLE 7            Public Safety Facilities Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$50,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES    179**

**NO    77    PASSED**

**ARTICLE 8            Streetlight Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) (Majority vote required)To see if the Town of Allenstown will vote to establish a Streetlight Capital Reserve Fund under the provisions of RSA 35:1 for replacement and repairs of the existing streetlights and to raise and appropriate the sum of \$6,500 to be placed in this fund. This sum to come from the unassigned fund balance. Further, to name the Board of Selectmen as agents to carry out the objects for which this fund was established and expend from such fund. (Majority Vote Required)**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES    186**

**NO    72    PASSED**

**ARTICLE 9            Landfill Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,750 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)**



*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES 183**

**NO 74 PASSED**

**ARTICLE 10 Recycling Capital Reserve Fund-Discontinuance**

**To see if the Town of Allenstown will vote to discontinue the Recycling Capital Reserve Fund with said funds plus accumulated interest to be transferred to the Town's General Fund. (Majority vote required)**

*Recommended by the Board of Selectmen*

**YES 152**

**NO 103 PASSED**

**ARTICLE 11 Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$21,500 to be placed in the Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (this represents the funds from the dissolution of the Recycling Capital Reserve Fund. This article is contingent on the passage of Article 10. (Majority vote required)**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES 186**

**NO 74 PASSED**



**ARTICLE 12            Recycling Revolving Fund-Discontinuance**

**To see if the Town of Allenstown will vote to discontinue the Recycling Revolving Fund with said funds plus accumulated interest to be transferred to the Town’s General Fund. (Majority vote required)**

*Recommended by the Board of Selectmen*

**YES    163**

**NO     95     PASSED**

**ARTICLE 13            Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of \$22,000 to be placed in the Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (this represents the funds from the dissolution of the Recycling Revolving Fund). This article is contingent on the passage of Article 12. (Majority vote required)**

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**YES    177**

**NO     83     PASSED**

**ARTICLE 14            Economic Development Tax Exemptions**

**Shall the Town of Allenstown will vote to adopt the provisions of RSA 72:81 and enable the town to grant tax exemptions for new construction performed on commercial or industrial uses. The intent of the exemption authority is to provide incentives to businesses to build, rebuild, modernize, or enlarge within the municipality. The exemption shall apply only for municipal and local school property taxes assessed by the municipality. The exemption will not apply to the entirety of the property value, but only to any increase in assessment which results from the new construction. The period of time for which the property is eligible for exemption is ten years.**





**The percentage of authorized exemption is as follows:**

**Year 1 and Year 2, 50% of the increased assessment value as described above;**

**Year 3 and Year 4, 40% of the increased assessment value as described above;**

**Year 5 and Year 6, 30% of the increased assessment value as described above;**

**Year 7 and Year 8, 20% of the increased assessment value as described above;**

**Year 9 and Year 10, 10% of the increased assessment value as described above.**

**For purposes of this exemption, the term “new construction” shall mean new structures, or additions, renovations, or improvements to existing structures.**

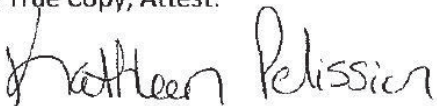
**For purposes of this exemption, the term “commercial” shall include retail, wholesale, service and similar uses and the term "industrial" shall mean manufacturing and heavy manufacturing, consumable manufactured goods, lumberyard, timber activities, recycling facility (household wastes), veterinary and large veterinary hospital, and warehouse, all as defined in the Allenstown Zoning Ordinance, as it may be amended from time to time.**

**If adopted, this Warrant Article will become effective April 1, 2018 and will remain in effect for five (5) years.**

**YES 182**

**NO 77 PASSED**

A True Copy, Attest:



## NOTES



# *Department Reports*



## Selectmen's Town Report for 2018

2018 has been what we would call a transitional year of sorts, with several new employees and officials joining the Allenstown leadership team.

In February, Debbie Bender was hired as Finance Director for Allenstown. Debbie previously worked as Assistant Finance Director in Amherst for five years. Debbie managed preparations of taxes with H & R Block, managed General Ledger Accounts and Accounts payable. Debbie is a member of the NH Government Finance Office Association and New Hampshire Municipal Association. Debbie has lived in New Hampshire for the past ten years previously living in Ohio.

In March Sandy McKenney won the position of Selectman for a three year term. Sandy has been on various boards and committees for the past twenty plus years, including serving as Selectman for 10 years.

In June, Derik Goodine started as Town Administrator for Allenstown. Derik was Town Manager of several Maine communities over the last 24 years including the towns of Oxford, Bucksport, Naples, Levant, and Sangerville. He brings with him experience with waste water treatment projects, grant writing and administration, budgeting, finance, team building with department heads and between their employees to foster a better work environment, 24 years of road maintenance and construction experience, planning, and economic and community development. Furthermore, he has experience in interagency and intergovernmental relations. Throughout his career, he has worked to stabilize tax rates in his communities, but also he has made sure that the town is properly planning and budgeting for capital improvement projects to preserve, protect, or replace town infrastructure, buildings, equipment, and vehicles in order to control large swings in year to year budgets. Besides years of being a member of Maine tax collector, treasurer, and town clerk and public works associations, he is a former 22-year member of the Maine Town and City Manager's Association, a 15-year member of the International City Manager's Association and now is a member of the Municipal Management Association of New Hampshire.

Paul St. Germain was appointed as part-time Fire Chief for a three-year term in November. Paul brings over thirty-two years of experience with the Allenstown Fire Service. Paul has held the positions of Firefighter, Lieutenant, Training Captain, Station Captain, Fire Warden and Deputy Fire Chief since 2011. Paul's experience and dedication to the residents of Allenstown is an example of how the Allenstown Fire Service will be run in the future.

After a distinguished career in law enforcement, and the last 5 years as Allenstown's Police Chief, Paul Paquette announced, he would retire at the end of December. Paul took over as acting Police Chief in mid-2013, and officially became Allenstown Police Chief in September of 2013. We wish Paul a happy retirement, and this year's annual report is dedicated to Paul. Lt Michael Stark was appointed as Interim Police Chief while the Selectboard searched for Paul Paquette's replacement. It being no secret that Stark is a top candidate for the permanent position.

In January 2019, the Selectmen started a search for a qualified Police Chief. In February, we appointed Michael Stark as Police Chief of Allenstown. Michael started with the Concord Police Department in 1998, was investigator in the NH State Fire Marshal's Office, is currently with



Central NH Special Operations Unit Crisis Negotiator. Michael started in Allenstown in 2007 as Sergeant. In 2013 was appointed as Lieutenant and Emergency Management Director, and was also interim Town Administrator for several months. Michael has experience in all aspects of being a great Police Chief.

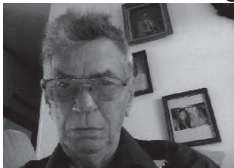
We would like to take this opportunity to thank all the department heads, employees, and public officials who give 100% in their respected duties to serve the residents of Allenstown. You make us proud, and we couldn't operate our town without your assistance.

Furthermore, we must recognize our board and committee members who volunteer dozens of hours of their time to serve Allenstown's best interests and to help administer and enforce Allenstown's policies, rules, regulations, and ordinances in order to make our Town a great place to live. Thank you for your time and dedication to your town. We are always looking for more residents who would like to help our community by being a member of our town boards and committees.

We would like to also extend a special "Thank You" to all residents of Allenstown. It is a pleasure to serve you as Selectmen and make tough decisions on your behalf on a regular basis.

The 2017 Town Report was dedicated in part to Lawrence Anderson and due to miscommunication the wrong biography and picture was used than what was submitted by his wife Betty. We apologize for this, and in memory of Larry, we wish to thank him again for his service to Allenstown by including Betty's original biography here.

Lawrence (Larry) and Betty Anderson moved to Allenstown from Chesapeake, Virginia in 2003. It didn't take long for Larry to become involved in town politics. Through the years, Larry served



as Sewer Commissioner, Municipal Budget Committee member, Zoning Board of Adjustments, Planning Board, Trustee of Trust Funds, Trustee of Cemeteries, Space Needs Committee, CNHRPC and probably a few more. Larry rarely missed a Selectmen's meeting. Larry always had the resident's best interest in mind when voting. Larry also worked part-time at the

Allenstown Transfer Station. Larry and Betty were always lending a helping hand to anyone who needed assistance.

Sincerely,  
Allenstown Selectboard  
Ryan Carter, Chair  
David Eaton  
Sandra McKenney



## Town Administrator Report

I want to thank all of the residents of Allenstown for being so friendly and inviting over the last 7 months since I arrived as the Allenstown Town Administrator. It has been interesting and challenging thus far; even though, I have almost 24 years' experience in municipal government in Maine. It is also why I have chosen municipal government as my career. What makes municipal government so interesting is the fact that there is not an everyday routine; it is ever challenging and ever changing and always interesting.

Throughout my career, I have found that having a dedicated staff, which I have always called the "Team", is of the utmost importance to successfully operating a business. Some don't think of a municipality as a business, but it very much is a service-based business. To be successful, customer service is the key component, and this service must be delivered by caring and well informed Team members. Whether it is private contract management for things like paving or trash pickup, or services that we deliver directly like plowing and sanding roads, fixing potholes, putting out fires, keeping neighborhoods safe, registering vehicles, paying bills, collecting revenue, issuing permits, administering and managing other services, or maintaining and repairing our equipment and buildings, it is all done in order to provide exceptional customer service for our residents, visitors, and businesses.

Another important part of the "Team" is our customers who are also the taxpayers. We depend on our interaction with you. We don't know how well we are doing without your input. We may not know there is an issue or problem without you calling us to tell us about it, or calling to ask us why we do things the way we do. This input helps us improve our performance and often times, take a look at how we deliver our services. If you have questions about why we do things the way we do, please call me or my department heads and ask us.

One thing that separates us from the business community is that we depend on volunteers. We have several boards and committees, and they exist because of volunteers, and we have a few that exist on paper, but are not active because we don't have the volunteers serving on them. If you want to make a difference in your community, help guide your community, foster change, or just make things happen, then there is no better way than to serve on a committee or board. I know we are all busy people in this day and age, but your Town truly needs you to be part of the Team in order to be successful!

In my current position and throughout my career, I have tried to have a close relationship with the various boards and committees serving my town. I like them to know that I am here to assist them in their endeavors, and I am thankful for their service. Furthermore, it helps keep me on top of things going on around town. Also, I have made many friends throughout my career due to interactions with volunteers on boards and committees! Finally, if you are a community group, club, or other organization and need someone to come and talk at one of your meetings, then don't hesitate to contact me.

As I mentioned earlier, my Team is very important to me. I have found that the department heads in Allenstown share the same goals as I do when it comes to problem solving, service delivery, and, of course, customer relations. As for the team makeup, well, there are many new faces in the last year or few years; familiar faces in new positions or roles; and of course, those that have been here for a while, but they all share one trait: They are all dedicated to serving you!

Once again, thank you for welcoming me to your community. Inside of these pages, you will find a lot of information about your town. Take your time and explore the pages in this Town Report! Read the Selectmen's and department heads' reports. They are loaded with information and figures about what was done this past year, as well as thoughts and ideas for the future. This report is about your town; Allenstown, New Hampshire, and it is, but just a chapter in its long history.

Sincerely,  
Derik Goodine  
Town Administrator



# 2018 Building Inspector Report

In 2018 the Building Department issued a total of 300 electronic permits totaling \$24,588.90. The Building Department has been using an electronic permitting service, called eCity, since 2016. This has streamline the process of applying for a permit. On the Town’s home web page there is an Icon that reads “Permits”. Residents applying for a permit just need to click on this icon, sign up, fill out the form, and either pay for it with credit card online or come to Town Hall with cash or check. Once the permit is paid for, it is issued a permit number and sent back to the resident through the site. This process has eliminated the need for paper and has allowed the Town to keep precise information in the property folder.

## Permits issued in 2018

Building	58
Electrical	69
Plumbing	31
Gas	67
Sheds	13
Demo	14
Driveway	7
Occupancy	22
Oil	15
Solar	2
Pool	2

The Building Inspector (Steve Paquin of SJP Inspections) is contracted with the Town; he does inspections in the evening after 4:30 for a rate per inspection. This allows the inspections to happen when it is more convenient for residents, as many work during the day. It also saves tax payers money, by only paying for an Inspector when needed. The town employs a part time administrative person (Dawna Baxter) who schedules all inspections, and works with the residents on Zoning, Planning and property questions.

Respectfully Submitted,

Building Inspector’s Office





**Town of Allenstown**  
**Economic Development Committee**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276**

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## **Economic Development Committee 2018 Annual Report**

In early 2018, the Economic Development Committee (EDC) worked hard to develop a tax exemption warrant article, and to convince the Selectmen to add it to the town warrant. At the March election, Article 14 was overwhelmingly approved by 70% of the voters and became effective on April 1, 2018. Thus, new businesses, as well as existing businesses planning to expand or upgrade their facilities, could apply for the exemption. The tax exemption starts at 50% for the first two years and decreases to zero over 10 years. This makes Allenstown a very desirable place to build or expand a business.

In May, the EDC mailed the warrant article to local commercial realtors to give to their clients. A similar mass mailing was sent to the owners of commercial property in town.

In August a new online Business Directory was developed for the town web site and advertised to the town. Its purpose was to help people quickly find local businesses and learn what products and services they offered. A few months later, a mass mailing was sent to local commercial property owners inviting them to participate.

One of the top desirable recreational projects from Plan Charrette 2016 was an ice skating rink. The EDC has developed a detailed proposal based on investigation of a facility in Epsom, packages available from ice rink vendors, and possible locations in town. A 50 x 100 ft. rink package that can be assembled in a few hours has been selected but a downtown location and funding are still being sought.

The School Board had requested the EDC to develop a skateboard park for the children. Research showed that commercial parks cost about \$45 per sq. ft. or about \$100,000 for a small park. Further investigation uncovered an old set of steel ramps at the transfer station. A proposal to renovate the ramps is contingent on finding an indoor work site, a downtown paved lot for installing the ramps, and funding for materials.

The EDC plans to turn these projects over to Parks & Recreation once it acquires staffing.

At a September meeting with reps. from the NH Dept. of Economic Development, a new project was identified: replacing the aging town welcome signs. Negotiations are underway with several local vendors to design an eye-catching sign. Funding depends on passage of Warrant Article 11 included on the 2019 ballot.

Signs of economic development include these: (1) In March, Morgan Storage purchased the old KeyLoc property for \$1.5 million and has been renovating the warehouses. (2) In May, land was purchased on Chester Turnpike for a new self-storage facility. (3) In December, Hudson Quarry purchased Big Jim's property for \$715,000 and is renovating the buildings. (4) In January 2019, town hall received a letter that a new Physical Therapy Practice was moving into offices at 50 Pinewood Rd (Rte. 28). The EDC is in contact with these businesses and is offering to coordinate media coverage of their grand openings.

The EDC continues to promote economic prosperity in the town by working to attract businesses that increase the tax base and also create jobs.

The EDC also needs a volunteer to fill a vacancy. Would you like to join our merry band?

Respectfully submitted,

Michael Frascinella

Chairman







**Town of Allenstown**  
**Emergency Management Director**  
16 School Street  
Allenstown, NH 03275  
603-485-4276 ext. 112  
[mstark@allenstownnh.gov](mailto:mstark@allenstownnh.gov)  
[reisenhart@allenstownnh.gov](mailto:reisenhart@allenstownnh.gov)

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## **2018 Emergency Management Director Report**

In 2017 the Town conducted two major drills, one of which was to work through the new “warm zone” procedures where EMS units are equipped to enter areas where a threat may not be fully contained. This year, we were able to hold a regional ALERTT (Advanced Law Enforcement Rapid Response Training) course with law enforcement, fire departments, and EMS where the participants were run through multiple scenarios in order to hone these new skills and familiarize everyone with the new way of helping people faster and more effectively.

Through the efforts of the Police Department, new emergency plans were put into place for both local schools which involve new emergency response scenarios. The students and staff were drilled on these so they will be comfortable with the new ways to react to incidents in the schools and where to go should they need to leave the school in an emergency.

Fortunately, Allenstown did not sustain a disaster that would reach the level of requiring State or Federal assistance. After a period of consistent federally declared disasters year after year we have been fortunate in the last three years to avoid a major disaster.

Early in 2018 we were fortunate to have Ron Eisenhart join us from down south...Massachusetts. He has been working in Emergency Management for years and has been a fantastic addition to our team. Right out of the gate he worked with the American Red Cross to bring smoke detectors to those that need them. An essential step in keeping our citizens that much safer.

Our citizens and businesses must be equally proactive in preparing for major disasters. The Town’s website has helpful information to assist citizens and businesses to prepare for these events. The information is located on the Emergency Management webpage at [www.allenstownnh.gov](http://www.allenstownnh.gov). Citizens and businesses who are prepared recover from disasters more quickly and require less services from government sources.

Michael R. Stark  
Emergency Management Director

Ronald Eisenhart and Donna Gryval  
Deputy Emergency Management Directors





**Town of Allenstown**  
**Finance Director**  
**16 School St.**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 120**  
**dbender@allenstownnh.gov**

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## **2018 Finance Report**

Allenstown Financial health is very good. Town officials and employees have worked hard to keep costs down while still providing a high level of service to the residents and businesses located in Allenstown. Also, the Town has put money aside to be used for bigger purchases in the future. This is accomplished by making deposits to the Capital Reserve Funds. You can see these amounts on the Warrant Articles. The Proposed budget for 2019 is available on the Allenstown website along with other related information. Your Board of Selectmen voted to use \$56,000 from the unassigned fund balance to lower the Town's portion of the 2018 Final Tax Rate from \$10.31 to \$10.12.

Starting in February 2018 as Finance Director for Allenstown I have really enjoyed getting to know employees, committee members and the Board of Selectmen. It is apparent that there are many people in this Town working hard to make this a better place to live and work. There are new ideas and lots of enthusiasm. It has been a pleasure to be part of that process.

One area that could still use some work is the recycling commitment. Allenstown has a favorable long-term contract with Casella Waste Services to provide trash and recycling pick up and disposal. Residents are responsible for keeping trash separate from recycling. However, there is room for improvement on this. A representative from Casella visited with Town officials and notified us that recycling materials were contaminated with up to 50% trash. If we had to pay for disposing of all that extra trash, it would be much more expensive for the Town. So if everyone does their part to keep the recycling materials "clean" it will really help to keep costs down!

Please keep in mind for next year, that the budget process is open to the public and we welcome input from our residents. All Board of Selectmen agendas are posted on the website in advance of the meetings which can be attended by any resident. During the fall when budgets are in progress, is a good time to come to the meetings to ask questions or just to see how your tax dollars are spent.

We look forward to seeing you in the future.

Debbie Bender  
Finance Director





Town of Allenstown  
Fire Department  
1 Ferry Street  
Allenstown, New Hampshire 03275  
Phone: (603) 485-9202 – Fax (603) 268-5460  
[www.allenstownnh.gov/fire-department](http://www.allenstownnh.gov/fire-department)



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***Fire Chief Paul St. Germain***

***Captain Evan McIntosh***

It is an honor and privilege to convey the 2018 Fire Department Annual Report to the citizens of our community.

The Allenstown Fire Department transitioned from a full-time Fire Chief to a part-time Fire Chief in 2017. As appointed by the Board of Selectmen, the Fire Chief is committed to 20 hours per week to ensure a dedicated amount of hours for department administration.

The “Spirit of Volunteerism” has taken a backseat to the ever increasing demands put forth, on the individual, by the Fire Service. This has greatly impacted new membership for “Paid On-Call” emergency responders; Allenstown is not alone...this is being experienced nationwide. We are working to improve coverage by using per diem firefighters to return to the previous staffing level of 2 on duty, Monday-Friday / 8AM - 5PM. With the current staffing, the Fire Department continues to strive towards NFPA 1710; a standard for engine company staffing of (1) company officer and (3) firefighters when responding to emergencies.

The Department responded to 688 calls for service, an increase of 11% over 2015 responses and an increase of 65.4% over 1988 responses; the year two full-time firefighter positions were voted on and created. We currently have one full-time firefighter on duty, Monday-Friday, from 8AM to 5PM. All nights, weekends and holidays are still handled by paid on-call FIRE and EMS responders, when they are available.

#### **2018 Goals Achieved:**

We were able to achieve the following 2018 goals:

- Replacement of Boat
- Foundation crack has been repaired and sealed
- Replacement of Rescue vehicle (this apparatus responds to about 70% of our calls)
- Reorganization of Department and appointment of Station Captain
- Department emails and training program using Google platform

#### **2019 Goals:**

- Increase our presence in Social Media.
- Educate the public regarding the need for more staffing, we are well below the standard.
- Replacement of Department Automated External Defibrillators (AED's).
- Revisit our mission and values to make sure they fit the needs of the community.
- Implement a community car seat installation inspection safety program.



- Secure funding to complete second floor, we have outgrown the space on the first floor and we are losing a lot of money in heating and cooling costs.
- Review and update of all internal policies.
- Test and bid out improved Fire and EMS reporting and records management system.
- Assist with the Education and installation of residential smoke alarms.

### Response Time Issues

As reported in previous town reports and identified in the Organizational Risk Assessment dated September 2016, response times continue to be an issue for the Fire Department. We use the national standard, NFPA 1710 (Organization and Deployment of Fire Suppression, Emergency Medical Services and Special Operations to the Public by Career Fire Departments) to benchmark where we are and where we should be. NFPA 1710 states that the first unit should arrive at an emergency scene within four or fewer minutes to 90% of our incidents. The current average response time during full-time staffing is 5 minutes 39 seconds, and all other response times average is 10 minutes 34 seconds. Today we are only arriving to 25.9% of calls within four or fewer minutes.

### 2018 Breakdown of “the Numbers”

Lastly, there are just a few vital statistics that are important to share with the community regarding your Fire Department and our response to incidents.

<b>Total Calls for Service</b>	<b>688</b>
<b>Firefighter / Civilian Deaths</b>	<b>0</b>
<b>Structural Fires</b>	<b>25</b>
<b>Total Fire Incidents</b>	<b>242</b>
<b>Total EMS Incidents</b>	<b>446</b>
<b>Fire Losses</b>	<b>\$225,450</b>

It is a great honor to serve you as the leader of this organization. The men and women of the AFD are truly committed to making sure that each and every interaction with you, our customers, is a positive experience, even on the worst of days. Please keep in mind that without your support, we wouldn't be able to help you in your time of need.

If you would like further information about your Fire Department, please do not hesitate to call me at (603) 485-9202 ext:200 or email me at [pst.germain@allenstownnh.gov](mailto:pst.germain@allenstownnh.gov) I would love to tell you more about the Department and the potential is has.

Paul St. Germain, Fire Chief





**Town of Allenstown**  
**Highway Department**  
**161 Granite St.**  
**Allenstown, NH 03275**  
**603-485-5460**  
**rpelissier@allenstownnh.gov**

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## 2018 Highway Department Report

The Highway Department has had a successful year improving the Town of Allenstown. Below are some of the highlights.

