

Old Allenstown Meeting House Committee
April 26, 2016
6:00 P.M. Allenstown Police Department

Meeting Minutes

Present: James Garvin, Roland Martel, Armand Verville (chair), Claudette Verville, town administrator Shaun Mulholland. Kate Walker (Selectmen's Representative) was excused.

1. Chairman Armand Verville called the meeting to order at 6:03 P.M.
2. On a motion by Roland Martel, seconded by Armand Verville, the minutes of the meeting of June 30, 2015, were unanimously approved as submitted.
3. Shaun Mulholland distributed and discussed the Town of Allenstown's Code of Ethics Policy, adopted on March 21, 2016. The policy applies to all town employees, whether elected, appointed, or hired, and thus pertains to the Old Allenstown Meeting House Committee, which was created by a resolution that was adopted by the Allenstown Board of Selectmen in February 2015. The Allenstown Code of Ethics Policy can be seen at:
http://www.allenstownnh.gov/sites/allenstownnh/files/uploads/ethics_policy.c.pdf

The committee members individually subscribed to the Code of Ethics by electronically signing an acknowledgment of the policy at the meeting. Shaun Mulholland was thereupon excused from the meeting.

4. The committee discussed the recent receipt of a stipend of \$200 from the New Hampshire Land and Community Heritage Investment Program (LCHIP) for the timely submission of the required annual Historic Resources Monitoring Report to LCHIP and the New Hampshire Division of Historical Resources. The committee noted that receipt of the stipend was the subject of a cover story in the *Hooksett Banner* issue for April 14, 2016. Chairman Armand Verville noted that another monitoring report is due in 2016, and this will be the final report required under the LCHIP term stewardship agreement, which was applied to the meeting house upon receipt of the LCHIP grant in 2011 and will expire on May 13, 2016.

Committee member Jim Garvin stated that he would compile and submit the required report as soon as any alterations or actions affecting the meeting house are identified and carried out during calendar year 2016.

5. Chairman Armand Verville reported that funds previously received from the New Hampshire Land and Community Heritage Investment Program (LCHIP) in recognition of our submitting annual reports in a timely manner are non-lapsing