- Paving was completed on the following streets:
  - Whitten, Webster, Reynolds and Mount Delight and a portion of Bailey Street.
- Drainage was installed on Meadow and Heritage Street.
- The Highway Department has taken on the task of mowing and snow removal at the new Senior Center, along with the continued maintenance and mowing of the Town Hall, and Police and Fire Stations.
- Office renovation at the Town Hall.
- The Boat launch repair on Ferry Street, which we feel was one of our greatest accomplishments for the year. (After two failed grants.)
- The Town purchased a new truck for the Highway Department using dissolved recycling funds. The new truck is more efficient, thus saving money for the Town.
- The Highway Department has been making great strides to stay ahead of the Capital Improvement program.
- We have encumbered funds for 4 roads to be paved in 2019 - Lafayette Street, Meadow Lane, Heritage Ave, and Summers Ave.

These accomplishments would not have been completed if not for my crew which consists of, Mark Boisvert, Dave Bouffard, and Joe Curcio, as well as Ian Lansil (temporary) and Alan Turcotte (part-time).

Our Recycling program is struggling, due to the fact that individuals have not been recycling properly. Please contact the Highway Department if you have recycling questions.

**Go Green!!!! Please continue to recycle properly.**

Sincerely,  
Ron Pelissier, Road Agent



## Old Allenstown Meeting House 2018 Report



### Wedding September 8, 2018

The Old Allenstown Meeting House located at 150 Deerfield Road, owned by the Town of Allenstown, is managed by the OAMH Committee, and financial support is provided by the Allenstown Historical Society - Friends of the OAMH which is a 501 c 3 organization and your tax deductible donations are always welcomed.

Volunteer guides are mostly members of the AHS and members of SCA Student Conservation Association - a part of Americorps. This year we had 367 visitors on 29 days and approximately 60 volunteer hours. Events at OAMH included

- ✦ A visit from AES 4th graders
- ✦ New Rye Church annual service
- ✦ OLLI Granite State College presentation
- ✦ The D.A.R. Buntin, Rumford, Webster Chapter held their annual Vesper Service
- ✦ Once-a-year meeting of the Allenstown Select Board
- ✦ Strong Foundations Charter School of Pembroke
- ✦ Allenstown Historical Society Bake Sale

The OAMH proved to be a fine setting for the second wedding since rehabilitation was completed in 2013.

We are seeking volunteers to serve as greeters so that we could be open on more days than currently possible, if interested or for more information please call (603)485-4437.

Respectfully submitted,

Armand E. Verville, Chairman  
Old Allenstown Meeting House Committee



**Town of Allenstown**  
**Planning Board**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276**  
**[PlanningBoard@allenstownnh.gov](mailto:PlanningBoard@allenstownnh.gov)**

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February 7, 2019

2018 was another busy year for the Allenstown Planning Board. In addition to the normal development reviews and ordinance changes, the Economic Development Committee and the Suncook Village Commission continued to advance activities designed to encourage development and help attract new commercial activities to town. The Suncook Village Commission has agreed on the proposed overlay zone for the village and Allenstown areas, and hopes to hold information sessions in early 2019 to solicit further input from the public before finalizing its proposals to the Allenstown and Pembroke Select Boards. Work has also progressed on proposed new and revised ordinances for MS4 compliance and public information sessions are planned for 2019 to introduce the new requirements. Participation in the Central New Hampshire Regional Planning Commission continues with two planning board members serving as Allenstown representatives on the Commission.

Applications:

Subdivision, Site Plan, Conditional Use Permit, and Excavation Permit applications were before the Planning Board during 2018. Of the two subdivision applications, one was a lot line adjustment between existing properties, and one was a large cluster subdivision. The large cluster subdivision was a continuation from an application initiated in 2016. After due consideration, the Planning Board determined that this application was incomplete. The lot line adjustment application was also determined incomplete due to circumstances outside the control of the board. The Site Plan involved an application for a self-storage facility, which was approved. The Excavation Permit applications were for two different operations in town, and were approved following reviews, public hearings and site visits. The Conditional Use Permit was for an Accessory Dwelling Unit (ADU) in an existing dwelling.

Ordinances:

There are no Ordinance changes for consideration at the 2019 Town Meeting.

During 2019, the Board will continue to process applications for development and the maintenance of the Zoning Ordinances. In addition, we will continue to prepare for the upcoming MS4 permit requirements and will continue work to implement the Master Plan and the Charrette. The activities of the Economic Development Committee and Suncook Village Commission will continue to support those efforts. The Planning Board will continue building on the successes of 2018 into the new year and beyond.

Respectfully Submitted,

Michael O'Meara, Planning Board Chair

Members of the Board 2018:  
Michael O'Meara, Chairman

Chad Pelissier, Vice Chair  
Michael Frascinella, Member

Diane Adinolfo, Member  
Sandy McKenney, Board of Selectmen Representative



# ALLENSTOWN POLICE DEPARTMENT ANNUAL REPORT



Since our last report to the Town we have been busy and gone through some changes and improvements that we hope will put us in the best position to serve the people of the Town of Allenstown efficiently and with fairness and care.

When we last made this report to the Town, I was on temporary assignment over at Town Hall as the Interim Town Administrator. In May I made my way back over to the Police Department. While I am happy to be back home, the experience at the Town Hall was invaluable and everyone that works there were so helpful and professional.

Other changes at the PD include new officers Hannah Higgins and Scott Pihl. Officer Higgins graduated from the Police Academy in April and Officer Pihl in December. They have been great additions to our team. In January, Officer Higgins presented a Fraud Prevention Presentation to a group of seniors at the Senior Center. Unfortunately, this presentation was sorely needed. We have taken a number of very sad reports of seniors being the victim of identity and financial fraud. Please take note and be careful of what you may say to strangers over the phone and where your important account numbers and identity documents may be. Government agencies and utility companies won't demand money over the phone or threaten you, so if you get a call where that happens, don't worry. Call the real agency or the local PD and we will be happy to help. And keep in mind, if someone offers you lots of money for no reason, nothing in life is free. So if it sounds too good to be true...It isn't.

The fraud presentation was a small example of what your officers do for the community. In August, Sgt. Beth Tower planned and led a regional training held at Armand Dupont School to train police officers, firefighters, and EMS personnel from all around the state on how to respond to active threat situations together. It was invaluable training and I couldn't have been prouder of what Sgt. Tower and Officer Michael Bowen presented with the help of their fellow instructors. It was very hot inside and out, but with the help of the Merrimack County Sheriff's Office covering patrol for the two-day class, every one of the officers were able to take part and they performed extremely well and without complaint about the heat!

It is important to point out that I am not the only one who is impressed by what your officers do on a daily basis. In October, Det. Sgt. Dawn Shea was recognized as the NH School Safety Volunteer of the Year by the NH Partners in Education. Det. Sgt. Shea completed Emergency Action Plans for both schools and helped bring new and innovated ways to help protect these groups from the worst of situations. We hope their newly learned skills will never be needed, but we know if they are, the schools are now a safer place because of the effort that Det. Sgt. Shea put into these programs.

Officers Bryan Wilcox and Timothy Vincent were promoted to the rank of Master Police Officer. Allenstown officers can test for this position after five years as a police officer and I am proud to say both officers have served well and I look forward to their continued contributions to the department.





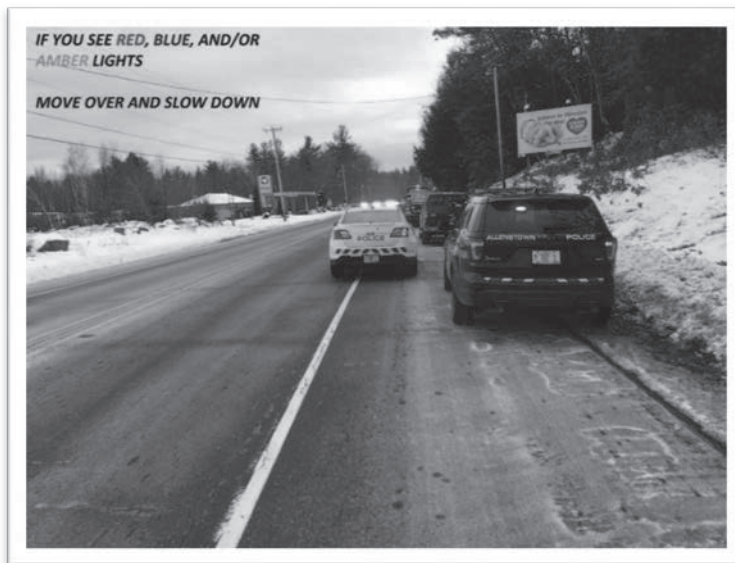
# ALLENSTOWN POLICE DEPARTMENT ANNUAL REPORT



*Officer Wilcox with two Special Olympians*

We also had to say goodbye to Chief Paul Paquette who retired at the end of 2018. He served the people of Allenstown for over 10 years and was a police officer for over 20. He has been missed and we wish him well in this next stage of his life.

My last word this year will be about traffic safety. Traffic deaths in New Hampshire have risen lately, and there is absolutely no reason they should. As you may have seen on the signs on the highways, one death is one too many. We must work together to prevent these traffic deaths and injuries, they are almost all preventable and avoidable. It is simpler said than done, but leave the phone alone, the text can wait. If you're tired, take a break. And lastly, if you drink don't drive. We would rather everyone get home safe, but if writing tickets and arresting drunk drivers make the roads safer, we will do what we have to do.



As always, if you have questions or need anything from the police department, please feel free to stop by or call.

Sincerely,

*Michael R. Stark*

Lt. Michael R. Stark  
Acting Chief of Police



## Allenstown Public Library

### Annual Report 2018

2018 brought about some changes for the Library. Director Patricia Adams left in August and Betsi Randlett accepted the position of Director in September. In December Lynda Sears was hired as the new Library Assistant.

This year the library continued to grow with 58 residents becoming new patrons. We now have 1,374 patrons who visited the library 2,357 times and checked out 3,648 books. That's a 17 percent increase in checkouts over last year!

Our Summer reading program, "Libraries Rock!" did indeed rock this year! 49 children registered and participated in the program. We had three wonderful performers visit the Library: Wildlife Encounters, Dan's Balloons and Wild About Turtles. All three performances were well attended and were greatly enjoyed by everyone. All told the Library had 8 individual events for patrons in 2018 and 45 craft times. An amazing 678 people attended these events!

This year the Library helped the Allenstown Elementary School secure a Year of the Book grant from Children's Literacy Foundation (CLiF), a nonprofit organization that inspires a love of reading and writing in children across Vermont and New Hampshire. Thanks to this grant CLiF graciously let the library select \$1000 in brand new children's books which have already been flying off the shelves!

The Library was able to upgrade our computers this year, which will be a big help to our many patrons. From children doing homework, to patrons applying for jobs, or older patrons just starting to learn, these new computers will be an extremely helpful resource.

We encourage everyone to visit the Library and make use of our innumerable services. We have computers, internet, homework help, and weekly crafts to make here or take home. We give you access to almost 30,000 e-books and 20,000 audiobooks through the New Hampshire Downloadable Books collection. The Library itself has a collection of over 1,200 DVD's and 8,000 books all provided for free. We have toys and games for children to play with and our staff is eager to help with any questions you might have. We hope you will visit the Allenstown Public Library in 2019 to take advantage of all our wonderful services.

*"My childhood library was small enough not to be intimidating. And yet I felt the whole world was contained in those two rooms. I could walk any aisle and smell wisdom."*- U.S. Poet Laureate Rita Dove

Respectfully Submitted,

Betsi Randlett, Director

Trustees:

JoAnne Dufort, Chair

Jeff Venegas, Treasurer

Bobbie LaFlamme, Secretary



## 2018 Town Owned Property

MAP	LOT	SUB	ST #	STREET NAME	ACRES	VALUE
000102	000026	000000	1	ALBIN AVENUE	0.600	\$12,600
000102	000027	000000	2	ALBIN AVENUE	1.100	\$16,400
000102	000025	000000	3	ALBIN AVENUE	0.220	\$11,600
000102	000028	000000	4	ALBIN AVENUE	0.470	\$15,400
000109	000033	000000	40	ALLENSTOWN ROAD	0.730	\$751,200
000115	000004	000000	35	CANAL STREET	12.200	\$3,719,200
000407	000040	000000	100	DEERFIELD ROAD	0.440	\$152,400
000407	000028	000001		DEERFIELD ROAD	0.220	\$46,500
000104	000003	000000	19	FANNY DRIVE	1.350	\$58,600
000112	000276	000000	1	FERRY STREET	1.000	\$1,099,600
000409	000028	000001		GILBERT ROAD	1.080	\$49,900
000106	000019	000000	161	GRANITE STREET	9.135	\$421,900
000109	000034	000000		GRANITE STREET	0.060	\$3,000
000409	000016	000111		JASPER DRIVE	3.410	\$29,200
000104	000032	000000	3	JILLERIC ROAD	1.670	\$39,200
000104	000032	000001		JILLERIC ROAD	0.150	\$4,100
000112	000284	000000	59	MAIN STREET	0.183	\$401,900
000109	000067	000000		OFF NOTRE DAME AVENUE	0.120	\$300
000409	000005	000000	220	PINEWOOD ROAD	1.500	\$46,400
000410	000023	000000		REAR GRANITE STREET	7.600	\$17,100
000410	000029	000000		REAR GRANITE STREET	15.000	\$33,100
000410	000031	000000		REAR GRANITE STREET	23.000	\$2,500
000410	000032	000000		REAR GRANITE STREET	8.700	\$19,600
000410	000036	000000		REAR GRANITE STREET	14.900	\$32,900
000411	000004	000000		REAR OLD CHESTER TUR	31.000	\$3,200
000411	000005	000000		REAR OLD CHESTER TUR	97.000	\$5,333
000410	000035	000000		REAR PODUNK ROAD	25.000	\$53,400
000407	000039	000000		REAR ROUTE 28	15.000	\$33,100
000105	000010	000000	36	RIVER ROAD	0.230	\$42,100
000110	000057	000000		RIVER ROAD/PINEWOOD	0.120	\$120,600
000104	000010	000000	1	RIVERSIDE DRIVE	0.660	\$10,400
000104	000011	000000	2	RIVERSIDE DRIVE	0.430	\$14,300
000104	000012	000000	4	RIVERSIDE DRIVE	0.220	\$13,800
000104	000009	000000	5	RIVERSIDE DRIVE	0.230	\$9,100
000104	000015	000000	10	RIVERSIDE DRIVE	0.280	\$14,000
000104	000029	000000	11	RIVERSIDE DRIVE	0.300	\$9,200
000104	000018	000000	14	RIVERSIDE DRIVE	0.250	\$13,900
000104	000028	000000	15	RIVERSIDE DRIVE	1.200	\$41,100
000104	000019	000000	16	RIVERSIDE DRIVE	0.550	\$14,500
000104	000027	000000	17	RIVERSIDE DRIVE	0.440	\$36,300
000104	000026	000000	19	RIVERSIDE DRIVE	0.650	\$9,400
000104	000021	000000	20	RIVERSIDE DRIVE	0.210	\$13,800
000104	000022	000000	22	RIVERSIDE DRIVE	0.220	\$13,800



## 2018 Town Owned Property

MAP	LOT	SUB	ST #	STREET NAME	ACRES	VALUE
000103	000020	000002	25	RIVERSIDE DRIVE	0.230	\$9,100
000104	000025	000000	28	RIVERSIDE DRIVE	0.260	\$14,000
000103	000020	000001	29	RIVERSIDE DRIVE	0.230	\$8,600
000103	000002	000000	32	RIVERSIDE DRIVE	0.250	\$13,900
000103	000018	000000	33	RIVERSIDE DRIVE	2.600	\$63,400
000102	000003	000000	37	RIVERSIDE DRIVE	1.800	\$42,500
000103	000007	000002	42	RIVERSIDE DRIVE	0.300	\$13,600
000103	000010	000000	50	RIVERSIDE DRIVE	1.300	\$15,900
000103	000011	000000	52	RIVERSIDE DRIVE	0.270	\$14,000
000103	000013	000000	54	RIVERSIDE DRIVE	0.250	\$13,900
000103	000017	000000	62	RIVERSIDE DRIVE	1.100	\$45,200
000102	000006	000000	78	RIVERSIDE DRIVE	0.220	\$8,100
000109	000037	000000		ROUTE 3	0.590	\$30,100
000112	000001	000000	16	SCHOOL STREET	1.200	\$538,800
000110	000001	000000	51	TURNPIKE STREET	0.890	\$106,000
000110	000002	000000		TURNPIKE STREET	0.110	\$33,600
000112	000267	000000	8	WHITTEN STREET	1.640	\$874,500





## Allenstown Sewer Commission

35 Canal Street  
Allenstown, NH 03275  
603-485-5600  
FAX 800-859-0081



To the Citizens of Allenstown:

In 2018 the Sewer Commission and staff began the construction/remodeling of a new business office. The new office increased the Administrative Assistants working area by approximately 100 square feet. The new office space was previously a document archive storage area. A new archive storage area was constructed by the staff, and remodeling began on the new business office. A new customer service area was also built within the new business office.

Several improvements were also done within the Allenstown sewer collection system. Two block manholes on Whitten Street were replaced with precast manholes. The Whitten Street sewer main was also rehabilitated. The sewer main on Whitten Street was lined with new PVC pipe. This was the first main in Allenstown to ever be lined. The lining increased the life expectancy of the Whitten Street main by 50 years. Additional improvements/maintenance in the collection system included the cleaning and televising of 10,000 feet of sewer pipe, and the repair of manholes on Meadow Lane and Lubern Avenue.

The Sewer Commission also purchased two new stainless steel septage dewatering containers in 2018. These two new containers finish the replacement of the four original carbon steel containers. Changing the construction from carbon steel to stainless steel will reduce maintenance costs, and significantly increase the useful life of the dewatering container. One more container is proposed for purchase in 2019 as a spare. The treatment facility received 24.4 million gallons of hauled waste in 2018 including approximately 2.4 million gallons of grease.



Another significant improvement at the treatment facility was the purchase and implementation of new Supervisory Control & Data Acquisition software (SCADA). This is the software that allows the treatment facility staff Operators interaction with the treatment processes. Approximately 50 percent of the implementation was completed in 2018, and will be 100 percent complete in 2019.

The Sewer Commission is proud to announce they are keeping the sewer rates at \$7.57 per 1000 gallons for 2019.

Respectfully Submitted,

Jeffrey Backman, Superintendent



**Town of Allenstown, New Hampshire**  
**Report of the Supervisor of the Checklist**

Dear Allenstown Residents:

In 2018, the Supervisor of the Checklist worked four (4) elections. We conducted four (4) voter registration meetings. In addition, the Supervisors of the Checklist also attended one (1) town and school deliberative session.

The Chairperson, Louise Letendre, also attended a class on election laws sponsored by the State of New Hampshire.

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**PARTY AFFILIATION**

3,030 Registered Voters

921 Republicans

898 Democrats

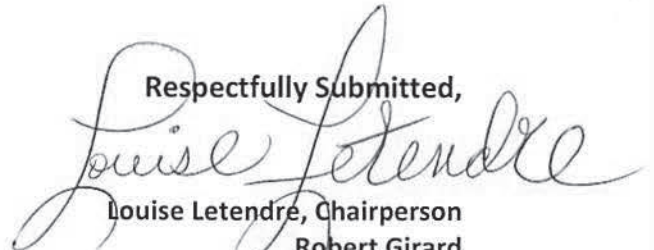
1,211 Undeclared

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**2019 Budget and Related Expenses**

Total Budget	\$3,500.00
Total Salaries and Expenditures	\$3,500.00
Difference	\$ .00

Respectfully Submitted,



Louise Letendre, Chairperson  
Robert Girard  
Kristopher Fowler





## 2018 ANNUAL REPORT

Tri-Town Emergency Medical Service is a municipality of the Towns of Allenstown and Pembroke that was created through an Inter-Municipal Agreement between the two towns. We are proud to continuously provide a fully staffed, Paramedic Ambulance to answer the calls for help within our service area and to surrounding communities. I would like to take this opportunity to thank the residents of Allenstown and Pembroke for their continuing support.

The call volume continued in rise in 2018, making it the busiest year for Tri-Town EMS, with 62 more incidents than in 2017. The use of mutual aid is essential to meet the needs of the communities. Historically Tri-Town EMS required slightly more mutual aid than we provided. Last year (2018) however, was the first year where the Service provided more mutual aid than we received.

Opiate and other illicit drug abuse remains a national, state and local problem. The problem seems to have leveled off in Pembroke and Allenstown from 2017 to 2018, with virtually the same number of drug related calls and administration of Naloxone (Narcan™). There were 42 EMS incidents in 2018 dispatched for an Overdose or Misuse of Medications (31 calls in 2017) and Naloxone was administered 49 times (52 times in 2017). More concerning is the noticeable shifted from opiates (or similar type drugs) to Methamphetamine (or other stimulants). Beyond the serious health effects to the patient, this presents a concern to EMS and other public safety responders as these people frequently require physical and chemical restraints to keep them and the providers safe. Tri-Town EMS regularly attends meetings in Concord to discuss the Capital Area Drug Problem.

Last year saw both ambulances requiring a considerable amount of unscheduled maintenance and repairs. Ambulance 8, the newest ambulance, had significant Air Conditioning problems early in the year, requiring most of the components to be replaced. Ambulance 3, had significant engine problems. In late summer, the Turbo, Radiator, as well as other items such as brakes and ball joints needed to be replaced. Within a month of getting the ambulance back from those repairs, a major problem involving one of the valves in the engine was discovered, requiring the engine to be replaced. These two occurrences accounted for about \$39,000.00 of unscheduled repairs.

We replaced one of the two mechanical CPR devices after it was found to have failed during routine ambulance equipment checks. The Service took delivery of the LUCAS™ 3 mechanical CPR device in October. This replacement was not planned for 2018. In November, the Service took delivery of a Zoll AEV Portable Ventilator. This was a budgeted item and will be used for CPAP, BiPAP and Mechanical Ventilations. The Ventilator will have a significant impact on the treatment of patients who are in severe respiratory distress, or respiratory arrest, giving the



paramedics the ability to have more control on oxygenation and ventilation. We are currently in the process of training the staff on how to use the ventilator and the current plan is to put the ventilator on the ambulance by early February 2019.

The Service provides regular monthly reports to the Tri-Town EMS Board of Directors outlining the activities, concerns, call data and trends, finances, training and other reportable topics. Anyone who is interested in learning more about the Service's activities, are encouraged to read the monthly Director's Report and the Annual Report located at, [www.pembroke-nh.com](http://www.pembroke-nh.com), select the "Government" tab, then "Q-Z" tab and finally "Tri-Town EMS".

In addition to providing ambulance services, Tri-Town EMS has involved itself in other areas related to public safety and public health.

- Community CPR Course (Free to Residents) & Hands Only CPR Instruction
- Capital Area Public Health Network
- Active Shooter Preparedness
- Standby & Medical Coverage Details
- Medical Control Board Meetings
- Regional CoC/SuD Group (Addiction Prevention)
- EMS Continuing Education
- Emergency Medical Responder Course (EMR)
- Vial of Life Program
- Patient Satisfaction Survey

I want to extend the Service's gratitude to Concord Hospital. The hospital's EMS Coordinator, Craig Clough, past EMS Medical Director Dr. Nicholas Larochelle and current EMS Medical Director Dr. Rob Rix, have played an integral role in assisting the Service with growing our medical capabilities and have coordinated trainings with us for the last few years. Furthermore, Concord Hospital supplies much of our consumable EMS supplies as well as the medication that are on the ambulances. This helps keep our costs down. I also want to thank all the EMS providers of Tri-Town EMS, most of whom are Per Diem Employees and help us ensure continuous coverage of the ambulance. Per Diem Employees do not receive any other benefits besides their hourly rate, giving up their time off outside of their full time jobs and are away from their families. Without them, the cost to operate the Service would be considerably higher. Finally, I wish to express my gratitude to the residents of Allentown and Pembroke for supporting the Service.

Respectfully Submitted

Christopher Gamache  
Service Director





<b>TOTAL EMS INCIDENTS</b>	1,364
<b>MUTUAL AID RECEIVED</b>	119
<b>EMS Incidents Handled by TRI-TOWN EMS</b>	1,245
<b>ALLENSTOWN EMS Incidents (YR Aver.)(3YR Aver.)</b>	528 (38.71%) (43.21%)
<b>PEMBROKE EMS Incidents (YR Aver.)(3YR Aver.)</b>	694 (50.88%) (56.79%)
<b>MUTUAL AID GIVEN</b>	142
Mutual aid to BARNSTEAD	4
Mutual aid to BOW	3
Mutual aid to CONCORD	57
Mutual aid to DEERFIELD	2
Mutual aid to EPSOM	14
Mutual aid to HOOKSETT	59
Mutual aid to Pittsfield	3
<b>NUMBER OF PATIENT TRANSPORTS</b>	875
<b>Transport to CONCORD HOSPITAL</b>	706
<b>Transports to CATHOLIC MEDICAL CENTER (CMC)</b>	75
<b>Transports to ELLIOT HOSPITAL</b>	94
<b>Aver REACTION TIME (Dispatch to Responding)</b>	46sec
<b>Aver RESPONSE TIME (Dispatch to On-Scene)</b>	5min 3sec
<b>Aver ON-SCENE TIME</b>	17min 51sec
<b>Aver TRANSPORT TIME</b>	19min 14sec
<b>Aver AT HOSPITAL TIME</b>	21min 17sec
<b>Aver CALL LENGTH TIME (Dispatch to In-Service)</b>	1hr 4min 11sec

<b>TRI-TOWN EMS Staff and Leadership</b>				
<b>EMPLOYEE'S NAME</b>	<b>POSITION</b>	<b>LIC. LEVEL</b>	<b>CLASS.</b>	<b>YR HIRED</b>
Harold Paulsen	Chairman of the Board	N/A	Board	
David Jodoin	Board Member-Pembroke	N/A	Board	
Robert Bourque	Board Member-Pembroke	N/A	Board	
Derik Goodine	Board Member-Allenstown	N/A	Board	
Paul St. Germaine	Board Member-Allenstown	N/A	Board	
Michael O'Mara	Board Member-Allenstown	N/A	Board	
Christopher Gamache	Director	Paramedic	Full Time	2014
Stephanie Locke	Assistant Director	Paramedic	Full Time	2013
William Amos	Field Training Officer	Paramedic	Full Time	2017
Ryan Hornblower	Provider	Paramedic	Full Time	2017
Michael Langille	Provider	Paramedic	Per Diem	2013
Maurice Paquette	Provider	Paramedic	Per Diem	2013
Hearshell VanLuven	Field Training Officer	Paramedic	Part Time	2014
Mary Woo	Provider	Paramedic	Per Diem	2017
Robyn Cushing	Provider	AEMT	Per Diem	2013
Elizabeth Davin	Provider	AEMT	Per Diem	2017
Mitchel Dean	Provider	AEMT	Per Diem	2017
Nicholas DiGiovanni	Provider	AEMT	Per Diem	2017
Daniel Fitzgerald	Provider	AEMT	Per Diem	2014
Cory Girard	Provider	AEMT	Per Diem	2013
Kyle Haas	Provider	AEMT	Per Diem	2016
Sarah Hardy	Provider	AEMT	Per Diem	2013
Jonathan Harry	Provider	AEMT	Per Diem	2015
Irina Higgins	Provider	AEMT	Part Time	2013
Christian Kellermann	Provider	AEMT	Per Diem	2013
Edward Higgins	Provider	EMT	Part Time	2013
Tiffani McIntosh	Provider	EMT	Per Diem	2017
Emma Osborne	Provider	EMT	Per Diem	2017
Joseph Sullivan	Provider	EMT	Per Diem	2017
Robert Vodra	Provider	EMT	Per Diem	2013





**Town of Allenstown**  
Trustee of the Trust Funds & Cemetery Trustee  
16 School Street  
Allenstown, NH 03275  
603-485-4276

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February 8, 2019

### **Trustee of the Trust Funds Annual Report – 2018**

2018 saw the Trustee of the Trust Funds & Cemetery Trustee Boards return to full strength and a normal schedule of meetings, with the return of a member from medical leave and the appointment of a third member. Mr. Rich Caruso joined the Boards to bring the membership to a full complement – welcome Rich and thank you for your willingness to assist with this important role for the town.

The Trustees met regularly to discuss Capital Reserve Funds, Bank Statements, and Trustees Investment Policy, approve previous minutes, and prepare MS-9 and MS-10 for DRA and the Attorney General’s Office. Several voter-approved fund transfer/disbursement requests were subsequently completed, along with Select Board requested transfers/disbursements, after the necessary account authorized personnel changes were processed with TD Wealth Management.

The Trustees also continued review meetings with TD Wealth Management to review and track the status of investments and help determine if any adjustments were needed. Although our accounts continue to be subject to market fluctuations, it was determined that investments were performing as expected and that no adjustments were required. Karen Weinhold and Matt Prifti continue to be the main contacts for our accounts at TD Wealth Management.

The Trustees additionally reviewed and reaffirmed our Investment Policy, which was approved during the August Trustee meeting for filing with the State of NH, as required by RSA.

### **Cemetery Trustees Annual Report – 2018**

There is currently no open public cemetery in town for residents. In accordance with RSA, each town does not need to have a Cemetery for their residents and are able to use other towns Cemeteries for inurnment of the deceased.

On behalf of Chairman Roger LaFlamme,

Respectively Submitted,

Michael A. O’Meara  
Trustee & Bookkeeper





**Town of Allenstown**  
**Welfare Administrator**  
16 School St.  
Allenstown, NH 03275  
603-485-4276 ext. 110  
pcaruso@allenstownnh.gov

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### Welfare Administrator's Report 2018

The Town of Allenstown Welfare Program provides temporary emergency assistance to residents in need of basic services. The following services were provided in 2018:

Services	Applications for Assistance	Total Budget Expended
Burial Assistance	3	\$ 1,500.00
Electrical Assistance	12	\$ 1,242.30
Food/Household Assistance	6	\$ 1,152.00
Fuel Assistance	7	\$ 1,990.82
Job Retention/Search Assistance	7	\$ 1,704.58
Medical Assistance	2	\$ 58.00
Rent/Mortgage Assistance	26	\$11,373.13

The Town of Allenstown received \$5,725.12 in welfare lien reimbursements.

The Town's Holiday Programs were a great success this year! The Giving Tree was supported by Allenstown residents, organizations, St. John the Baptist Parishioners and businesses who gave donations totaling \$710 and wonderful gifts for these children. This program provided 51 children with Holiday gifts this year. The parents and guardians of these children were joyfully grateful. I, along with these families, am thankful for the generosity of the Allenstown community.

The Capital Region Holiday Food Programs provided meals for 111 families this year. Through generous donations from Gabby Baron, Girl Scout of Troop #12590 of Hooksett, warm apparel was also given to those in need at the Food Basket drive. I would like to thank Concord Regional Food Program, Gabby, Big Jim's, Town Hall Staff, the Allenstown Fire Department, Allgeyer Management Properties staff and residents, and the many volunteers for their support with this program.

During this past year I have put a focus on counseling clients on successful job search/procurement methods. I also educate clients on the variety of assistance programs offered in the State of NH, which include free personal finance/budgeting courses and home buying/maintenance/mortgage seminars. The results of these efforts have helped to lower the total amount of monetary assistance provided by the Town; and helped clients to grow in self-reliance and personal success. In November I was successfully voted in as a member of the Executive Committee for the NH Local Welfare Administrators Association. I look forward to serving on this committee that is instrumental in improving welfare guidelines and supporting many welfare offices in NH.

In 2019 I am working toward adding a Thanksgiving Food Basket program to serve under-resourced residents of Allenstown. I also am working toward providing more job procurement resources to residents who are underemployed. If you have an opportunity you would like to post in my office, please contact me.

Best regards,  
*Trish Caruso*  
Welfare Administrator



**Town of Allenstown  
Zoning Board of Adjustment  
Annual Report to the Town 2018**

The Zoning Board of Adjustment (ZBA) had a busy year early on this year, but less so, the second half of the year. We met 6 times, and dealt with 4 appeals.

The work of the ZBA involves balancing the needs of the community with the individual rights of citizens. When a property owner has plans that do not conform to the requirements of an ordinance, the owner may appeal for an exception or variance. The application, supporting evidence and any documents become property of the town and become public information. Applications for Appeal are available at the town office or can be downloaded from the town website. Hearings before the Zoning Board are open to the public and are posted on the town website, at town hall, and the police station. Owners of abutting properties receive written notice of the hearing and are entitled to speak for or against the proposal. Other concerned parties are welcome at our meetings and their input is appreciated. The Board will hear all sides of a case, and may consult with other town officials or solicit expert opinions when needed. The Zoning Board is not bound by precedent, meaning that each case is heard on its own merits and previous decisions are not binding on subsequent matters. Be assured, applicants and their neighbors will have a fair hearing and treatment from the Board.

The Zoning Board of Adjustment is a five-member citizen committee of local residents who volunteer to serve and are appointed by the Select Board. Each year there is some turnover on the Board for various reasons, and at times we have held hearings with less than a full Board. As new people have been appointed to the ZBA, we hold training sessions led by our legal counsel and the New Hampshire Municipal Association to educate our members. However, we continue to need civic minded residents with good judgment and understanding to serve on the Board or to serve as alternates when needed. If you are willing to serve your community in this capacity, no legal municipal experience is required; training and guidance will be provided. Please visit Town Hall for more information.

Respectfully Submitted,

Keith Klawes, Chair  
Zoning Board of Adjustment  
Town of Allenstown, NH



# *Financial Statements*





## Allenstown Summary Inventory of Valuation


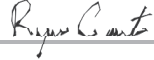

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**

NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Evan Roberge (AVITAR ASSOCIATES)

Municipal Officials		
Name	Position	Signature
David Eaton	Selectmen	
Ryan Carter	Selectmen	
Sandra Mckenney	Selectmen	

Preparer		
Name	Phone	Email
Evan Roberge	798-4419	evan@avitarassociates.com

Preparer's Signature





<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>	
1A	Current Use RSA 79-A	3,127.99	\$235,193	
1B	Conservation Restriction Assessment RSA 79-B	14.00	\$478	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	1,602.66	\$81,406,700	
1G	Commercial/Industrial Land	974.34	\$16,963,200	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>5,718.99</b>	<b>\$98,605,571</b>	
1I	Tax Exempt and Non-Taxable Land	6,960.44	\$12,503,333	
<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>	
2A	Residential		\$121,432,000	
2B	Manufactured Housing RSA 674:31		\$20,884,300	
2C	Commercial/Industrial		\$44,373,300	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$186,689,600</b>	
2G	Tax Exempt and Non-Taxable Buildings		\$21,201,800	
<b>Utilities &amp; Timber</b>			<b>Valuation</b>	
3A	Utilities		\$8,737,700	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$294,032,871</b>	
<b>Exemptions</b>		<b>Total Granted</b>	<b>Valuation</b>	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$294,032,871</b>	
<b>Optional Exemptions</b>		<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000	3	\$45,000
13	Elderly Exemption RSA 72:39-a,b		57	\$1,867,700
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		9	\$221,400
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$2,134,100</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$291,898,771</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$291,898,771</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$8,737,700</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$283,161,071</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Re</b>			<b>\$283,161,071</b>





**Utility Value Appraisers**

AVITAR ASSOCIATES OF NE
AVITAR ASSOCIATES OF NE

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

<b>Electric Company Name</b>	<b>Valuation</b>
NEW HAMPSHIRE ELECTRIC COOP	\$726,000
PSNH DBA EVERSOURCE ENERGY	\$4,939,400
UNITIL ENERGY SYSTEMS INC	\$80,000
	<b>\$5,745,400</b>

<b>Gas Company Name</b>	<b>Valuation</b>
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$2,177,300
TENNESSEE GAS PIPELINE COMPANY	\$815,000
	<b>\$2,992,300</b>







<b>Veteran's Tax Credits</b>	<b>Limits</b>	<b>Number</b>	<b>Est. Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$500	163	\$81,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	15	\$30,000
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		<b>178</b>	<b>\$111,000</b>

**Deaf & Disabled Exemption Report**

<b>Deaf Income Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

<b>Deaf Asset Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

<b>Disabled Income Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

<b>Disabled Asset Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

**Elderly Exemption Report**

First-time Filers Granted Elderly Exemption for the Current Tax Year

<b>Age</b>	<b>Number</b>
<b>65-74</b>	0
<b>75-79</b>	0
<b>80+</b>	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

<b>Age</b>	<b>Number</b>	<b>Amount</b>	<b>Maximum</b>	<b>Total</b>
<b>65-74</b>	23	\$20,000	\$460,000	\$441,200
<b>75-79</b>	7	\$30,000	\$210,000	\$204,700
<b>80+</b>	27	\$50,000	\$1,350,000	\$1,221,800
	<b>57</b>		<b>\$2,020,000</b>	<b>\$1,867,700</b>

<b>Income Limits</b>	
<b>Single</b>	\$40,000
<b>Married</b>	\$52,000

<b>Asset Limits</b>	
<b>Single</b>	\$85,000
<b>Married</b>	\$85,000

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**

**Adopted?** Yes **Number of Structures:** 1

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**

**Adopted?** No **Number of Properties:**

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**

**Adopted?** No **Number of Properties:**





<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	149.97	\$45,451
Forest Land	2,196.38	\$157,126
Forest Land with Documented Stewardship	480.20	\$26,620
Unproductive Land	138.91	\$2,783
Wet Land	162.53	\$3,213
	<b>3,127.99</b>	<b>\$235,193</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	1,661.19
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	9.20
Total Number of Owners in Current Use	<b>Owners:</b>	73
Total Number of Parcels in Current Use	<b>Parcels:</b>	121

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$11,840
Conservation Allocation	<b>Percentage:</b> 0.00%	<b>Dollar Amount:</b> \$0
Monies to Conservation Fund		\$0
Monies to General Fund		\$11,840

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	6.00	\$306
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	8.00	\$172
Wet Land	0.00	\$0
	<b>14.00</b>	<b>\$478</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	1
Parcels in Conservation Restriction	<b>Parcels:</b>	1





Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$5,228.00	6,374.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
THE WAY HOME INC	\$5,300
	<b>\$5,300</b>



# Signature Certificate

Document Reference: 4WWPMJI6R3L3HGBFDRUWLH

# RightSignature

Easy Online Document Signing



**Sandra Mckenney**  
Party ID: FFFB4KI8X39B5FV7H4AJ4H  
IP Address: 64.222.216.235  
VERIFIED EMAIL: smckenney@allenstownnh.gov

Electronic Signature:

Multi-Factor  
Digital Fingerprint Checksum

08ed4a101d7a4fd7c1601bac14c2ccf9203b1c8c



**Ryan Carter**  
Party ID: 2WL3DBJYN2F2CLZLU6EU6W  
IP Address: 64.222.96.214  
VERIFIED EMAIL: rcarter@allenstownnh.gov

Electronic Signature:

Multi-Factor  
Digital Fingerprint Checksum

670516d33ead1c765c109fc07ba74dd2546e7167



**David Eaton**  
Party ID: 4654TKIYNL8XVE3BK2JFRE  
IP Address: 162.220.42.26  
VERIFIED EMAIL: deaton@allenstownnh.gov

Electronic Signature:

Multi-Factor  
Digital Fingerprint Checksum

aac364c5741a18bc4e9fa2453e3f5b5b7ecc1938



## Timestamp

2018-09-11 04:00:43 -0700  
2018-09-11 04:00:42 -0700  
2018-09-11 03:57:28 -0700  
2018-08-27 10:50:33 -0700  
2018-08-27 10:46:23 -0700  
2018-08-27 09:52:18 -0700  
2018-08-27 09:50:03 -0700

## Audit

All parties have signed document. Signed copies sent to: Sandra Mckenney, Ryan Carter, David Eaton, Derik Goodine, and Evan Roberge.  
Document signed by Ryan Carter (rcarter@allenstownnh.gov) with drawn signature. - 64.222.96.214  
Document viewed by Ryan Carter (rcarter@allenstownnh.gov). - 64.222.96.214  
Document signed by Sandra Mckenney (smckenney@allenstownnh.gov) with drawn signature. - 64.222.216.235  
Document viewed by Sandra Mckenney (smckenney@allenstownnh.gov). - 64.222.216.235  
Document signed by David Eaton (deaton@allenstownnh.gov) with drawn signature. - 162.220.42.26  
Document viewed by David Eaton (deaton@allenstownnh.gov). - 162.220.42.26



This signature page provides a record of the online activity executing this contract.



# Signature Certificate

 Document Reference: 4WWPMJI6R3L3HGBFDRUWLH

**RightSignature**  
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2018-08-27 08:22:22 -0700 Document created by Evan Roberge (evan@avitarassociates.com). -  
173.166.22.209



This signature page provides a record of the online activity executing this contract.

**Page 2 of 2**





<b>2018</b> <b>\$30.15</b>
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## Tax Rate Breakdown Allenstown

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,956,085	\$291,898,771	<b>\$10.12</b>
County	\$799,529	\$291,898,771	<b>\$2.74</b>
Local Education	\$4,433,339	\$291,898,771	<b>\$15.19</b>
State Education	\$593,446	\$283,161,071	<b>\$2.10</b>
<b>Total</b>	<b>\$8,782,399</b>		<b>\$30.15</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$8,782,399
War Service Credits	(\$111,000)
Village District Tax Effort	
<b>Total Property Tax Commitment</b>	<b>\$8,671,399</b>

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/26/2018
--	------------



# Appropriations and Revenues

## Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$6,332,688	
Net Revenues (Not Including Fund Balance)		(\$3,386,294)
Fund Balance Voted Surplus		(\$123,567)
Fund Balance to Reduce Taxes		(\$56,000)
War Service Credits	\$111,000	
Special Adjustment	\$0	
Actual Overlay Used	\$78,258	
<b>Net Required Local Tax Effort</b>	<b>\$2,956,085</b>	

## County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$799,529	
<b>Net Required County Tax Effort</b>	<b>\$799,529</b>	

## Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$8,749,599	
Net Cooperative School Appropriations		
Net Education Grant		(\$3,722,814)
Locally Retained State Education Tax		(\$593,446)
<b>Net Required Local Education Tax Effort</b>	<b>\$4,433,339</b>	
State Education Tax	\$593,446	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$593,446</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$291,898,771	\$288,823,373
Total Assessment Valuation without Utilities	\$283,161,071	\$280,398,573

### Village (MS-1V)

Description	Current Year
-------------	--------------



# Allenstown

## Tax Commitment Verification

### 2018 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$8,671,399
1/2% Amount	\$43,357
Acceptable High	\$8,714,756
Acceptable Low	\$8,628,042

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2018 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

## Requirements for Semi-Annual Billing

### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Allenstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2018 Tax Rate	\$30.15	\$15.08

### Associated Villages

No associated Villages to report





## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$2,246,561</b>
<b>General Fund Operating Expenses</b>	<b>\$9,912,441</b>
<b>Final Overlay</b>	<b>\$78,258</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2018 Fund Balance Retention Guidelines: Allenstown	
Description	Amount
<b>Current Amount Retained (19.38%)</b>	<b>\$1,921,406</b>
17% Retained <i>(Maximum Recommended)</i>	\$1,685,115
10% Retained	\$991,244
8% Retained	\$792,995
5% Retained <i>(Minimum Recommended)</i>	\$495,622

**NOTICE: The current fund balance retained amount is above the maximum recommended threshold.**





## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)





### Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

#### Instructions

**Cover Page**

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<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

#### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)





**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$8,251,753.63	\$252,543.56	\$137.32	
Resident Taxes				
Land Use Change Taxes	\$5,000.00			
Yield Taxes		\$648.55		
Interest (Include Lien Conversion)	\$5,133.87	\$30,906.40	\$7.90	\$132.71
Penalties		\$9,835.50	\$19.00	
Excavation Tax	\$399.46			
Other Taxes	\$1,227.79	\$9,725.38		\$592.74
Conversion to Lien (Principal Only)		\$349,130.24		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$74,545.67	\$476.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$6,141.88	\$7,551.25	
Excavation Tax	\$280.70			
Other Taxes	\$153.29	\$764.80		
Current Levy Deeded				





Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$439,777.04	\$990.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$26,016.45			
Property Tax Credit Balance	(\$16,574.50)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$8,787,713.40</b>	<b>\$661,162.31</b>	<b>\$7,715.47</b>	<b>\$725.45</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$450,208.99</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$471,614.44</b>





**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year		\$237,392.22	\$101,952.51	\$5,824.64
Liens Executed During Fiscal Year	\$378,547.58			
Interest & Costs Collected (After Lien Execution)	\$6,099.32	\$16,120.86	\$31,096.18	\$226.56
<b>Total Debits</b>	<b>\$384,646.90</b>	<b>\$253,513.08</b>	<b>\$133,048.69</b>	<b>\$6,051.20</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions	\$90,827.87	\$47,234.19	\$85,942.14	\$1,608.84
Interest & Costs Collected (After Lien Execution) #3190	\$6,099.32	\$16,120.86	\$31,096.18	\$226.56
Abatements of Unredeemed Liens	\$6,293.07	\$9,565.93	\$6,661.23	\$3,969.24
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$281,426.64	\$180,592.10	\$9,349.14	\$246.56
<b>Total Credits</b>	<b>\$384,646.90</b>	<b>\$253,513.08</b>	<b>\$133,048.69</b>	<b>\$6,051.20</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$450,208.99</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$471,614.44</b>





**ALLENSTOWN (7)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kathleen

Preparer's Last Name

Pelissier

Date

Jan 3, 2019

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Kathleen Pelissier*  
Preparer's Signature and Title





## Town of Allenstown

Kathleen Pelissier, Town Clerk/ Tax Collector

16 School Street

Allenstown, NH 03275

603-485-4276 ext. 116

kpelissier@allenstownnh.gov

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### Town Clerk / Tax Collector Annual Reports

Town Clerk/Tax Collector Office Hours:

Monday 7:30am – 6:15pm

Tuesday – Thursday 7:30am – 5:15pm

Friday – Sunday Closed

January 2<sup>nd</sup>, 2019

Dear Residents of Allenstown,

2018 was a very busy year for our office legislatively. A few big changes were passed with regard to property taxes. Most notably, our state legislature voted to reduce the rate of interest charged from 18% to 12% on delinquent property taxes that go to lien. That change will go into effect in 2020's lien. The amount of interest being charged on delinquent property taxes not yet in lien status will also lower from 12% to 8%. A new tax credit was approved for active duty military personnel who serve in an active war zone. Municipalities must adopt the provision by warrant article at Town Meeting in order to offer it to qualifying residents.

2018 also brought about legislative changes affecting motor vehicle registrations. The state approved providing one free passenger and motorcycle plate to purple heart recipients, as well as to anyone who was a prisoner of war during their service time in our armed forces. Legislation is in the works to allow municipalities to waive the local portion of registration fees charged for the Purple Heart plate types. The \$5 fee that was being charged for walking disability placards, at DMV, has also been abolished for all eligible placard holders as of October of this past year.

Our Town Clerk's office is able to process your requests for vanity plates once again. Residents no longer need to travel to DMV to apply for vanity plates. More organizations have also been approved to sell decal stickers for display on the decal plates that were passed for use in the 2017 legislative session.

Election laws saw a lot of discussion this past year, but the changes made were few. Voter registration forms received a minor face lift, but the overall procedures and time periods for registering to vote, and election days and hours have not changed.

Our office continues to offer boat registrations in addition to OHRV and snowmobile registrations. We also continue to process hunting and fishing licenses for your convenience.

Dog licensing season is upon us again. Don't forget to license your dog anytime between now and April 30<sup>th</sup> to avoid costly fines.

As in years past, I am always looking for help with the gardening projects at Town Hall. If you are interested in helping out in any way; planting, watering, supplying plants, or even just advice, please let me know.

The Town Clerks office extends the courtesy of e-mail renewal notices for both vehicle registration renewals and dog licenses. If you have not already provided us with your e-mail address and wish to receive these reminders, please contact our office.

Many transactions may be conducted online through our Town website at [Allenstownnh.gov](http://Allenstownnh.gov). We also accept credit card payments in our office and online for most transactions. However, there are user fees that apply. Cash and checks are accepted in house with no additional charges.

[www.allenstownnh.gov](http://www.allenstownnh.gov)





**TOWN TREASURER'S REPORT**  
**01/01/2018 through 12/31/2018**

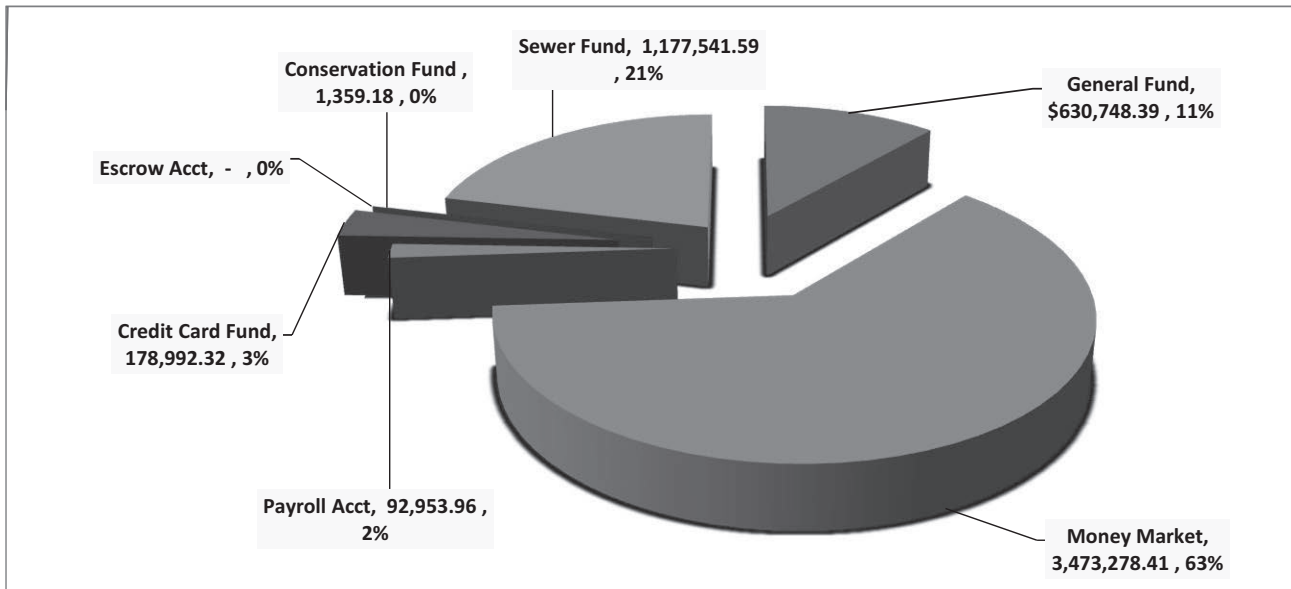
Funds / Financial Institution	Balance 1/01/2018	Receipts and Transfers During Period	Disbursements and Transfers During Period	Balance 12/31/2018
<b>GENERAL FUND</b>				
TD Bank	\$ 2,835,334.84	\$ 13,538,686.59	\$ 15,743,273.04	\$ 630,748.39
<b>PUBLIC FINANCE MONEY MARKET</b>				
TD Bank	1,523,947.21	5,478,395.46	3,530,000.00	3,472,342.67
NHPDIP	916.74	19.00	-	935.74
<b>PAYROLL ACCOUNT</b>				
TD Bank	119,778.54	1,417,970.54	1,444,795.12	92,953.96
<b>CREDIT CARD FUND</b>				
TD Bank	147,815.18	553,126.66	521,949.52	178,992.32
<b>ESCROW DIRECT DISBURSEMENT</b>				
TD Bank	0.00	29,801.42	29,801.42	-
<b>CONSERVATION COMM</b>				
TD Bank	1,356.47	2.71	0.00	1,359.18
<b>SEWER FUND</b>				
TD Bank	1,648,728.02	2,845,406.13	3,316,592.56	1,177,541.59
<b>TOTALS</b>				
	<b>\$ 6,277,877.00</b>	<b>\$ 23,863,408.51</b>	<b>\$ 24,586,411.66</b>	<b>\$ 5,554,873.85</b>

Respectfully Submitted,

*Carol B. Andersen*

**CAROL B. ANDERSEN**  
Treasurer

**Town of Allenstown Bank Accounts**





## REPORT OF TRUST AND CAPITAL RESERVE FUNDS

For the period ending:

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

#### Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Total of All Funds:

#### PREPARER'S INFORMATION

First Name	Last Name	
<input type="text" value="Michael"/>	<input type="text" value="O'Meara"/>	
Street No.	Street Name	Phone Number
<input type="text" value="16"/>	<input type="text" value="School Street"/>	<input type="text" value="(603) 485-4276"/>
Email (optional)		
<input type="text"/>		





Report of The Trust Funds for the Period Ending Dec 31, 2017

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	See Attached				
Name of Trust Fund					
Type of Fund					
Purpose of Trust					
How Invested					
<b>PRINCIPAL</b>					
Balance Beginning of Year					
New Funds Created					
Cash Gains or Losses on Securities					
Withdrawals					
Balance End of Year					
<b>INCOME</b>					
Balance Beginning of Year					
Income During Year (Amount)					
Expended During Year					
Balance at End of Year					
<b>Grand Total Principal &amp; Income End of Year</b>					



Principal Only for the Period Ending Dec 31, 2017

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1			
2			
3			
4			
5			





**ALLENSTOWN (007)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Michael

O'Meara

May 15, 2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**TRUSTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*[Handwritten Signature]*  
Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

*Michael A. O'Meara*  
Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

*[Handwritten Signature]*  
Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

*Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:*

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397



Town of Allenstown  
Capital Reserve  
Changes in Fund Balances  
YTD 2017

	Purpose of Trust	%	Beginning Principal Balance	Additions/ New Funds Created	Cash Gains Or (Losses) Or Sales of Securities	Principal Transfers/ Adjustments	Total Principal Balance	Beginning Income Balance	Income Received	Income Percent	Income Expanded	Transfers/ Adjustments	Total Income	Total of Principal & Income	Total Unrealized Gains/(Losses)	Total Market Value	Fair Value Or Principal
<b>Trust Funds</b>																	
<b>CEINERY COMMON TRUST FUND</b>																	
Bene Cemetery	Cemetery	0.17%	126.42	-	(6.90)	-	126.02	5.54	2.47	0.04%	-	(0.89)	6.48	154.09	(2.29)	151.80	151.80
Benjamin Franklin	Cemetery	0.07%	317.02	-	(1.96)	-	315.06	18.03	6.03	0.02%	-	(1.45)	16.58	1,011.96	(6.81)	1,005.15	1,005.15
John Harris	Cemetery	0.02%	546.14	-	(3.30)	-	542.84	10.42	10.42	0.00%	-	(2.56)	7.86	3,278.47	(5.99)	3,272.48	3,272.48
John W. Evans	Cemetery	0.04%	1,811.18	-	(10.71)	-	1,799.47	106.85	11.96	0.04%	-	(2.60)	104.25	1,904.72	(10.40)	1,894.32	1,894.32
Ernest Labrecque	Cemetery	0.02%	275.89	-	(1.71)	-	274.18	7.86	2.16	0.02%	-	(1.28)	6.58	285.80	(4.89)	280.91	280.91
Albert Michaud	Cemetery	0.07%	1,141.07	-	(7.00)	-	1,134.07	31.76	2.98	0.07%	-	(0.23)	31.53	1,165.61	(13.39)	1,152.22	1,152.22
			6,895.87	-	(48.25)	-	6,847.62	498.32	498.32	0.05%	-	(14.83)	483.49	5,914.62	(84.82)	5,829.80	5,829.80
<b>CAPITAL RESERVE TRUST FUND</b>																	
Capital Reserve Equipment	Capital Reserve	0.15%	1,569.76	-	(6.89)	-	1,562.87	69.89	30.51	0.15%	-	(7.23)	62.66	1,625.53	(27.19)	1,598.34	1,598.34
Capital Reserve	Capital Reserve	0.25%	4,992.89	-	(26.31)	-	4,966.58	113.82	78.85	0.25%	-	(18.75)	60.10	4,508.89	(49.77)	4,459.12	4,459.12
Capital Reserve	Capital Reserve	0.25%	4,000.00	-	(24.68)	-	3,975.32	112.41	77.01	0.25%	-	(18.65)	58.36	4,116.11	(69.65)	4,046.46	4,046.46
Capital Reserve	Capital Reserve	0.25%	4,036.16	-	(24.68)	-	4,011.48	112.41	77.01	0.25%	-	(18.65)	58.36	4,116.11	(69.65)	4,046.46	4,046.46
Capital Reserve	Capital Reserve	0.65%	8,966.02	-	(59.16)	-	8,906.86	265.23	182.47	0.65%	-	(43.89)	138.58	8,768.31	(102.44)	8,665.87	8,665.87
Capital Reserve	Capital Reserve	0.03%	996.62	-	(6.50)	-	990.12	28.54	2.85	0.03%	-	(0.71)	2.14	1,018.26	(6.14)	1,012.12	1,012.12
Capital Reserve	Capital Reserve	0.03%	1,150.50	-	(6.39)	-	1,144.11	2,233.51	2,233.51	0.03%	-	(64.87)	2,168.64	1,367.72	(1,033.86)	263.86	263.86
Capital Reserve	Capital Reserve	0.49%	7,655.89	-	(47.39)	-	7,608.50	213.10	148.00	0.49%	-	(28.07)	119.93	7,728.43	(40.14)	7,688.29	7,688.29
Capital Reserve	Capital Reserve	0.03%	5,165.40	-	(31.50)	-	5,133.90	148.00	148.00	0.03%	-	(37.50)	110.50	5,244.40	(40.50)	5,203.90	5,203.90
Capital Reserve	Capital Reserve	0.03%	189,349.36	-	(1,302.54)	-	188,046.82	5,734.73	3,998.17	1.17%	-	(88.67)	3,909.50	202,956.32	(2,814.53)	199,141.79	199,141.79
Capital Reserve	Capital Reserve	1.17%	1,44	-	(0.11)	-	1.33	0.04	0.03	1.17%	-	(0.08)	0.25	1.58	(0.25)	1.33	1.33
Capital Reserve	Capital Reserve	0.00%	4,402.49	-	(7.61)	-	4,394.88	124.25	85.12	0.00%	-	(20.49)	64.63	4,459.51	(75.63)	4,383.88	4,383.88
Capital Reserve	Capital Reserve	0.00%	17,167.00	-	(12.19)	-	17,154.81	171.48	117.48	0.00%	-	(31.20)	86.28	18,041.11	(78.30)	17,962.81	17,962.81
Capital Reserve	Capital Reserve	1.30%	21,371.52	-	(132.19)	-	21,239.33	534.89	407.96	1.30%	-	(87.89)	420.07	22,145.10	(303.29)	21,841.81	21,841.81
Capital Reserve	Capital Reserve	5.99%	98,463.09	-	(612.40)	-	97,850.69	1,891.55	1,891.55	5.99%	-	(451.89)	1,439.66	102,290.30	(1,677.17)	100,613.13	100,613.13
Capital Reserve	Capital Reserve	71.85%	27,033.79	-	(188.20)	-	26,845.59	1,818.36	1,818.36	71.85%	-	(1,144.29)	774.07	27,619.66	(1,440.07)	26,179.59	26,179.59
Capital Reserve	Capital Reserve	34.60%	573,275.21	-	(3,548.39)	-	569,726.82	15,930.17	10,639.23	34.60%	-	(2,687.25)	24,962.18	594,689.00	(10,465.47)	584,223.53	584,223.53
Capital Reserve	Capital Reserve	2.25%	37,857.21	-	(239.09)	-	37,618.12	703.32	703.32	2.25%	-	(109.65)	593.67	38,211.79	(693.39)	37,518.40	37,518.40
Capital Reserve	Capital Reserve	1.17%	18,160.89	-	(118.60)	-	17,942.29	314.70	369.00	1.17%	-	(84.14)	284.86	19,227.15	(105.79)	19,121.36	19,121.36
Capital Reserve	Capital Reserve	0.00%	12,221.00	-	(86.72)	-	12,134.28	171.48	171.48	0.00%	-	(45.49)	125.99	12,260.27	(70.19)	12,190.08	12,190.08
Capital Reserve	Capital Reserve	0.62%	1,884,116.01	-	(162,835.00)	-	1,721,281.01	5,976.88	23,385.14	0.62%	-	(7,144.49)	16,240.65	1,737,521.10	(23,881.90)	1,713,639.20	1,713,639.20
<b>SCHOOL FUNDS</b>																	
School Building Maint.	Capital Reserve	0.95%	11,327.00	-	(69.29)	-	11,257.71	1,266.71	187.80	0.99%	-	(47.87)	1,414.63	10,770.84	(10,483.92)	11,553.94	11,553.94
Special Ed	Capital Reserve	2.83%	46,291.84	-	(285.12)	-	45,906.72	1,296.83	404.34	2.83%	-	(104.56)	1,191.78	23,140.37	(278.14)	22,862.23	22,862.23
Special Ed	Capital Reserve	0.02%	2,500.00	-	(1.89)	-	2,498.11	6.54	5.83	0.02%	-	(1.49)	4.34	2,502.55	(2.44)	2,500.11	2,500.11
School Tech. Fund	Capital Reserve	0.02%	5,553.42	-	(4.38)	-	5,549.04	154.28	120.81	0.02%	-	(25.44)	95.37	5,754.12	(34.49)	5,719.63	5,719.63
Facilities Acc.CRF	Capital Reserve	0.34%	86,873.66	-	(622.59)	-	86,251.07	8,491.40	1,022.11	0.34%	-	(88.67)	9,332.54	74,968.12	(9,074.68)	65,893.44	65,893.44
Debt Liability	Capital Reserve	0.67%	10,033.47	-	(62.99)	-	9,970.48	279.26	191.34	0.67%	-	(45.00)	146.34	10,396.08	(170.59)	10,225.49	10,225.49
Subtotal Expendable Trust Funds			1,785,685.10	48,221.00	(819.54)	(162,835.00)	1,662,051.56	42,328.90	31,272.32	100.00%	(858.09)	(7,665.51)	33,606.81	1,704,188.73	(24,657.80)	1,679,530.93	1,679,530.93
<b>TOTAL ALL FUNDS</b>		<b>100.00%</b>	<b>1,788,688.10</b>	<b>48,221.00</b>	<b>(819.54)</b>	<b>(162,835.00)</b>	<b>1,662,051.56</b>	<b>42,328.90</b>	<b>31,272.32</b>	<b>100.00%</b>	<b>(858.09)</b>	<b>(7,665.51)</b>	<b>33,606.81</b>	<b>1,704,188.73</b>	<b>(24,657.80)</b>	<b>1,679,530.93</b>	<b>1,679,530.93</b>

\* SUBTOTALS MAY VARY DUE TO ROUNDING DIFFERENCES DUE TO USE OF RATIOS FOR ALLOCATING GROSS ACTIVITY TO SUB ACCOUNTS.

This material is being provided as your request and is for informational purposes only. The information contained herein reflected balances for certain dates and are based on material believed to be reliable, but are not guaranteed. The data contained herein do not reflect future value or future performance of any security, strategy, or investment product. The account statement for each of the above-referenced accounts is the official statement of record. If any discrepancies are found on this document your account statement will prevail. TD Bank, N.A. TD Private Client Wealth, L.L.C. and their affiliates are not liable for any errors or omission in the information or for any loss or damage suffered.

Confidential

Page 1 of 1

5/15/2016

## 2018 EMPLOYEE SALARIES

First Name	Last Name	Salary	First Name	Last Name	Salary
Patricia	Adams	12,068.64	Hannah	Higgins	41,843.52
Carolinda	Andersen	3,292.08	Thomas	Irzyk	1,929.12
Christine	Archibald	753.17	Eric	Lambert	4,682.88
Jeffrey	Backman	78,641.52	Ian	Lansil	2,160.00
Dawna	Baxter	18,915.71	Vincent	Lembo	2,155.37
Deborah	Bender	57,616.24	Louise	Letendre	1,338.96
Stanley	Bodner	885.80	Evan	McIntosh	59,223.82
Marc	Boisvert	55,690.76	Tiffani	McIntosh	757.77
David	Bouffard	41,431.25	Robert	McKechnie	849.61
Michael	Bowen	60,963.33	Sandra	McKenney	1,274.94
Paul	Brasley	18,501.18	Russell	McMahon	36,405.88
Shawn	Buxton	352.06	Jeffrey	McNamara	312.50
David	Campbell	36,373.95	Keith	Melanson	6,760.45
Carl	Caporale	1,312.50	Shaun	Mulholland	18,504.97
Matthew	Caporale	22,126.95	Diane	Mulholland	532.65
Norma	Caporale	19,779.73	Shawn	Murray	45,751.89
Ryan	Carter	1,924.93	Donald	Noel	10,950.59
Patricia	Caruso	42,381.88	Alicia	O Rourke	592.74
Dawn	Chabot	43,639.47	Maurice	Paquette	3,123.04
Daniel	Chagnon	38,851.17	Paul	Paquette	84,163.60
Amy	Chase	645.00	Chad	Pelissier	937.50
Roxanna	Chomas	56,583.65	Ronnie	Pelissier	63,086.40
Dana	Clement	8,800.00	Kathleen	Pelissier	48,524.00
Donna-Jean	Clement	7,200.00	Brendan	Perault	982.80
Richard	Courtemanche	2,083.84	Scott	Pihl	14,417.64
Joseph	Curcio	32,700.12	Anthony	Pollock	400.72
Robyn	Cushing	4,155.31	Elizabeth	Randlett	13,801.65
Tucker	Dingman	-	Joy	Randlett	3,550.00
Kathleen	Donnelly	7,280.35	James	Rodger	625.00
Scott	Dukette	30,682.38	Christopher	Roy	229.03
David	Eaton	1,699.92	Dawn	Shea	71,357.75
Ronald	Eisenhart	1,666.68	Scott	Silkman	6,026.46
David	Fencer	61,235.49	Karen	Simmons	182.85
Daniel	Fitzgerald	6,405.64	Paul	St Germain	16,850.15
Kristopher	Fowler	952.68	Michael	Stark	82,534.01
Kyle	Gagnon	26,068.56	Karen	Tardif	1,578.92
Jeffrey	Gardner	5,124.07	Jason	Tardiff	666.64
Robert	Girard	952.68	Beth	Tower	71,384.81
Thomas	Gleason	1,611.64	Alan	Turcotte	8,382.50
Derik	Goodine	43,209.88	Timothy	Vincent	64,056.47
Kyle	Haas	2,870.23	Dorothy	Walch	69,180.80
Jonathan	Harry	8,385.21	Jacqueline	Wallace	31,340.30
Christopher	Hess	144.08	Michael	Walsh	6,052.93
Cheryl	Hey	16,939.61	Brian	Warburton	31,757.25
Edward	Higgins	7,708.43	Bryan	Wilcox	63,835.74
			Erin	Young	10,461.90

\*FULL TIME POLICE OFFICERS SALARIES INCLUDE DETAIL PAY WHICH IS NOT PAID FROM TAX DOLLARS\*





# PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

## **INDEPENDENT AUDITOR’S REPORT**

To the Members of the Board of Selectmen  
Town of Allentown  
Allentown, New Hampshire

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of the Town of Allentown as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town’s basic financial statements as listed in the table of contents.

### ***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor’s Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit unmodified and adverse opinions.

### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
Business-type Activities	Adverse
Major General Fund	Unmodified
Major Proprietary Fund (Sewer Department)	Adverse
Aggregate Remaining Fund Information	Unmodified

### ***Basis for Adverse Opinion on Governmental Activities, Business-type Activities, and Major Proprietary Fund***

As discussed in Note 1-B to the financial statements, management has not recorded all of the capital assets and related accumulated depreciation in the governmental activities, business-type activities, and major proprietary fund, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America



***Town of Allentown  
Independent Auditor's Report***

require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities, business-type activities, and major proprietary fund. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities, business-type activities, and major proprietary fund is not reasonably determinable.

***Adverse Opinion***

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities, Business-type Activities, and Major Proprietary Fund” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide and proprietary fund financial statements of the Town of Allentown, as of December 31, 2017, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major general fund and aggregate remaining fund information of the Town of Allentown as of December 31, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the Management’s Discussion and Analysis, Schedule of Funding Progress for Other Postemployment Benefit Plan, Schedule of Town’s Proportionate Share of Net Pension Liability, and Schedule of Town Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Allentown’s basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson  
Professional Association*

February 14, 2019





**EXHIBIT A**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2017**

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 4,274,155	\$ 1,577,082	\$ 5,851,237
Investments	288,066	1,108,818	1,396,884
Accounts receivable (net)	33,593	240,552	274,145
Taxes receivable (net)	930,655	-	930,655
Intergovernmental receivable	18,976	-	18,976
Internal balances	4,947	(4,947)	-
Prepaid items	2,157	-	2,157
Tax dedeed property, subject to resale	23,860	-	23,860
Capital assets:			
Land and construction in progress	2,661,945	42,953	2,704,898
Other capital assets, net of depreciation	3,550,513	3,845,545	7,396,058
Total assets	<u>11,788,867</u>	<u>6,810,003</u>	<u>18,598,870</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<u>832,996</u>	<u>47,485</u>	<u>880,481</u>
<b>LIABILITIES</b>			
Accounts payable	123,200	230,876	354,076
Accrued salaries and benefits	56,734	12,245	68,979
Intergovernmental payable	2,646,714	-	2,646,714
Accrued interest payable	6,206	-	6,206
Escrow and performance deposits	9,707	-	9,707
Long-term liabilities:			
Due within one year	190,952	-	190,952
Due in more than one year	3,846,856	263,551	4,110,407
Total liabilities	<u>6,880,369</u>	<u>506,672</u>	<u>7,387,041</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<u>93,450</u>	<u>248,714</u>	<u>342,164</u>
<b>NET POSITION</b>			
Net investment in capital assets	5,876,627	3,888,498	9,765,125
Restricted	15,436	-	15,436
Unrestricted	(244,019)	2,213,604	1,969,585
Total net position	<u>\$ 5,648,044</u>	<u>\$ 6,102,102</u>	<u>\$ 11,750,146</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT B**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Fiscal Year Ended December 31, 2017**

	Expenses	Program Revenues		Net (Expense) Revenue and Change in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
<b>Governmental activities:</b>						
General government	\$ 1,446,238	\$ 51,567	\$ -	\$ (1,394,671)	\$ -	\$ (1,394,671)
Public safety	1,637,204	48,609	1,120	(1,587,475)	-	(1,587,475)
Highways and streets	894,722	-	166,825	(727,897)	-	(727,897)
Sanitation	251,131	8,301	-	(242,830)	-	(242,830)
Health	1,062	-	-	(1,062)	-	(1,062)
Welfare	53,246	-	-	(53,246)	-	(53,246)
Culture and recreation	137,089	-	-	(137,089)	-	(137,089)
Conservation	1,442	-	-	(1,442)	-	(1,442)
Interest on long-term debt	2,090	-	-	(2,090)	-	(2,090)
Total governmental activities	<u>4,424,224</u>	<u>108,477</u>	<u>167,945</u>	<u>(4,147,802)</u>	<u>-</u>	<u>(4,147,802)</u>
<b>Business-type activities:</b>						
Sewer	2,206,749	2,815,694	10,453	-	619,398	619,398
Total	<u>\$ 6,630,973</u>	<u>\$ 2,924,171</u>	<u>\$ 178,398</u>	<u>(4,147,802)</u>	<u>619,398</u>	<u>(3,528,404)</u>
General revenues:						
Taxes:						
Property				2,779,892	-	2,779,892
Other				130,051	-	130,051
Motor vehicle permit fees				709,635	-	709,635
Licenses and other fees				28,451	-	28,451
Grants and contributions not restricted to specific programs				245,051	-	245,051
Miscellaneous				141,871	14,300	156,171
Total general revenues				<u>4,034,951</u>	<u>14,300</u>	<u>4,049,251</u>
Change in net position				(112,851)	633,698	520,847
Net position, beginning				5,760,895	5,468,404	11,229,299
Net position, ending				<u>\$ 5,648,044</u>	<u>\$ 6,102,102</u>	<u>\$ 11,750,146</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-1**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2017**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 4,143,326	\$ 130,829	\$ 4,274,155
Investments	282,261	5,805	288,066
Accounts receivable	27,302	6,291	33,593
Taxes receivable	950,655	-	950,655
Intergovernmental receivable	18,976	-	18,976
Interfund receivable	49,397	-	49,397
Voluntary tax liens	34,529	-	34,529
Voluntary tax liens reserved until collected	(34,529)	-	(34,529)
Prepaid items	2,157	-	2,157
Tax deeded property, subject to resale	23,860	-	23,860
Total assets	<u>\$ 5,497,934</u>	<u>\$ 142,925</u>	<u>\$ 5,640,859</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 123,200	\$ -	\$ 123,200
Accrued salaries and benefits	56,734	-	56,734
Intergovernmental payable	2,646,714	-	2,646,714
Interfund payable	-	44,450	44,450
Escrow and performance deposits	9,707	-	9,707
Total liabilities	<u>2,836,355</u>	<u>44,450</u>	<u>2,880,805</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<u>254,071</u>	<u>-</u>	<u>254,071</u>
<b>FUND BALANCES</b>			
Nonspendable	26,017	5,564	31,581
Restricted	2,523	7,349	9,872
Committed	477,438	85,562	563,000
Assigned	21,399	-	21,399
Unassigned	1,880,131	-	1,880,131
Total fund balances	<u>2,407,508</u>	<u>98,475</u>	<u>2,505,983</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 5,497,934</u>	<u>\$ 142,925</u>	<u>\$ 5,640,859</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-2**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position**  
**December 31, 2017**

Total fund balances of governmental funds (Exhibit C-1)		\$ 2,505,983
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 9,066,232	
Less accumulated depreciation	<u>(2,853,774)</u>	6,212,458
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (44,450)	
Payables	<u>44,450</u>	-
Certain resources are not current financial resources in the governmental funds, but instead are reported in the Statement of Net Position.		
Deferred outflows of resources related to pensions	\$ 832,996	
Deferred inflows of resources related to pensions	<u>(80,221)</u>	752,775
Property taxes are recognized on an accrual basis in the Statement of Net Position and on a modified accrual basis in the governmental funds.		
Deferred inflows of resources - property taxes	\$ 240,842	
Allowance for uncollectible property taxes	<u>(20,000)</u>	220,842
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(6,206)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ 335,831	
Compensated absences	114,837	
Accrued landfill postclosure care costs	143,000	
Other postemployment benefits	293,601	
Net pension liability	<u>3,150,539</u>	<u>(4,037,808)</u>
Net position of governmental activities (Exhibit A)		<u>\$ 5,648,044</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-3**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2017**

	General	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 2,893,032	\$ -	\$ 2,893,032
Licenses and permits	738,086	-	738,086
Intergovernmental	413,467	-	413,467
Charges for services	62,241	46,236	108,477
Miscellaneous	141,085	315	141,400
Total revenues	<u>4,247,911</u>	<u>46,551</u>	<u>4,294,462</u>
<b>EXPENDITURES</b>			
Current:			
General government	1,202,619	26	1,202,645
Public safety	1,781,637	26,408	1,808,045
Highways and streets	766,194	-	766,194
Sanitation	188,012	-	188,012
Health	1,062	-	1,062
Welfare	53,246	-	53,246
Culture and recreation	128,695	-	128,695
Conservation	1,442	-	1,442
Capital outlay	312,340	-	312,340
Total expenditures	<u>4,435,247</u>	<u>26,434</u>	<u>4,461,681</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(187,336)</u>	<u>20,117</u>	<u>(167,219)</u>
<b>OTHER FINANCING SOURCES</b>			
Capital lease inception	<u>274,157</u>	<u>-</u>	<u>274,157</u>
Net change in fund balances	86,821	20,117	106,938
Fund balances, beginning	<u>2,320,687</u>	<u>78,358</u>	<u>2,399,045</u>
Fund balances, ending	<u>\$ 2,407,508</u>	<u>\$ 98,475</u>	<u>\$ 2,505,983</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-4**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Reconciliation of the Statement of Revenues, Expenditures, and*  
*Changes in Fund Balances of Governmental Funds to the Statement of Activities*  
*For the Fiscal Year Ended December 31, 2017*

Net change in fund balances of governmental funds (Exhibit C-3)	\$		106,938
Amounts reported for governmental activities in the Statement of Activities are different because:			
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.			
Capitalized capital outlay	\$		412,017
Depreciation expense		<u>(334,770)</u>	77,247
The net effect of various miscellaneous transactions involving capital assets (ie. sales, donations, and disposals) is to decrease net position.			(7,310)
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.			
Change in deferred tax revenue			16,911
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.			
Inception of capital leases	\$		(274,157)
Repayment of capital leases		<u>175,463</u>	(98,694)
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.			
Increase in accrued interest expense	\$		(2,090)
Increase in compensated absences payable		(34,102)	
Increase in accrued landfill postclosure care costs		(48,500)	
Increase in postemployment benefits payable		(18,296)	
Changes in GASB Statement No. 68 pension related balances		<u>(104,955)</u>	
			<u>(207,943)</u>
Changes in net position of governmental activities (Exhibit B)			<u><u>\$ (112,851)</u></u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT D**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Statement of Revenues, Expenditures, and Changes in Fund Balance*  
*Budget and Actual (Non-GAAP Budgetary Basis)*  
**General Fund**  
*For the Fiscal Year Ended December 31, 2017*

	Budgeted Amounts		Actual	Variance
	Original	Final		Positive (Negative)
<b>REVENUES</b>				
Taxes	\$ 2,825,731	\$ 2,825,731	\$ 2,909,943	\$ 84,212
Licenses and permits	670,375	670,375	738,086	67,711
Intergovernmental	318,712	395,572	413,467	17,895
Charges for services	55,000	55,000	62,241	7,241
Miscellaneous	54,865	54,865	131,576	76,711
Total revenues	<u>3,924,683</u>	<u>4,001,543</u>	<u>4,255,313</u>	<u>253,770</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,327,329	1,327,329	1,211,618	115,711
Public safety	1,441,892	1,441,892	1,500,651	(58,759)
Highways and streets	599,881	676,741	674,043	2,698
Sanitation	183,657	183,657	188,012	(4,355)
Health	8,023	8,023	1,062	6,961
Welfare	68,462	68,462	53,246	15,216
Culture and recreation	123,317	123,317	132,992	(9,675)
Conservation	500	500	1,442	(942)
Debt service:				
Interest	15,000	15,000	-	15,000
Capital outlay	186,622	186,622	202,340	(15,718)
Total expenditures	<u>3,954,683</u>	<u>4,031,543</u>	<u>3,965,406</u>	<u>66,137</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(30,000)</u>	<u>(30,000)</u>	<u>289,907</u>	<u>319,907</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	-	525	525
Transfers out	(45,221)	(45,221)	(45,221)	-
Bond proceeds	30,000	30,000	-	(30,000)
Total other financing sources (uses)	<u>(15,221)</u>	<u>(15,221)</u>	<u>(44,696)</u>	<u>(29,475)</u>
Net change in fund balances	<u>\$ (45,221)</u>	<u>\$ (45,221)</u>	245,211	<u>\$ 290,432</u>
Increase in nonspendable fund balance			(24,991)	
Unassigned fund balance, beginning			1,880,753	
Unassigned fund balance, ending			<u>\$ 2,100,973</u>	

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT E-1**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Net Position**  
**December 31, 2017**

	Business-type Activities
	Enterprise Fund (Sewer Department)
<b>ASSETS</b>	
Cash and cash equivalents	\$ 1,577,082
Investments	1,108,818
Receivables (net)	240,552
Capital assets:	
Land and construction in progress	42,953
Other capital assets, net of depreciation	3,845,545
Total assets	6,814,950
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	47,485
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	230,876
Accrued salaries and benefits	12,245
Internal balances	4,947
Noncurrent liabilities:	
Due in more than one year	263,551
Total liabilities	511,619
<b>DEFERRED INFLOWS OF RESOURCES</b>	248,714
<b>NET POSITION</b>	
Net investment in capital assets	3,888,498
Unrestricted	2,213,604
Total net position	\$ 6,102,102

The notes to the basic financial statements are an integral part of this statement.





**EXHIBIT E-2**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Revenues, Expenses, and Change in Net Position**  
**For the Fiscal Year Ended December 31, 2017**

	Business-type Activities
	Enterprise Fund (Sewer Department)
Operating revenues:	
User charges	\$ 2,815,694
Miscellaneous	3,022
Total operating revenues	2,818,716
Operating expenses:	
Salaries and wages	361,812
Operation and maintenance	1,631,719
Depreciation	208,244
Total operating expenses	2,201,775
Operating gain	616,941
Nonoperating revenue (expenses):	
Intergovernmental revenue	10,453
Interest and investment loss	11,278
Investment fees	(4,974)
Total nonoperating revenues	16,757
Change in net position	633,698
Net position, beginning	5,468,404
Net position, ending	\$ 6,102,102

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT E-3**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended December 31, 2017**

	Business-type Activities
	Enterprise Fund (Sewer Department)
Cash flows from operating activities:	
Receipts from customers and users	\$ 2,862,018
Payments to employees	(362,686)
Payments to suppliers	(1,880,684)
Net cash provided by operating activities	618,648
Cash flows from capital and related financing activities:	
Acquisition and construction of fixed assets, net of disposals	(142,453)
Payments from the State	10,453
Transfers from capital reserves	130,000
Net cash used by capital and related financing activities	(2,000)
Cash flows from investing activities:	
Interest income	5,152
Investment fees	(4,974)
Net cash provided by investing activities	178
Net increase in cash	616,826
Cash, beginning	960,256
Cash, ending	\$ 1,577,082

***Reconciliation of Operating Gain to Net Cash Provided by Operating Activities***

Operating gain	\$ 616,941
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation expense	208,244
Decrease in receivables	43,302
Increase in accounts payable	86,103
Decrease in accrued salaries and benefits	(874)
Decrease in internal balances	(279,769)
Changes in balances relating to GASB Statement No. 68	(55,299)
Total adjustments	1,707
Net cash provided by operating activities	\$ 618,648

The notes to the basic financial statements are an integral part of this statement.



**THE STATE OF NEW HAMPSHIRE**

**TOWN OF ALLENSTOWN**

**WARRANT FOR THE YEAR 2019**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Armand Dupont School, 10 1/2 School Street, Allenstown, NH on Saturday, February 2, 2019 at 9:00 am (or, in the event of inclement weather, on Wednesday, February 6, 2019 at 6:00 pm) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 12, 2019 between 8:00 am and 7:00 pm at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown, NH, to elect officers and vote on all warrant articles from the first session by official ballot.

**ARTICLE 1 Election of Town Officials**

To choose all necessary Town Officers for the ensuing year as follows:

Budget Committee,	4 for 3 year terms
Library Trustee,	1 for 1 year term
Library Trustee,	1 for 3 year term
Trustee of Trust Funds,	1 for 3 year term
Cemetery Trustee,	1 for 3 year term
Sewer Commissioner,	1 for 3 year term
Road Agent,	1 for 3 year term
Selectmen,	1 for 3 year term
Treasurer,	1 for 1 year term

**ARTICLE 2 Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,984,023. Should this article be defeated, the default budget shall be \$4,000,427 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Tax Impact of Proposed Budget = \$9.62

Tax Impact of Default Budget = \$9.67

Recommended by the Board of Selectmen

Recommended by the Budget Committee



**ARTICLE 3 Sewer Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,280,567. Should this article be defeated, the default budget shall be \$2,276,145, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 3 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 4 Fire Safety Equipment Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 4 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 5 Library Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$5,082 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 5 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 6 Public Safety Facilities Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 6 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee



**ARTICLE 7      Streetlight Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,500 to be added to the Streetlight Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 7 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 8      Landfill Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,800 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 8 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 9      Highway Equipment Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$51,500 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 9 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 10      Town Building/Maintenance Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Town Building/Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 10 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee



**ARTICLE 11 Economic Development Capital Reserve Fund**

To see if the Town of Allenstown will vote to establish an Economic Development Capital Reserve Fund under the provisions of RSA 35:1 for economic development related efforts to include replacement of Town Line Welcome Signs and other Economic Development Projects and to raise and appropriate the sum of \$15,000 to be placed in this fund. This sum to come from unassigned fund balance. Further, to name the Board of Selectmen as agents to carry out the objects for which this fund was established and to expend from said fund. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

**ARTICLE 12 Assessing Valuation Update Capital Reserve Fund**

To see if the Town of Allenstown will authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of \$16,800 towards this purpose and to appoint the selectmen as agents to expend from the fund. This sum to come from unassigned fund balance. It is anticipated that a revaluation will take place in 2022. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

**ARTICLE 13 Repurpose Recreation Capital Reserve Fund**

To see if the town will vote to change the purpose of the existing Recreation Capital Reserve Fund to the Parks and Recreation Projects Capital Reserve Fund, and appoint the Board of Selectmen as agents to expend from the fund. The purpose of the proposed change is to allow the Town to appropriate monies for the purchase of land for recreational use, in addition to costs of facilities and infrastructure for Parks and Recreation projects. (2/3 vote required).

TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee



**ARTICLE 14 Parks and Recreation Projects Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Parks and Recreation Projects Capital Reserve Fund re-purposed in Article 13. This sum to come from unassigned fund balance. This appropriation is contingent on the passage of Article 13. (Majority vote required.)

TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 15 Storm Water Asset Management Plan**

Shall the Town of Allenstown vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) (gross appropriation) for the purpose of performing asset management for the Town's storm water collection system and public works department, to authorize the issuance of not more than Thirty Thousand Dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and, to further authorize the Selectmen to offset a portion of said appropriation by applying for Clean Water State Revolving Funds (CWSRF) it being understood that repayment of the loan funds will include up to 100% principal forgiveness in the amount up to \$30,000. And further to raise and appropriate this year's interest payment of \$250 on bonds or notes to come from unassigned fund balance. Passage of this warrant article is contingent on the Town receiving funds from the CWSRF in order to eliminate the need for payment of loan principal through tax dollars. (Requires a 3/5 ballot vote.)

TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 16 KENO Operation**

Shall we allow the operation of KENO within the Town? (Majority vote required)

Recommended by the Board of Selectmen



**ARTICLE 17 POW for free registration and Plate Article**

To see if the Town of Allenstown will adopt an ordinance to waive, in accordance with RSA 261:157-a, the permit fee to register one motor vehicle owned by any person who was captured and incarcerated for thirty (30) days or more while serving in a qualifying war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person has provided the city or town clerk with satisfactory proof of these circumstances. (Majority vote required)

Recommended by the Board of Selectmen

**ARTICLE 18 All Veterans Tax Credit**

To see if the Town of Allenstown will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days of active service in the armed forces of the United States and (2) was honorably discharged or (3) an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional Veterans' Tax Credit voted by the Town of Allenstown under RSA 72:28. (Majority vote required)

Recommended by the Board of Selectmen

**ARTICLE 19 \$250 Credit NH National Guard & Reserve Combat Service Credit**

To see if the Town will vote to adopt the provisions of RSA 72:28-c and authorize a property tax credit for members of the New Hampshire National Guard or a Reserve Component of the United States Armed Forces engaged at any time during the tax year in combat service. The credit shall be in an amount of \$250 and is in lieu of, not in addition to, the optional Veteran's Tax Credit under RSA 72:28 or the All Veterans' Tax Credit under RSA 72:28-b. To be eligible, the individual receiving the credit must have been a New Hampshire resident for a least one (1) year preceding April 1 of the year in which the credit is being claimed, and military orders and other information must be provided to the Town to verify combat service and the dates of same. (Majority vote required)

Recommended by the Board of Selectmen



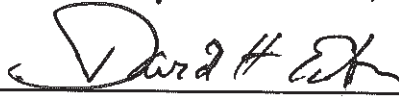


GIVEN UNDER OUR HANDS AND SEALS, on this 14th day of January in the Year 2019.

TOWN OF ALLENSTOWN  
SELECT BOARD



RYAN CARTER, Chairman



DAVID EATON, Selectmen



SANDRA MCKENNEY, Selectmen

ATTEST:



KATHLEEN PELISSIER, Town Clerk



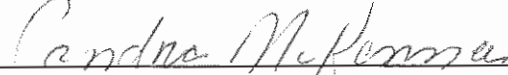
CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 24th day of January in the Year 2019, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall, located at 16 School Street; the Allenstown Police Department, located at 40 Allenstown Road; and St. John the Baptist Parish Hall located at 10 School St.; and the Town of Allenstown website [www.allenstownnh.gov](http://www.allenstownnh.gov) , Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN  
SELECT BOARD

\_\_\_\_\_  
RYAN CARTER, Chairman

  
\_\_\_\_\_  
DAVID EATON, Selectmen

  
\_\_\_\_\_  
SANDRA MCKENNEY, Selectmen

ATTEST:

  
\_\_\_\_\_  
KATHLEEN PELISSIER, Town Clerk





Default Budget of the Municipality

Allenstown

For the period beginning January 1, 2019 and ending December 31, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: \_\_\_\_\_

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Caroline McKeown	Selectperson	Caroline McKeown
Ryan Carter	Selectman	Ryan Carter

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$180,534	\$0	\$0	\$180,534
4140-4149	Election, Registration, and Vital Statistics	\$20,509	\$0	\$0	\$20,509
4150-4151	Financial Administration	\$196,745	\$0	\$0	\$196,745
4152	Revaluation of Property	\$85,619	\$0	\$0	\$85,619
4153	Legal Expense	\$50,000	\$0	\$0	\$50,000
4155-4159	Personnel Administration	\$728,939	\$28,867	\$0	\$757,806
4191-4193	Planning and Zoning	\$14,619	\$0	\$0	\$14,619
4194	General Government Buildings	\$29,365	\$0	\$0	\$29,365
4195	Cemeteries	\$1	\$0	\$0	\$1
4196	Insurance	\$56,619	\$0	\$0	\$56,619
4197	Advertising and Regional Association	\$4,800	\$0	\$0	\$4,800
4199	Other General Government	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>		<b>\$1,367,750</b>	<b>\$28,867</b>	<b>\$0</b>	<b>\$1,396,617</b>
<b>Public Safety</b>					
4210-4214	Police	\$880,057	\$0	\$0	\$880,057
4215-4219	Ambulance	\$180,333	\$0	\$0	\$180,333
4220-4229	Fire	\$287,146	\$0	\$0	\$287,146
4240-4249	Building Inspection	\$41,672	\$0	\$0	\$41,672
4290-4298	Emergency Management	\$10,400	\$0	\$0	\$10,400
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$1,399,608</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,399,608</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$319,043	\$0	\$0	\$319,043
4312	Highways and Streets	\$264,838	\$0	\$0	\$264,838
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$16,000	\$0	\$0	\$16,000
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$599,881</b>	<b>\$0</b>	<b>\$0</b>	<b>\$599,881</b>





Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$10,396	\$0	\$0	\$10,396
4323	Solid Waste Collection	\$111,500	\$3,500	\$0	\$115,000
4324	Solid Waste Disposal	\$64,500	\$5,500	\$0	\$70,000
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$186,396</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$195,396</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$7,523	\$0	\$0	\$7,523
4414	Pest Control	\$500	\$0	\$0	\$500
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$8,023</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,023</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$46,255	\$0	\$0	\$46,255
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$22,207	\$0	\$0	\$22,207
<b>Welfare Subtotal</b>		<b>\$68,462</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68,462</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$62,947	\$0	\$0	\$62,947
4550-4559	Library	\$58,020	\$0	\$0	\$58,020
4583	Patriotic Purposes	\$2,350	\$0	\$0	\$2,350
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$123,317</b>	<b>\$0</b>	<b>\$0</b>	<b>\$123,317</b>





Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$501	\$0	\$0	\$501
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$501</b>	<b>\$0</b>	<b>\$0</b>	<b>\$501</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$15,000	\$0	\$0	\$15,000
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$193,622	\$0	\$0	\$193,622
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$193,622</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,622</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,246,561	\$29,584	\$0	\$2,276,145
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$2,246,561</b>	<b>\$29,584</b>	<b>\$0</b>	<b>\$2,276,145</b>
<b>Total Operating Budget Appropriations</b>		<b>\$6,209,121</b>	<b>\$67,451</b>	<b>\$0</b>	<b>\$6,276,572</b>





**New Hampshire**  
*Department of  
Revenue Administration*

**2019  
MS-DTB**

**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
4155-4159	Increase in Health & Dental Insurance
4323	Increase in Waste Collection contract
4324	Increase in Waste Disposal contract





2019  
MS-737

Proposed Budget  
Allenstown

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David A. Cavallaro	Budget Comm	<i>[Signature]</i>
Beth Klaves	Chair Budget Comm	<i>[Signature]</i>
Kris MB Raymond	MBC member	<i>[Signature]</i>
Joyce R Carney	Budget committee	<i>[Signature]</i>
Chad L. Gessier	Budget Comm	<i>[Signature]</i>
Michael Gessier	Budget Comm	<i>[Signature]</i>
William Ranges	Budget Comm	<i>[Signature]</i>
Ryan Carter	Budget Comm	<i>[Signature]</i>
Rennie Cox	Budget Comm	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>







New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$198,792	\$180,534	\$190,110	\$0	\$190,110	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$17,675	\$20,509	\$74,050	\$0	\$74,050	\$0
4150-4151	Financial Administration	02	\$181,614	\$196,745	\$146,260	\$0	\$146,260	\$0
4152	Revaluation of Property	02	\$45,839	\$85,619	\$42,600	\$0	\$42,600	\$0
4153	Legal Expense	02	\$43,046	\$50,000	\$50,000	\$0	\$50,000	\$0
4155-4159	Personnel Administration	02	\$582,445	\$728,939	\$728,400	\$0	\$728,400	\$0
4191-4193	Planning and Zoning	02	\$12,630	\$14,619	\$17,370	\$0	\$17,370	\$0
4194	General Government Buildings	02	\$17,920	\$28,065	\$27,900	\$0	\$27,900	\$0
4195	Cemeteries	02	\$0	\$1	\$1	\$0	\$1	\$0
4196	Insurance	02	\$50,844	\$56,619	\$56,620	\$0	\$56,620	\$0
4197	Advertising and Regional Association	02	\$4,953	\$4,800	\$4,960	\$0	\$4,960	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
	<b>General Government Subtotal</b>		<b>\$1,155,758</b>	<b>\$1,366,450</b>	<b>\$1,338,271</b>	<b>\$0</b>	<b>\$1,338,271</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	02	\$888,665	\$880,057	\$936,591	\$0	\$936,591	\$0
4215-4219	Ambulance	02	\$180,333	\$180,333	\$118,200	\$0	\$118,200	\$0
4220-4229	Fire	02	\$309,831	\$287,146	\$323,200	\$0	\$323,200	\$0
4240-4249	Building Inspection	02	\$34,201	\$41,672	\$43,650	\$0	\$43,650	\$0
4290-4298	Emergency Management	02	\$1,200	\$10,400	\$10,350	\$0	\$10,350	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$1,414,230</b>	<b>\$1,399,608</b>	<b>\$1,431,991</b>	<b>\$0</b>	<b>\$1,431,991</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





2019  
MS-737

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	02	\$298,360	\$319,043	\$320,480	\$0	\$320,480	\$0
4312	Highways and Streets	02	\$413,005	\$264,838	\$271,690	\$0	\$271,690	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$15,167	\$16,000	\$16,000	\$0	\$16,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$726,532</b>	<b>\$599,881</b>	<b>\$608,170</b>	<b>\$0</b>	<b>\$608,170</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration	02	\$8,814	\$10,396	\$10,000	\$0	\$10,000	\$0
4323	Solid Waste Collection	02	\$112,651	\$111,500	\$115,000	\$0	\$115,000	\$0
4324	Solid Waste Disposal	02	\$71,126	\$64,500	\$70,000	\$0	\$70,000	\$0
4325	Solid Waste Cleanup		\$350	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$192,941</b>	<b>\$186,396</b>	<b>\$195,000</b>	<b>\$0</b>	<b>\$195,000</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	02	\$2,464	\$7,523	\$6,450	\$0	\$6,450	\$0
4414	Pest Control	02	\$10	\$500	\$200	\$0	\$200	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$2,474</b>	<b>\$8,023</b>	<b>\$6,650</b>	<b>\$0</b>	<b>\$6,650</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	02	\$24,622	\$46,255	\$44,950	\$0	\$44,950	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	02	\$21,707	\$22,207	\$22,210	\$0	\$22,210	\$0
	<b>Welfare Subtotal</b>		<b>\$46,329</b>	<b>\$68,462</b>	<b>\$67,160</b>	<b>\$0</b>	<b>\$67,160</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	02	\$54,977	\$62,947	\$62,280	\$0	\$62,280	\$0
4550-4559	Library	02	\$52,810	\$58,020	\$58,020	\$0	\$58,020	\$0
4583	Patriotic Purposes	02	\$0	\$50	\$2,350	\$0	\$2,350	\$0
4589	Other Culture and Recreation		\$2,000	\$2,300	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$109,787</b>	<b>\$123,317</b>	<b>\$122,650</b>	<b>\$0</b>	<b>\$122,650</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	02	\$0	\$501	\$1	\$0	\$1	\$0
4619	Other Conservation	02	\$1,010	\$1,300	\$1,300	\$0	\$1,300	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	02	\$0	\$0	\$900	\$0	\$900	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$1,010</b>	<b>\$1,801</b>	<b>\$2,201</b>	<b>\$0</b>	<b>\$2,201</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	02	\$181,822	\$185,192	\$188,500	\$188,500	\$188,500	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	02	\$7,860	\$8,430	\$8,430	\$8,430	\$8,430	\$0
	<b>Capital Outlay Subtotal</b>		\$189,682	\$193,622	\$196,930	\$196,930	\$196,930	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	03	\$2,141,500	\$2,246,561	\$2,280,567	\$2,280,567	\$2,280,567	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		\$2,141,500	\$2,246,561	\$2,280,567	\$2,280,567	\$2,280,567	\$0
	<b>Total Operating Budget Appropriations</b>				\$6,264,590	\$6,264,590	\$6,264,590	\$0





Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	15	\$250	\$0	\$250	\$0
			<i>Purpose: CWSRF Storm Water Management System</i>			
4909	Improvements Other than Buildings	15	\$30,000	\$0	\$30,000	\$0
			<i>Purpose: CWSRF Storm Water Management System</i>			
4915	To Capital Reserve Fund	04	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Fire Safety Equipment Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	05	\$5,082	\$0	\$5,082	\$0
			<i>Purpose: Library Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	06	\$20,000	\$0	\$20,000	\$0
			<i>Purpose: Public Safety Facilities Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	07	\$6,500	\$0	\$6,500	\$0
			<i>Purpose: Sireelight Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	08	\$6,800	\$0	\$6,800	\$0
			<i>Purpose: Landfill Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	09	\$51,500	\$0	\$51,500	\$0
			<i>Purpose: Highway Equipment Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	10	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Town Building/Maintenance Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	11	\$15,000	\$0	\$15,000	\$0
			<i>Purpose: Economic Development Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	12	\$16,800	\$0	\$16,800	\$0
			<i>Purpose: Assessing Valuation Update Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	14	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Parks &amp; Recreation Capital Reserve Fund</i>			
<b>Total Proposed Special Articles</b>			<b>\$181,932</b>	<b>\$0</b>	<b>\$181,932</b>	<b>\$0</b>





New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$5,000	\$0	\$0
3180	Resident Tax		\$649	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes	02	\$0	\$5,300	\$5,300
3187	Excavation Tax		\$452	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$99,799	\$94,000	\$94,000
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$105,900</b>	<b>\$99,300</b>	<b>\$99,300</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$1,065	\$300	\$300
3220	Motor Vehicle Permit Fees	02	\$751,530	\$670,000	\$670,000
3230	Building Permits	02	\$21,606	\$15,000	\$15,000
3290	Other Licenses, Permits, and Fees	02	\$11,648	\$8,730	\$8,730
3311-3319	From Federal Government		\$675	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$786,524</b>	<b>\$694,030</b>	<b>\$694,030</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$222,024	\$222,000	\$222,000
3353	Highway Block Grant	02	\$91,515	\$92,000	\$92,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$5,117	\$5,120	\$5,120
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$15,282	\$0	\$0
3379	From Other Governments	02	\$1,600	\$1,600	\$1,600
	<b>State Sources Subtotal</b>		<b>\$335,538</b>	<b>\$320,720</b>	<b>\$320,720</b>



New Hampshire  
Department of  
Revenue Administration

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MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$93,499	\$54,400	\$54,400
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$93,499</b>	<b>\$54,400</b>	<b>\$54,400</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$14,353	\$0	\$0
3502	Interest on Investments	02	\$20,891	\$6,000	\$6,000
3503-3509	Other	02	\$12,681	\$2,950	\$2,950
<b>Miscellaneous Revenues Subtotal</b>			<b>\$47,925</b>	<b>\$8,950</b>	<b>\$8,950</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	03	\$0	\$2,280,567	\$2,280,567
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$2,280,567</b>	<b>\$2,280,567</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	15	\$0	\$30,000	\$30,000
9998	Amount Voted from Fund Balance	08, 12, 07, 15, 06, 10, 11, 04, 09, 05, 14	\$0	\$151,932	\$151,932
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$181,932</b>	<b>\$181,932</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,369,386</b>	<b>\$3,639,899</b>	<b>\$3,639,899</b>





2019  
MS-737

Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations	\$123,567	\$6,264,590	\$6,264,590
Special Warrant Articles	\$0	\$181,932	\$181,932
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$6,373,309	\$6,446,522	\$6,446,522
Less Amount of Estimated Revenues & Credits	\$3,510,240	\$3,639,899	\$3,639,899
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,863,069</b>	<b>\$2,806,623</b>	<b>\$2,806,623</b>







Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$6,446,522</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$6,446,522</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$644,652
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$7,091,174</b>



## NOTES



# *Outside Agencies and Committees*





## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962  
Concord, NH 03302-3962

Email:  
[capareac1@comcast.net](mailto:capareac1@comcast.net)

Telephone 603-225-8988  
Fax: 603-228-0983

### 2018 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2018 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2018. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

We welcomed the Town of Washington as a new member of the Compact in July. We are happy to have them as active members. The Compact now serves 23 communities in 4 counties. The Compact's operational area is now 817 square miles with a resident population of 134,457. The Equalized Property Valuation in our coverage area is over 13.8 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Ernie Petrin. Emergency calls dispatched during 2018 totaled 25,124, a 3.3% increase over 2017. A detailed activity report by town/agency is attached.

The 2018 Compact operating budget was \$ 1,236,600. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant was completed during 2018. That project added a simulcast site at Oak Hill in Loudon and included additional microwave links to improve the resiliency of our microwave system. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2018 and will be completed during 2019.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018. The vendor missed two scheduled implementation dates. We continue to work with them to get this project back on track. Continued improvements were made to our simulcast system and the 2015 grant that funded that upgrade was closed out in 2018.

As Chief Coordinator, I responded to 179 incidents, a 27.9% increase over 2017. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

25 HALL STREET SUITE 1H, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·  
PITTSFIELD · SALISBURY · WARNER · WASHINGTON · WEBSTER · WINDSOR



Compact officers serving during 2018 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester  
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Anthony Manning has taken over as Chief of the Hazmat Team and is working with several other Team members to update the hazard plan and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

1/17/2019



## *Capital Area Mutual Aid Fire Compact*

### *2018 Incidents vs. 2017 Incidents*

ID #	Town	2017 Incidents	2018 Incidents	% Change
50	Allenstown	716	688	-3.9%
51	Boscawen	181	197	8.8%
52	Bow	1048	1104	5.3%
53	Canterbury	372	339	-8.9%
54	Chichester	504	514	2.0%
55	Concord	8246	9005	9.2%
56	Epsom	936	984	5.1%
57	Dunbarton	215	242	12.6%
58	Henniker	928	972	4.7%
59	Hillsboro	1102	1196	8.5%
60	Hopkinton	1192	1144	-4.0%
61	Loudon	1116	941	-15.7%
62	Pembroke	351	355	1.1%
63	Hooksett	2350	2396	2.0%
64	Penacook Rsq	887	863	-2.7%
65	Webster	200	184	-8.0%
66	CNH HazMat	7	8	14.3%
71	Northwood	755	671	-11.1%
72	Pittsfield	947	878	-7.3%
74	Salisbury	166	171	3.0%
79	Tri-Town Ambulance	1254	1306	4.1%
80	Warner	438	412	-5.9%
82	Bradford	180	180	0.0%
84	Deering	236	277	17.4%
86	Washington 7/10/18 -12/31/2018		97	
	Windsor	26	49	88.5%
		24327	25124	3.3%

Mutual Aid Coordinator responses	140	179	27.9%
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Fire alarm systems placed in/out of service for maintenance	2888	3158	9.3%
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# CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301  
*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission. Diane Adinolfo and Michael O'Meara are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2018, CNHRPC undertook the following activities:

- Provided technical assistance services, including zoning ordinance development and revisions, review of development proposals, developments of regional impact, and on-call support services for Town staff.
- Continued to work on Municipal Separate Storm Sewer System (MS4) for the Town, ensuring that Allenstown will be in compliance with the permit's requirements (issued through the United States Environmental Protection Agency (EPA)). Activities include submittal of the Notice of Intent (NOI), the preparation of Stormwater Pollution Prevention Plans (SWPP), and working on other components of the permit, such as public outreach and education. Ordinance and regulation changes were drafted and reviewed by town officials. Coordination with Pembroke was also undertaken to identify areas where efficiencies and cost savings can be achieved.
- Worked with Pembroke to explore strategies for a common zoning approach for Suncook Village. This approach would allow both communities to capitalize on commonalities for economic development.
- Provided Hazard Mitigation Plan update development assistance to nine community Hazard Mitigation Committees.
- Completed the development of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS) for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Planning Commission region.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). In Allenstown, staff worked to explore the possibility of brownfields assessment work in Suncook Village. For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2018, CNHRPC held six (6) TAC meetings. The CNHRPC TAC ranked the region's Transportation Alternative Program projects, participated in the development of the Long-Range Transportation Plan and was involved with the initiation of the Fiscal Year 2021-2030 State of New Hampshire Ten Year Transportation Improvement Plan Update.



- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2018, the VDP provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination among existing transportation providers. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- CNHRPC staff continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Central NH Commuter Challenge (May 14-18, 2018), including a Bike to Work Day Breakfast, contest prizes, and outreach through newsletters and social media. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other organizations, staff will continue to organize and participate in a Coordination Committee, establishing commuting challenges and continuing outreach and recruitment of local businesses and employers. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- CNHRPC staff participated in the planning and preparation of the 2018 NH Complete Streets Conference, held in October, working closely with the New Hampshire Department of Transportation's Complete Streets Advisory Committee, Regional Planning Commissions, and Bike-Walk Alliance of New Hampshire.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.
- Updated CNHRPC Community Profiles located on the CNHRPC webpage with the most recent American Community Survey (ACS) data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.







## Pembroke and Allenstown Old Home Day

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: "Remember When....."**

**SATURDAY**, August 25, 2018, Pembroke and Allenstown Old Home Day continued to bring together family, friends, neighbors and communities for a day of food, fun, and entertainment. Pre-parade music consisted of two local bands, "The Sunshiners" on the Suncook Village Main St. reviewing stand and "R & B Dignity" at the Allenstown Gazebo. This year's celebration was in loving memory of Priscilla Lemaire and Roger Beard Sr. who dedicated countless volunteer hours as Old Home Day Committee Members.

**PARADE** began at 10:00 am before crowds of spectators on both sides of the road from School Street in Allenstown to Memorial Field in Pembroke. Float entries by Allenstown Historical Society and Meet Me In Suncook, Associated Grocers of New England, Pembroke Congregational Church, Pembroke Cub Scout Pack #270, and Pembroke Summer Recreation Program cleverly depicted the theme "Remember When...". Floats are judged by Town Officials based on theme, originality, and creativity. The OHD 2018 parade also comprised of Police Chiefs, Selectmen, and Town Officials from both communities, Color Guard, State Representatives, Scouts, Alvirne High School Band, Londonderry High School Band, American Legion Post #28, NH Patriot Guard Riders, Special Olympic Athletes, Professor Paddy-Whack's Funny Wagon and Trike, Pembroke Spartan Cheerleaders, Cycling Murrays, marchers, mascots, dancers, clowns, antique and classic cars, monster trucks, jeeps, farm tractors, Doodlebugs, Touch-a-Trucks, fire trucks, hay wagon, horse and carriage, Pembroke Town Hearse, 1896 Lumber Wagon, Roaming Railroad, Allenstown's first school bus (1925 REO Speedwagon), non-profit organizations, and area businesses making this year's Old Home Day parade one the largest and most interesting yet.

**ENTERTAINMENT** at Memorial Field opened with The National Anthem, again sung by world record holder Alan St. Louis. Back by popular demand was music performed by the Back-2-Back Band, country singer/guitarist Don Smith, Hickory Horned Devils, Bel Airs Doo-Wop, an educational animal presentation by Wildlife Encounters, 9 hole mini-golf, inflatable rides and fun passes, children's games, crafts, food concessions, dunk tank, hay wagon rides, and Roaming Railroad train rides.

**NEW to the program:** Bryson Lang comedy/juggler, Rock Play Band, Peter and Marie Mehegan children's music, 6 String Eddy & Blue Eyed Blonde with guest Brian Booth acoustical guitarists/singers and Carriage Shack Farm petting zoo and pony rides.

**FREE** admission, parking, Touch-a-Truck display, Doodlebugs' tractor pull competition, stage entertainment, petting zoo, balloon artist, scavenger hunt, fire foam demonstration, door prize, and fireworks is included in this event.

**THE BASKETBALL TOURNAMENT'S** portion of the proceeds from the fifth annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament was given to Riverbend CHIP (Children's Intervention Program) of Concord NH.

**FIREWORK'S EXHIBITION** sponsored by Associated Grocers of New England at dusk was some of the finest ever and a fabulous end to Pembroke and Allenstown Old Home Day's festivities.

**THANKS** for the generosity and loyalty of the OHD Committee members and volunteers, Towns of Pembroke and Allenstown municipal officials, fire, police, ambulance, highway and recreation departments, local non-profit organizations, businesses, participants, and sponsors who make OHD a reality. Civil Air Patrol provided outstanding parking and traffic control again this year. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. The following are some ways you can become involved:

- Donate new items, crafts, gift certificates, or gift baskets to the OHD Raffle
- Volunteer members of your organization/business to promote products/services or to participate in the parade
- Attend meetings, volunteer for the OHD Booth, Children's Games, Set-Up, Clean-Up, Parking, Photography, etc.
- Sponsor a Mini Golf Hole, Band, Entertainer, Petting Zoo, Inflatables, Basketball Tournament, or Parade entry
- Make a tax deductible cash donation to help offset OHD costs
- **This is a great opportunity for high school students to contribute to their community service obligation.**

**MEETINGS** are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30 pm between February and September. Additional meetings occur in June, July, and every Monday in August. **All are welcome to attend.**

Please consider becoming a committee member and part of a wonderful occasion with a devoted, hardworking group of people by contacting Steve @ 603-340-1487. Check out the OHD website [www.pembroke-allenstownoldhomeday.com](http://www.pembroke-allenstownoldhomeday.com) and Facebook page Pembroke & Allenstown OHD. **Mark your calendars (always the fourth Saturday) for August 24, 2019.** See you there!

Respectfully submitted, Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN  
2018 OLD HOME DAY  
Theme: "Remember when..."**

**INCOME:**

BUSINESS DONATIONS	16,800
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
CONCESSIONS	1,100
CRAFTS	1,225
RAFFLE SALES	1,230
INFLATIBLES	2,712
INTEREST	25
DUNKING BOOTH	340
CHILDREN'S GAMES	310
50-50	250
HAYWAGON	458
MINI-GOLF	246
BASKETBALL INCOME	3,165
MISCELLANEOUS	10
	<hr/>
TOTAL INCOME	31,871

**EXPENSE:**

FIREWORKS	5,500
PARADE	6,012
ENTERTAINMENT	5,250
INSURANCE	2,704
PARKING	450
SAFETY	299
SANITATION RENTALS	860
POSTAGE & ENVELOPES	313
CHILDREN'S GAMES	143
STAGE	-
BLAST PARTY RENTALS	4,212
BBALL TROPHIES & SHIRTS	2,027
MAINTENANCE	63
MISCELLANEOUS	320
	<hr/>
TOTAL EXPENSE	28,153

<b>NET INCOME</b>	<b><u><u>3,718</u></u></b>
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# UNH Cooperative Extension Merrimack County 2018

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

## Our Mission

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

## Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 363 inquiries from Merrimack County residents, and the county's 50 Master Gardeners contributed 660 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$16,500. The Food and Agriculture Program provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year 150 farm visits with one-on-one consultations were conducted, while 600 individuals received consultation through email, phone conversations and in-office visits.

**Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and



wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 430 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 1,258 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,129 hours conserving and managing natural resources in Merrimack County.

**Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers. In the fall of 2017, Jared Reynolds joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.

**4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth through free, hands-on nutrition education. The Nutrition Connections program provides the knowledge and skills needed for better health.



**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
Mindy Beltramo, *Canterbury*  
Lorrie Carey, *Boscawen*  
Mark Cowdrey, *Andover*  
Elaine Forst, *Pittsfield*  
Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*  
Paul Mercier, *Canterbury*  
Chuck & Diane Souther, *Concord*  
Mike Trojano, *Contoocook*  
Jennifer Pletcher, *Warner*  
State Rep. Werner Horn, *Franklin*

### **Connect with us:**

UNH Cooperative Extension  
315 Daniel Webster Highway  
Boscawen, NH 03303  
**Phone: 603-796-2151**  
**Fax: 603-796-2271**  
[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)

**Ask UNH Extension Info Line**  
1-877-398-4769 or [answers@unh.edu](mailto:answers@unh.edu)  
[extension.unh.edu/askunhextension](http://extension.unh.edu/askunhextension)  
**Hours: M-F 9 A.M. to 2 P.M.**

A wide range of information is also available at [extension.unh.edu](http://extension.unh.edu).

*The University of New Hampshire is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.*



## NOTES



# *School Reports*



**SCHOOL DISTRICT OF ALLENSTOWN**

**School Board**

CRYSTAL VENEGAS	Term Expires 2019
THOMAS IRZYK	Term Expires 2020
CARL SCHAEFER	Term Expires 2020
JODY MOORE	Term Expires 2021
KRIS RAYMOND	Term Expires 2021

**2017-18**

**Co -Superintendent of Schools**

DR. DAVID RYAN ~ PATTY SHERMAN

**Business Administrator**

AMBER WHEELER

**Principals 2017-18**

**Allenstown Elementary School**

ANTHONY BLINN  
PRINCIPAL

**Armand R. Dupont School**

SHANNON KRUGER  
PRINCIPAL

**School Nurses**

MARILYN BRISON  
DENISE SCHMIDT

**Treasurer**

BARBARA BILODEAU

**Moderator**

DENNIS FOWLER

**School District Clerk**

KATHLEEN PELISSIER

**Auditor**

MELANSON HEATH & CO.





**REPORT OF THE SCHOOL DISTRICT TREASURER  
For the Fiscal Year July 1, 2017 to June 30, 2018**

Cash on Hand July 1, 2017		\$ 568,208.95
Received from Selectmen	\$ 5,565,365.00	
Revenue from State Sources	4,277,331.41	
Received from Other Sources	301,685.24	
<b>TOTAL RECEIPTS</b>		\$ 10,144,381.65
Total Amount Available for Fiscal Year		\$ 10,712,590.60
Less for School Board Orders Paid		\$ (9,853,225.23)
<b>BALANCE ON HAND June 30, 2018</b>		\$ 859,365.37

Barbara Bilodeau  
School District Treasurer

**STATISTICAL REPORT**

Half days in Session.....	360
Total Enrollment (10/1/2018).....	355
Percent of Attendance.....	95
Average Daily Attendance.....	341.7

**SUPERINTENDENTS' SALARY  
2017/18**

Allenstown	\$ 29,542.26
Chichester	30,495.23
Deerfield	55,272.61
Epsom	45,981.09
Pembroke	<u>76,952.81</u>
	\$ 238,244.00

**BUSINESS ADMINISTRATOR'S SALARY  
SALARY 2017/18**

Allenstown	\$12,039.16
Chichester	12,427.52
Deerfield	22,524.88
Epsom	18,738.37
Pembroke	<u>31,360.07</u>
	\$97,090.00



**Allenstown School Deliberative Session**  
**ARD Gymnasium, Saturday 2/3/18**

*There were 60 registered voters in attendance.*

*The Moderator called the school deliberative meeting to order at 10:24AM. Individual introductions were made for those in attendance on the school board and SAU school officials. The budget committee was also reintroduced from the Town portion of the meeting, as a whole.*

*The Moderator, Dennis Fowler, then proceeded to introduce and read aloud warrant article #1.*

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,077,085? Should this article be defeated, the operating budget shall be \$9,981,335 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

If passed, the new estimated tax rate will be \$19.81 [per thousand], which will result in a \$0.48 increase over the previous year tax rate.

*Upon his completion, Kris Raymond, the School Board Chairperson, requested that Dennis read all of the warrant articles on the school ballot before she presented her prepared power point presentation on each of the articles. Dennis informed the audience that he would do so and subsequently would open the floor to questions as soon as the presentation was complete. He then proceeded to read the following articles aloud:*

2. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the School Building Maintenance Expendable Trust Fund previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2018 fund balance available for transfer on July 1, 2018, and further to name the school board as agents to expend from this fund. **(NO AMOUNT WILL BE RAISED FROM TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

3. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Special Education Expendable Trust Fund previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2018 fund balance available for transfer on July 1, 2018, and further to name the school board as agents to expend from this fund. **(NO AMOUNT WILL BE RAISED FROM TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*



4. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

*School Board Recommends Approval*

*Kris presented explanations of each warrant article and their potential financial ramifications. She explained the operating budget as being a 2% **decrease** from the previous years'. She then gave a brief explanation of the Capitol Trust fund and the Special Education Trust fund. Kris explained that 20% of Allenstown School student population is identified as special education.*

*Kris also identified the positions with in the SAU and the breakdown of the Towns payment and correlating participation of those professionals. Kris also gave a brief explanation of the employee benefits costs and their unexpected decrease in expense for 2018.*

*Mike Frascinella asked if it was true that Deerfield had dropped out of SAU 53. He was told by Amber Wheeler that that was not true. Mike then questioned about Deerfield being able to send their high school students to Concord High. It was stated that this is allowed in Deerfield.*

*Ray Chouinard then stated that the wording on warrant articles is too often confusing. He said that the answers are sometimes worded so that voting yes actually creates a negative response to the questions and vice versa. He stated that his particular concern was in reference to a warrant article done in the past to grant teacher raises. Dennis Fowler explained that teacher raises are part of collective bargaining agreements. Tom Irzyk suggested that Ray was referencing last year's warrant articles that requested teacher raises. Dennis read the prior year's warrant articles aloud and asked Ray if that was what he was referring to. Ray was unsure. Dennis stated that he did not see an instance of what Dennis referred to as "negative wording" present on those particular warrant articles. He assured that he would keep a diligent eye on future warrant articles to be sure that they are clearly understood and that the answers are appropriately labeled in the positive.*

*Kelly Prue then asked what the current tuition rate is to send our high school students to Pembroke Academy. Kris Raymond directed her to the handout that was distributed when people checked in to the deliberative.*

*Sue Hebert questioned what the cost was per student for only those students attending schools located in Allenstown. Not including PA students. The actual cost per student attending AES and ARD. Kris answered that they did not have that information readily available to them at the present time, but that it could be inferred from the handouts.*

*Judy Silva questioned what the response had been from our state legislators in the prior month when a budget committee meeting had taken place to ask them for their support in reinstating state education funding to Allenstown. Kris Raymond stated that the representatives had not offered very much support. Dave Coolidge, of the Budget Committee, stated that Senator Reagan had actually told Allenstown School Board and Budget Committee Members to reduce their education costs and spending.*

*Mike Frascinella then questioned whether or not HB525 had a resolution. Kris Raymond stated that she had testified at the Statehouse hearing but had not heard of a resolution yet. To the best of her knowledge, the previously passed decreases to state education funding are still in effect.*

*Sue Hebert then asked why Kris Raymond had stated that the schools proposed budget was a 2% **decrease** when the numbers presented in the operating budget warrant article number1 showed an **increase** over last year. Kris explained that the decrease was in comparison to the prior years **requested** amount.*

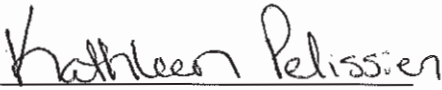


*Dennis then asked if there were any more questions. None were offered.*

*Dennis asked for a motion to recess the meeting at 10:53AM. Carol Angowski so motioned and Melaine Boisvert seconded.*

*The meeting was recessed until March 13<sup>th</sup> at 8AM.*

A true Copy attest:

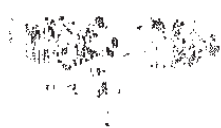
  
\_\_\_\_\_  
Kathleen Pelissier  
Allenstown School Clerk



THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENSTOWN

LOCAL BALLOT FOR THE YEAR 2018



School Ballot Results

Total Votes Cast 271

**SCHOOL BOARD MEMBER**

Three Year Term

Vote for not more than two

**JODY MOORE**

**194**

**KRIS M RAYMOND**

**198**

**SCHOOL DISTRICT TREASURER**

One Year Term

Vote for not more than one

**BARBARA BILODEAU**

**225**

**SCHOOL DISTRICT CLERK**

One Year Term

Vote for not more than one

**KATHLEEN PELISSIER**

**235**

**SCHOOL DISTRICT MODERATOR**

One Year Term

Vote for not more than one

**DENNIS FOWLER**

**238**



**ARTICLES**

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,077,085? Should this article be defeated, the operating budget shall be \$9,981,335 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval*

*Budget Committee Recommends Approval*

*If passed, the new estimated tax rate will be \$19.81 [per thousand], which will result in a \$0.48 increase over the previous year tax rate.*

**YES 87**

**NO 172 FAILED**

2. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the School Building Maintenance Expendable Trust Fund previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2018 fund balance available for transfer on July 1, 2018, and further to name the school board as agents to expend from this fund. **(NO AMOUNT WILL BE RAISED FROM TAXATION)**

*School Board Recommends Approval*

*Budget Committee Recommends Approval*

**YES 162**

**NO 97 PASSED**

3. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Special Education Expendable Trust Fund previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2018 fund balance available for transfer on July 1, 2018, and further to name the school board as agents to expend from this fund. **(NO AMOUNT WILL BE RAISED FROM TAXATION)**

*School Board Recommends Approval*

*Budget Committee Recommends Approval*

**YES 163**  
**NO 97 PASSED**

4. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

*School Board Recommends Approval*

**YES 160**  
**NO 98 PASSED**

A TRUE COPY,



ATTEST:

Kathleen Pelissier

KATHLEEN PELISSIER, School Clerk



**Additional Offices:**

Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

December 27, 2018

To the School Board  
Allenstown School District

Melanson Heath is in the process of completing Allenstown School District's financial statement audit for the year ended June 30, 2018. The final fiscal year 2018 audited financial statements will be available for inclusion in the subsequent year annual report.

Sincerely,



Sheryl L. Stephens Burke, CPA, MST  
Vice-President



## Allenstown Elementary School Principal Report

There is a new face to the Allenstown Elementary School administration team this year. It is with great pleasure and enthusiasm that I have joined the hardworking, student centered staff as principal of Allenstown Elementary School. Previously the Dean of students at Pembroke Academy, I have transitioned into this leadership role at this school. We have some staff changes to include: Kelly Beliveau, who moved from the role of the title one interventionist to a second grade classroom teacher this year. We also welcomed new staff: Carolyn Hughes and Collette Fortin as our new title one interventionists and Jennifer Mandigo as our new paraprofessional. I look forward to working with the staff to foster a positive learning environment for the students and the community.

Our school opened their doors to families on the Welcome Back BBQ and Open House in September. We encouraged local community programs to join and provide information and supports to the school community. The Allenstown Fire Department, PTO, Boy Scouts, Riverbend, and some school board members made the event a successful one. Allenstown Elementary School has also had a Halloween parade, Walk to School Day, Veterans Day Breakfast for veterans, kindergarten orientation, and a holiday sing-along.

Allenstown Elementary School was selected by the Children's Literature Foundation, also known as CLif, to receive the Year of the Book grant. This grant provides \$25,000 worth of literacy programs and supports to the chosen schools. While the program gives the school and local library hundreds of new books, it also enables each student at AES to receive 10 new books throughout the year. There are also monthly events that include family literacy nights and author visits to the school.

AES was removed from the State of NH focus school list last year due the improving scores of the students in grades K-4. Our school continues to focus on early literacy development and directs the professional development of the staff to continue to improve reading and math scores. This fall, Columbia University's Teachers College came to teach strategies to reach any struggling readers using the Lucy Calkin's reading program and will return to our school in the spring.

Allenstown Elementary School was approved for a new security grant and has had many improvements to the security system. The new cameras and security panel intrusion system provide a higher level of safety to the school. The new mag lock key fobs were distributed to the staff and each classroom key was numbered to ensure better tracking of accessibility to the building. The building has completed a series of fire drills and lockdowns this year following the Emergency Operations Plan. There are future safety drills scheduled to ensure that the school members know how to properly handle emergencies and safety threats. There are new beacon lights in the gym and on the playground to alert the school community of a safety threat and when activated, will notify ARD and emergency services immediately.



Along with the safety upgrades, AES has also had two new heat circulators and a high vent installed this year. The Department of Environmental Services passed a law this year requiring public schools to test their water supplies for lead. Allenstown Elementary School has completed testing on all water sources that were required and passed the initial lead tests. We are waiting for the state certification that finalizes that AES has safe water levels.

As we look ahead, school climate will be another area of focus this year. The PBIS model will be implemented this year and AES will have its first roll out. This program focuses on improving social, emotional, and behavioral supports in a tiered model system. Staff will receive training during their scheduled March professional development day to ensure fidelity to the program. Our goal is to continue to evaluate the school programs and initiatives to ensure that we adjust the necessary components for student achievement at Allenstown Elementary School.

This is my first year at Allenstown Elementary School and I am proud to work in such a great school and community. We will continue to collaboratively work to provide the best educational opportunities possible for the students in Allenstown.

Respectfully Submitted,

Ginelle Czerula  
Allenstown Elementary School Principal





Armand R. Dupont School  
10 ½ School Street  
Allenstown, NH 03275  
Phone: 485-4474  
Fax: 485- 1806

Shannon Kruger, Principal, Armand R. Dupont  
Ginelle Czerula, Principal, Allenstown Elementary  
Michael Sacharko, Special Education Coordinator

**Armand R. Dupont Middle School  
Principal Report  
December 2018  
*Shannon M. Kruger, Principal***

ARD has welcomed the following new staff members; Peter Warburton, Superintendent of Schools, Michael Kenyon, Music Teacher, Jessica Martel, School Secretary, Gwen Pham, ASD Administrative Assistant, Susan Spezeski, Title I Reading and Math Interventionist, Dean Fowler, Evening Custodian, Jamie Moore, Food Service, Gail Currier, Crossing Guard, and Jennifer Langevin, Barbara Supernant, and Kristen Cote, Paraprofessionals. We also have two PA students that have returned as interns to complete their Concord Regional Technical Center teacher prep requirements in social studies and science classes.

In July, many ARD students participated in Title I summer school opportunities, Challenge by Choice, and/or extended year special education programming. ARD staff were also busy with competency work, blizzard bag updates, and professional development opportunities. The math department was particularly busy with training in Boston and then hosting a Eureka math training at ARD led by, Karolyn Wurster, Math Consultant/Coach. All students had reading and math expectations for individual summer work.

There was quite a bit of maintenance work done over the summer break. Every inch of the school was cleaned and detailed. In addition, all floors were stripped and waxed. Unfortunately, our gymnasium needed some tile repairs as many tiles crumbled during the stripping process. We had new windows replaced in the locker rooms, and we had many security upgrades. Some security projects (beacon lights, security cameras, and an updated employee fob system) have extended into the Fall and will be complete by 12/31/18. Harriman Group is currently conducting a facilities study and they have been spending time at ARD gathering information and photographs.

In our classrooms, teachers and students are working very hard to get acclimated to competency based education and proficiency grading. As a result of this work, ARD has a new competency based, electronic report card. A parent information night was held on 11/28/18 to help prepare parents for the shift. Every student continues to be assigned a device to use at school for as long as they are enrolled at ARD. Our schedule now rotates daily and the overall feedback is that staff and students like the change. Examples classroom instructional supports include; Lucy Calkins reading and writing in grades 5/6, Accelerated Reader, IXL and Zearn, and Gizmos in science (and math). Eagle Block meets every day so students can receive intervention, special education services, and/or enrichment activities. These supports are helpful



for students, but never replace the excellent instruction ARD teachers deliver to students every day. Our NH state assessment scores showed improvements in reading, math, and science proficiency levels and we celebrated, as a school, when we returned last August.

ARD continues to have fully operational teams; Leadership Team/Data Team, PBIS team, Safety and Response Team, and grade level teams. The Leadership Team and a few other staff members have joined forces to work on data as part of the Response to Intervention (RtI) model that was implemented during Eagle Block last year. The grade level teams have been working weekly with Chris Motika, Curriculum and Instruction Director, focusing their time on assessment mapping. The work is detailed, but will result in quality assessments that check for competency throughout the year and in a variety of ways. The PBIS Team continues to monitor attendance, behavior, and academic patterns. We continue to see reductions in areas of behavior and attendance/truancy. ARD students now have regular PBIS Store opportunities and trips for students that include ice skating, shopping, the Deerfield Fair, and Weirs Beach. Grant funding is currently helping to support this program. The Safety and Response Team combined with the AES Team which has been a great step towards continuity in district safety practices.

Outside of the classroom, students are busy with athletics, student council, glee, robotics, spelling bee, drama, dance, recycling, yearbook, homework club, and/or PBIS (Positive Behavioral Interventions and Supports) activities. We are also very excited to be adding chorus and ukulele opportunities for students during Eagle Block. ARD now has a school store, Eagles' Nest, which is an Allenstown PTO and student council partnership. The store is occasionally open during school and then at some evening events like basketball games. This is the first year that ARD has received the well-deserved New Hampshire Partners in Education Blue Ribbon and Gold Circle awards for volunteerism (Allenstown PTO time and financial backing) and community partnerships.

We have continued our focus on safety and response practices. ARD participates in monthly drills that focus on different scenarios to broaden the experience for staff and students. Public School infrastructure grants are providing \$77,611.00 to ARD to purchase or upgrade the following; shades, walkie-talkies, interior and exterior door work, new security camera system, and many items that accompany the cameras. The Emergency Operations Plan was submitted to the NHDOE by 9/1/18 deadline. Perhaps the most exciting news in the area of school safety was ARD being able to nominate and celebrate Detective Dawn Shea from the Allenstown Police Department as the NH School Safety Volunteer of the Year. A similar honor was Detective Shea and I presenting on the topic of School Safety at the annual Primex Safety Conference last Spring.

I am honored to be the ARD Principal and I want to thank the ASD/SAU #53 administration, Allenstown School Board, Allenstown Police and Fire Departments, Allenstown town officials, Allenstown Boys and Girls Club, Allenstown PTO, SNHU, and the many individuals that have made contributions to our school. Most importantly, ARD has amazing students, staff, and families and together we are continuing to build a school community predicated on positive culture and rigorous academic standards.

Respectfully submitted,

Shannon M. Kruger  
Armand R. Dupont School Principal



**ALLENSTOWN ELEMENTARY SCHOOL  
TEACHER ROSTER  
2018-19**

Elementary	BELIVEAU, KELLY	39,736.00
Elementary	BERRIGAN, KIMBERLEE	48,886.00
Elementary	CARLISLE, LINDA	61,970.00
Elementary	CLARK, KIMBERLY	68,430.00
Art (40%)	DEFREGGER, GABRIELA	14,211.60
Elementary	PAQUIN, BRIGITTE	44,527.00
Elementary	FERGUSON, ELIZABETH	63,584.00
P. E./ Health Teacher (50%)	FISCHER, SEAN	25,493.50
Elementary	FOSS, KIMBERLEE	61,970.00
Elementary	HARDT, LAURIE	61,970.00
Elementary	IRELAND-PELILLO, MOLLY	68,430.00
Elementary	KEEFE, DENISE	61,970.00
Music (40%)	KENYON, MICHAEL	17,294.10
Elementary	PEARSON, ELIZABETH	61,970.00
Elementary	PERRY, JACKIE	70,045.00
Reading Specialist	WILLIAMSON, LUCETTA	70,045.00
Technology Integrator	WYKA, ANDREA	26,300.50
Special Ed. Coord. (50%)	SACHARKO MICHAEL	32,285.00
Speech Pathologist	COTNOIR, NICOLE	70,045.00
Special Education	BARNEWALL, SARAH	63,584.00
Special Education	CARBONNEAU, KIM	63,584.00
Special Education (50%)	MELIM, DIANNE	35,022.50
Special Education	SYTEK, MELISSA	21,617.50
Guidance Counselor	ROY, LORI	68,430.00
Principal	CZERULA, GINELLE	83,865.38



**ARMAND R. DUPONT SCHOOL  
TEACHER ROSTER  
2018-19**

English/Language Arts	BLETHEN, STEPHANIE	70,045.00
Art (40%)	DEFREGGER, GABRIELA	14,211.60
Science 5/6	GUARALDI, KIM	70,045.00
PE./ Health Teacher (50%)	FISCHER, SEAN	25,493.50
Math	KELLY, MICHELLE	52,441.00
Language Arts	LETVINCHUK, PETER	63,584.00
Social Studies 7/8	ONG, DONNA	61,970.00
Science	PABST, DAVID	27,002.11
Math	POLZIN, MATTHEW	58,901.00
Social Studies 5/6	RAYMOND, ANTHONY	46,626.00
Music (40%)	KENYON, MICHAEL	17,294.10
Technology Integrator(50%)	WYKA, ANDREA	26,300.50
Special Ed. Coord. (50%)	SACHARKO MICHAEL	32,285.00
Special Education	BRAND, AMANDA	46,787.00
Special Education	BURNETT, ANNE	70,045.00
Special Education (50%)	MELIM, DIANNE	35,022.50
Special Education	PETERSONS, SARAH	70,045.00
Guidance Counselor	HAZARD, NARINE	57,287.00
Nurse	SCHMIDT, DENISE	56,336.00
Principal	KRUGER, SHANNON	90,780.00



**ALLENSTOWN ELEMENTARY SCHOOL  
NON-CERTIFIED ROSTER  
2018/19**

Title 1 Preschool (Grant Funded)	DiMAGGIO, LAURA	13,875.00
Title 1 Interventionist (.75)	FORTIN, COLLETTE	25,156.25
Title 1 Interventionist (.75)	HUGHES, CAROLYN	25,012.50
Title 1 Preschool Ed Assistant	NERESON, CANDICE	6,382.50
Educational Assistant	BLEASE, SHELAGH	19,614.14
Educational Assistant	COTNOIR, CAROL	21,980.14
Educational Assistant	DZIURA, BARBARA	19,614.14
Educational Assistant	FULLER, DONNA	19,614.14
Educational Assistant	HARSH, DAWN	19,614.14
Educational Assistant	HARVEY- DINAN, SAMANTHA	15,686.58
Educational Assistant	LABRECQUE, DAWN	19,614.14
Educational Assistant	MANDIGO, JENNIFER	9,604.66
Educational Assistant	PALYS, MARGARET	19,614.14
Administrative Assistant	PHAM, GWEN	20,311.20
Secretary	JOHNSON, JENNIFER	28,974.40
Special Ed Secretary (.25)	HOWE, CHRIS	6,521.38
Head of Maintenance	CARBONEAU, ALFRED	52,020.00
Custodian	ARGUPOPOULOS, ELENE	29,702.40
Hot Lunch Director	GRANT, SLYVIA	33,688.00
Hot Lunch Worker	COUCHON, CHARLENE	14,965.08
Hot Lunch Worker	JUTRUS, DARLENE	12,921.59
Hot Lunch Worker	MOORE, JAMIE	9,547.75
Technology Specialist	CHAMPAGNE, JR. LARRY	24,709.50

**ARMAND R. DUPONT SCHOOL  
NON-CERTIFIED ROSTER  
2018/19**

Title 1 Interventionist	SPEZESKI, SUSAN	32,375.00
Educational Assistant	DeGRAVE, REBECCA	19,614.14
Educational Assistant	LANDEVIN, JENNIFER	
Educational Assistant	MAY, MARGIE	5,579.73
Educational Assistant	REMICK, COREENIA	19,614.14
Educational Assistant	ZAJICEK, KIMBERLY	15,320.76
Educational Assistant 1:1	STEBBINS, MEAGAN	10,201.39
Program Assistant Library Aide	SCHAEFER, JEAN MARIE	20,229.30
Special Education Secretary (.25)	HOWE, CHRISTINE	6,521.38
Secretary	MARTEL, JESSICA	24,579.36
Administrative Assistant	PHAM, GWEN	20,311.20
Head of Custodians	TOWLE, LISA	41,820.00
Custodian (PT)	FOWLER, DEAN	11,396.00
Custodian (PT)	IRZYK, PHYLLIS	16,016.00
Technology Specialist	CHAMPAGNE, JR. LARRY	24,709.50



**ANNUAL SCHOOL HEALTH  
SERVICE REPORT  
2017-18**

Report of Local Medical Services	Number of Pupils		
Pupils Examined	379		
Immunizations:			
Teacher Influenza Vaccines	36		
Student Influenza Vaccines	114		
Referrals to a Physician	89		
Report of School Nurse - Teacher	23		
Vision Tests	377		
Hearing Tests	374		
Inspections	1,001		
Heights	375		
Weights	375		
First Aid	6,774		
Medication - Dosages	Daily	1,936	Prn's 507
Concussions	4		
Conjunctivitis	8		
Hand Foot and Mouth	3		
Impetigo	1		
Mononucleosis	2		
Pediculosis	39		
Pneumonia	7		
Scarlet Fever	1		
Strep Throat	29		

**DEFECTS FOUND BY SCHOOL NURSE - TEACHER**

	Number Cases	Treated by Physician
Vision	8	4
Hearing	5	2
Scalp	39	1

**CLINIC AND SPECIAL REFERRALS**

	Number Examined	Number Children Treated
Blood Pressure	150	1
Preschool	12	0
Parent Contacts	1,249	0
Sport Physicals	2	0

Examining Physician - Dr. Alan Stein  
June 20, 2018

Marilyn R. Brison, RN,CSN  
School Nurse - Teacher

Denise Schmidt, RN,CSN  
School Nurse - Teacher





**ALLENSTOWN SCHOOL DISTRICT**  
**2018**  
SUMMARY REPORT  
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u><b>FY 2016/17</b></u>	<u><b>FY 2017/18</b></u>
Actual Expenditures	\$3,028,110	\$2,801,881
Actual Revenues		
◆ Catastrophic Aid	\$75,718	\$105,516
◆ Medicaid	\$130,591	\$93,629
◆ Federal Grant (Includes IDEA & Title I)	\$388,733	\$303,499
◆ Tuition	\$0	\$0
Total Offsetting Revenues	\$595,042	\$502,644

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



# **SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke**

## **Report of the Superintendents**

*“Education is what remains after one has forgotten what one has learned in school.” - Albert Einstein.*

This year the SAU Office was fortunate to welcome back Peter Warburton as the Superintendent for Allenstown, Chichester and Epsom.

As we met with staff and leadership during the summer one important goal we agreed upon was educating the public regarding the services provided by the SAU. We created a document entitled “Did you know” that we shared with the SAU Board this fall. Here are a few facts from that document that we want to share.

Did you know that our SAU number is 53, we have 5 school districts, 9 schools, 23 board members, 800 employees, 3000 students, \$68,000,000 in budgets, \$688,000 in grant funds, 8 bargaining units, and 35-40 legislative changes with policy implications last year alone?

All of our SAU Operations are managed with one business administrator, one assistant business administrator, one payroll coordinator, one accounts payable bookkeeper, one part-time federal funds manager, one HR coordinator, one assistant superintendent for special services, one curriculum director, one executive assistant to the superintendents, one superintendent for 3 towns, one superintendent for 2 towns and no assistant superintendents for regular education.

The SAU office supports our schools, students, parents and community in promoting a high quality education for our students.

This year all five of our districts have continued their work with competency based education and developing quality performance assessments. With facilitation from the Curriculum Director our K-8 schools are more aligned with Pembroke Academy and Concord High School which provides for a much smoother transition for our students. Districts continue to collaborate by sharing practices and materials as well as professional development with each other.

We wish to thank all of our communities for their support and hard work in making our schools great. Please feel free to contact either of us if you have questions, a request for information, or suggestions for improvement.

Respectfully submitted,

Patty Sherman, Superintendent, Deerfield, Pembroke, SAU Boards  
Peter Warburton, Superintendent, Allenstown, Chichester, Epsom



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Armand R. Dupont School in said District on the 2nd day of February, 2019 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 12, 2019 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,445,548**? Should this article be defeated, the operating budget shall be **\$10,349,197** which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval  
Budget Committee Recommends Approval*

2. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **Technology Replacement Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval  
Budget Committee Recommends Approval*

3. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **High School Tuition Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval  
Budget Committee Recommends Approval*

4. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **School Building Maintenance Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval  
Budget Committee Recommends Approval*



5. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **Special Education General Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval  
Budget Committee Recommends Approval*


6. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

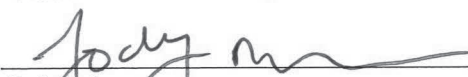
*School Board Recommends Approval*

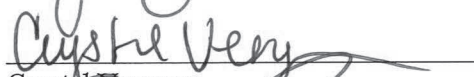
To transact other business that may legally come before said meeting.

Given under our hands and seal this 25<sup>th</sup> day of January, 2019

  
Kris Raymond, Chair

  
Carl Schaefer

  
Jody Moore


  
Crystal Venegas


  
Thomas Irzyk


ALLENSTOWN SCHOOL BOARD

A true Copy attest:

  
Kris Raymond, Chair

  
Carl Schaefer

  
Jody Moore

  
Crystal Venegas

  
Thomas Irzyk

ALLENSTOWN SCHOOL BOARD



**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

**2019/20  
Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>	
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	2,437,266
		TOTAL REVENUES.....	<u>2,437,266</u>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>	
1000		INSTRUCTION	
	1200	ALL Special Programs.....	637,834
2100		SUPPORT SERVICES	
	2190	ALL Other Pupil Services.....	835,596
2200		INSTRUCTIONAL STAFF SERVICES	
	2210	ALL Improvement of Instruction.....	95,761
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310	ALL School Administrative Unit Board.....	25,542
	2320	ALL Office of the Superintendent.....	428,968
	2330	ALL Special Area Administrative Services.....	223,226
	2335	ALL Other General Administration Services.....	70,758
2340-2600		BUSINESS SERVICES	
	2340	ALL Fiscal.....	216,687
	2600	ALL Operation & Maintenance of Plant.....	75,558
2350		MANAGERIAL SERVICES.....	303,316
2500			
2900		OTHER SUPPORT SERVICES.....	1,312,820
		TOTAL EXPENDITURES.....	<u>4,226,066</u>
		LESS ESTIMATED REVENUES.....	<u>(2,437,266)</u>
		OFFSET FUND BALANCE	(69,000.00)
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 1,719,800</u>







2019  
MS-27

Proposed Budget

Allenstown Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2019 to June 30, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 25 2019

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kris MS Raymond	MBC Member	<i>[Signature]</i>
Jeffrey E Ungus	One member committee	<i>[Signature]</i>
Debra R. L. Carney	Budget Committee	<i>[Signature]</i>
Melaine L. Bischoff	Budget Committee	<i>[Signature]</i>
Dario A. Cavallaro	Budget Comm	<i>[Signature]</i>
Keith Klaves	Chair, Prop Comm	<i>[Signature]</i>
Chad Pelissier	Budget Comm	<i>[Signature]</i>
Tiffany Fontas	Budget Comm	<i>[Signature]</i>
Ryan Carter	Budget Comm	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	01	\$3,936,332	\$3,760,334	\$3,792,398	\$0	\$3,792,398	\$0
1200-1299	Special Programs	01	\$2,304,055	\$2,288,733	\$2,537,361	\$0	\$2,537,361	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$18,684	\$20,916	\$28,564	\$0	\$28,564	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>		<b>\$6,259,071</b>	<b>\$6,069,983</b>	<b>\$6,358,323</b>	<b>\$0</b>	<b>\$6,358,323</b>	<b>\$0</b>
<b>Support Services</b>								
2000-2199	Student Support Services	01	\$545,163	\$577,187	\$595,217	\$0	\$595,217	\$0
2200-2299	Instructional Staff Services	01	\$70,765	\$72,625	\$75,929	\$0	\$75,929	\$0
	<b>Support Services Subtotal</b>		<b>\$615,928</b>	<b>\$649,812</b>	<b>\$671,146</b>	<b>\$0</b>	<b>\$671,146</b>	<b>\$0</b>
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$33,125	\$41,988	\$35,713	\$0	\$35,713	\$0
	<b>General Administration Subtotal</b>		<b>\$33,125</b>	<b>\$41,988</b>	<b>\$35,713</b>	<b>\$0</b>	<b>\$35,713</b>	<b>\$0</b>







Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	01	\$236,205	\$205,534	\$214,976	\$0	\$214,976	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$372,488	\$378,884	\$385,749	\$0	\$385,749	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$447,925	\$358,131	\$382,044	\$0	\$382,044	\$0
2700-2799	Student Transportation	01	\$476,571	\$403,130	\$467,030	\$0	\$467,030	\$0
2800-2999	Support Service, Central and Other	01	\$1,627,472	\$1,593,637	\$1,654,607	\$0	\$1,654,607	\$0
	<b>Executive Administration Subtotal</b>		<b>\$3,160,661</b>	<b>\$2,939,316</b>	<b>\$3,104,406</b>	<b>\$0</b>	<b>\$3,104,406</b>	<b>\$0</b>
<b>Non-Instructional Services</b>								
3100	Food Service Operations	01	\$172,252	\$205,991	\$198,590	\$0	\$198,590	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$172,252</b>	<b>\$205,991</b>	<b>\$198,590</b>	<b>\$0</b>	<b>\$198,590</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	01	\$0	\$2	\$2	\$0	\$2	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$2</b>	<b>\$2</b>	<b>\$0</b>	<b>\$2</b>	<b>\$0</b>
<b>Other Outlays</b>								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Other Outlays Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Fund Transfers</b>								
5220-5221	To Food Service	01	\$5,748	\$15,240	\$31,866	\$0	\$31,866	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds	01	\$0	\$0	\$45,502	\$0	\$45,502	\$0
5300-5399	Intergovernmental Agency Allocation		\$52,119	\$59,003	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>		<b>\$57,867</b>	<b>\$74,243</b>	<b>\$77,368</b>	<b>\$0</b>	<b>\$77,368</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>				<b>\$10,445,548</b>	<b>\$0</b>	<b>\$10,445,548</b>	<b>\$0</b>





Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	
5252	To Expendable Trusts/Fiduciary Funds	02	\$20,000	\$0	\$20,000	\$0	
		<i>Purpose: Increase Technology Replacement Expendable Trust F</i>					
5252	To Expendable Trusts/Fiduciary Funds	03	\$20,000	\$0	\$20,000	\$0	
		<i>Purpose: Increase High School Tuition Expendable Trust Fund</i>					
5252	To Expendable Trusts/Fiduciary Funds	04	\$20,000	\$0	\$20,000	\$0	
		<i>Purpose: To increase School Building Maintenance Expendable</i>					
5252	To Expendable Trusts/Fiduciary Funds	05	\$20,000	\$0	\$20,000	\$0	
		<i>Purpose: Increase Special Education Trust Fund</i>					
<b>Total Proposed Special Articles</b>			<b>\$80,000</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	





Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees	01	\$5,000	\$5,000	\$5,000
1500-1599	Earnings on Investments	01	\$4,000	\$4,000	\$4,000
1600-1699	Food Service Sales	01	\$50,357	\$49,436	\$49,436
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$19,400	\$13,587	\$13,587
<b>Local Sources Subtotal</b>			<b>\$78,757</b>	<b>\$72,023</b>	<b>\$72,023</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	01	\$41,051	\$40,700	\$40,700
3230	Special Education Aid	01	\$147,954	\$101,813	\$101,813
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$2,259	\$2,223	\$2,223
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$500	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$191,764</b>	<b>\$144,736</b>	<b>\$144,736</b>







Budget Summary

Item	School Board Period ending 6/30/2020 (Recommended)	Budget Committee Period ending 6/30/2020 (Recommended)
Operating Budget Appropriations	\$10,445,548	\$10,445,548
Special Warrant Articles	\$80,000	\$80,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$10,525,548	\$10,525,548
Less Amount of Estimated Revenues & Credits	\$833,614	\$833,614
Less Amount of State Education Tax/Grant	\$4,243,568	\$4,243,568
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$5,448,366</b>	<b>\$5,448,366</b>





Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$10,525,548</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$10,525,548</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$1,052,555
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
<i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	
	<b>\$11,578,103</b>



## NOTES





# *Vital Records*



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HAMEL, DENIS M ALLENSTOWN, NH	BUTLER, MARY A ALLENSTOWN, NH	ALLENSTOWN	LONDONDERRY	04/07/2018
CUNNINGHAM, DAVID M ALLENSTOWN, NH	CUTTER-SHARPLES, JENN L ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	04/21/2018
JORDAN, KAYLA A ALLENSTOWN, NH	FEEHAN, ERIC J ALLENSTOWN, NH	ALLENSTOWN	CONCORD	06/30/2018
SCRIBNER, GLENN ALLENSTOWN, NH	CARTIER, KELSIE A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	07/10/2018
MATTHEWS, NICKLAS J EPSOM, NH	FLORES, SAMANTHA A ALLENSTOWN, NH	ALLENSTOWN	EPSOM	07/20/2018
CROFT, JESSE T ALLENSTOWN, NH	COWAN, BRITNEE A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	07/26/2018
POLLARD, SEAN P ALLENSTOWN, NH	WRIGHT, ALYSSA R ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	08/25/2018
MORRIS, JOHN W ALLENSTOWN, NH	POITRAS, ROBIN H ALLENSTOWN, NH	ALLENSTOWN	CONCORD	09/05/2018
MATHESON, CHRISTOPHER H ALLENSTOWN, NH	MCNEILLY, MAGGIE M ALLENSTOWN, NH	ALLENSTOWN	ALTON BAY	09/08/2018
GELINAS, MAUREEN G ALLENSTOWN, NH	SAVOY, GLENN R ALLENSTOWN, NH	ALLENSTOWN	AUBURN	09/22/2018
CONLEY, MATTHEW G CENTER OSSIPPEE, NH	DAVIES, SARAH C ALLENSTOWN, NH	CONCORD	WATERVILLE VALLEY	10/05/2018



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GILBERT, RYAN A ALLENSTOWN, NH	VALLOIS, REBECCA L ALLENSTOWN, NH	ALLENSTOWN	JACKSON	10/12/2018
LESKO, EDWARD ALLENSTOWN, NH	KELLEY, CHRISTINE ALLENSTOWN, NH	ALLENSTOWN	CHICHESTER	10/13/2018
JAWIDZIK, ALEXIS J ALLENSTOWN, NH	GARDNER, TYLER R ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	10/27/2018
VAILLANCOURT, MICHAEL R ALLENSTOWN, NH	BRINK, TAKARA C ALLENSTOWN, NH	CONCORD	MANCHESTER	12/07/2018
NAULT, LISA M ALLENSTOWN, NH	MASON, BRENDAN M ALLENSTOWN, NH	ALLENSTOWN	NORTH CONWAY	12/24/2018

Total number of records 16



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--ALLENSTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
WASHINGTON, ASTRID GRACE	01/13/2018	CONCORD,NH	WASHINGTON, JULIAN	WASHINGTON, JESSICA
DEMETRY, MADDISON KIMBALL	02/05/2018	CONCORD,NH	DEMETRY, CHAD	DEMETRY, JAMIE
CORSON, CHARLES ALLEN	02/09/2018	CONCORD,NH	CORSON JR, CHARLES	CORSON, LEANORA
ACEVEDO, TOBIAS MATEO	02/15/2018	CONCORD,NH	ACEVEDO, SHAUN	CARLETON, STEFANIE
GILBERT, REEGAN ANTHONY	04/27/2018	MANCHESTER,NH	GILBERT, RYAN	VALLOIS, REBECCA
CALLISON, RYLEE LYNN	05/14/2018	CONCORD,NH	CALLISON, BRANDON	CALLISON, RENEE
LAMBERT, FINLEY ELIZABETH SOUDER	06/06/2018	NASHUA,NH	LAMBERT, CHRISTOPHER	SOUDER, REBECCA
PERKINS, BRIENNE MARLENE	06/18/2018	MANCHESTER,NH	PERKINS, JOHN	PERKINS, AMY
SCRIBNER, ELLIANA MAE	07/28/2018	CONCORD,NH	SCRIBNER, GLENN	SCRIBNER, KELSIE
BROEK, JASON DAVID	08/02/2018	MANCHESTER,NH	BROEK, MICHAEL	BROEK, JENNIFER
BUCK, OWEN WILLIAM	08/25/2018	CONCORD,NH	BUCK, SHAWN	BUCK, DANIELLE
HUNTRESS, AMELIA JAMIE	09/02/2018	NASHUA,NH	HUNTRESS, JAMESON	MCDONOUGH, KAYLA
HOLTON, MARIA ANN	09/08/2018	CONCORD,NH		HOLTON, REBECCA
PERKINS, LYDIA GRACE	09/10/2018	CONCORD,NH	PERKINS, JONATHAN	PERKINS, MELISSA
MUNSON, MIA FELICITY	09/14/2018	NASHUA,NH	MUNSON, MICHAEL	MUNSON, VERONICA
CARON, SILAS ARCHER	09/27/2018	ALLENSTOWN,NH	CARON, NICHOLAS	CARON, SAMANTHA
TATRO, MASON JAMES	09/27/2018	CONCORD,NH	TATRO, KEITH	TATRO, JESSICA
BOURQUE, LINCOLN SCOTT	10/12/2018	MANCHESTER,NH	BOURQUE II, JOSEPH	BOURQUE, TIFFANY
BARBER, MAEVE VIVIANN	10/13/2018	MANCHESTER,NH	BARBER, ROBERT	GILE, CATHERINE
ROCKWELL, JACOBY WAYNE	11/20/2018	MANCHESTER,NH		ROCKWELL, FELICIA
TILBE, AUBREE ELIZABETH	11/27/2018	CONCORD,NH	TILBE, JUSTIN	TILBE, KATELYN
BLAKE, KATERINA THERESA	12/29/2018	MANCHESTER,NH	BLAKE, ANDREW	BLAKE, TALIA
MEJIAS, LUNA	12/30/2018	MANCHESTER,NH	MEJIAS, MICHAEL	MEJIAS, DUANGJUN

Total number of records 23



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LARO, STEPHEN	01/05/2018	MANCHESTER	LARO, VERNON	O'MEARA, MARIE	Y
SAVOIE, PAUL	01/13/2018	ALLENSTOWN	SAVOIE, GEORGE	GUEVIN, ELIZABETH	Y
PATTEN, ROLAND	01/17/2018	ALLENSTOWN	PATTEN, CLAUDE	DOW, BARBARA	N
MCQUEENEY, JEANNETTE	01/28/2018	CONCORD	GAMELIN, SIMEON	REED, MILDRED	N
MCGUIRE, JOSEPH	02/18/2018	ALLENSTOWN	MCGUIRE, JOSEPH	TROMBLEY, LOUISE	Y
VIAR, AUREA	02/18/2018	CONCORD	MULAIRE, JOHN	GUERTIN, ARSELIA	N
HELSTROM, BRITTANY	02/27/2018	ALLENSTOWN	HELSTROM, PAUL	SHARP, SHERRY	N
VAZQUEZ, NANCY	03/01/2018	ALLENSTOWN	SPRAGUE, FRED	PERRY, LOUISE	N
TAYSON, SHALEKO	03/06/2018	CONCORD	TAYSON, ROBERT	CHESHIRE, BEDA	Y
ALLARD, DEAN	03/07/2018	MERRIMACK	ALLARD, RICHARD	BRETON, PAULINE	N
MCDONALD, SYLVIA	03/10/2018	ALLENSTOWN	CANNATA, LEO	CORSINI, ETHEL	N
LEMAIRE, PRISCILLA	04/03/2018	ALLENSTOWN	LAMBERT, LEANDRE	LAFOND, MARCELLE	N
SAUCIER, EDWARD	04/20/2018	ALLENSTOWN	SAUCIER, ALCIDE	FOURNIER, ROSE	N
LAGOR, DOROTHY	04/26/2018	ALLENSTOWN	TUTTLE, MORRIS	VIENS, ROSE	N
HOUGH, CHRISTIAN	04/28/2018	CONCORD	HOUGH, RICHARD	VALLEY-PAIGE, LENA	Y
PLOURDE, OSCAR	04/28/2018	MANCHESTER	PLOURDE, ROMEO	RIOPEL, THERESA	Y
CELEN, WILLIAM	05/06/2018	CONCORD	CELEN, RICHARD	HAZZARD, MILDRED	N
ROMAN, MARGARET	05/08/2018	MANCHESTER	KREIGER, GUSTAVE	BAYOR, GUSSIE	N





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LABELLE, BEATRICE	05/08/2018	BOSCAWEN	SUPRENTANT, ARTHUR	GAUTHIER, BLANCHE	N
THIBEAULT, ROGER	05/10/2018	CONCORD	THIBEAULT, GEORGE	VANDERHAGEN, ANNIE	Y
WROBEL, THOMAS	05/16/2018	CONCORD	UNKNOWN, UNKNOWN	WROBEL, DORTHEY	N
O'CONNOR, MARIE	05/21/2018	CONCORD	WOODLEY, PAUL	MARSHALL, MARY	N
JURSIK, ROBERT	05/24/2018	CONCORD	JURSIK, ROBERT	HYDE, PATRICIA	N
BOURNIVAL, GARY	05/30/2018	ALLENSTOWN	BOURNIVAL, MAURICE	MANNING, CECILIA	N
BEAN, NANCY	06/20/2018	MANCHESTER	BIRD, EDWARD	MONTY, YVONNE	N
BRISSETTE, MARIETTE	06/28/2018	CONCORD	BRISSETTE, WILFRED	FAY, SIMONE	N
MUSTONE JR, CHRISTOPHER	07/15/2018	DERRY	MUSTONE SR, CHRISTOPHER	SZYMANOWSKI, WANDA	N
GRAMATIKAS, ALTON	07/20/2018	MANCHESTER	GRAMATIKAS, GEORGE	REED, PATRICIA	N
MONDOR, CAROL	07/25/2018	CONCORD	ST CYR, LOUIS	MITCHELL, CECILE	N
PATTEN JR, JOHN	08/13/2018	CONCORD	PATTEN, JOHN	MUDGE, BEATRICE	Y
GIRARD, FRANCIS	08/23/2018	BOSCAWEN	GIRARD, HENRY	LAVALLEE, BEATRICE	Y
CLARK SR, THOMAS	08/26/2018	ALLENSTOWN	CLARK, WILLIAM	GELINAS, FLORENCE	Y
COOPER, CHARLES	09/06/2018	EPSOM	COOPER, GEORGE	BAKER, FLORENCE	N
THERIAULT, RICHARD	09/12/2018	MANCHESTER	THERIAULT, LIONEL	MARTIN, YVONNE	N
PETIT, YVONNE	09/17/2018	MANCHESTER	THIBEAULT, WILLIE	DIONNE, GRAZIELLA	N
CHEVRETTE, MARCEL	10/01/2018	CONCORD	CHEVRETTE, ULRIC	LAUZIER, HELEN	Y



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LEE, FLORENCE	10/03/2018	ALLENSTOWN	DOWNING, KENNETH	PAQUETTE, EUNICE	N
HEROUX, HELEN	10/16/2018	CONCORD	JANOTA, KAROL	GWESZ, WANDA	N
PULSIFER, URSULA	10/28/2018	EPSOM	HENNESSY, LEONARD	ROSS, ETTA	N
ABBATE, JESSICA	11/16/2018	MANCHESTER	DUGUAY, RICHARD	LABBE, DIANE	N
GRAMATIKAS, PATRICIA	11/21/2018	CONCORD	READ, ALTON	POTTER, SYLVIA	N
WRIGHT, DAVID	11/24/2018	CONCORD	WRIGHT, WALTER	MCBRIDE, MARGARET	Y
SCOTT, MARIS	11/27/2018	CONCORD	DRESCHER, HEINRICH	BARTIG, ELIZABETH	N
MCQUADE, AMBER	12/17/2018	ALLENSTOWN	MCQUADE, JOHN	COLLINS, NANCY	N
ROBINSON, DENNIS	12/27/2018	ALLENSTOWN	ROBINSON SR, DONALD	SAWYER, RUTH	N

Total number of records 45



## NOTES





*Please visit us at...*

[www.allenstownnh.gov](http://www.allenstownnh.gov)

**Save time and money by completing the following transactions online:**

- Motor vehicle registration
- Dog licensing
- Vital certificate requests
- Payment of property taxes
- Print forms required for transactions within various town departments
- Pay parking tickets
- Pay for transfer station disposal costs
- Apply for building related permits

**You can also keep informed by:**











- Checking various town department pages for important news and announcements
- Reviewing minutes for town board meetings
- Accessing agendas for meetings
- Viewing the Town calendar of meetings and events

**Remember to Recycle Better!**



We are at risk of paying to get rid of our recycling, which means higher taxes! It is important to keep trash and recycling separate. Not all items with a recycling symbol can be placed in the town curbside pick-up recycling bins. Please re-educate yourself on what you can and can't recycle on the Town website.

# 2019 TOWN HOLIDAYS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	January 1 New Year's Day 			
January 21 Civil Rights Day 				
February 18 President's Day 				
May 27 Memorial Day 	<b>NO TRASH PICK-UP</b> <b>TRASH WILL BE PICKED UP ON THIS DAY!</b>			
			July 4 Independence Day 	
September 2 Labor Day 	<b>NO TRASH PICK-UP</b> <b>TRASH WILL BE PICKED UP ON THIS DAY!</b>			
October 14 Columbus Day 				
November 11 Veteran's Day 				
			November 28 Thanksgiving Day 	
	December 24 Christmas Eve 	December 25 Christmas Day 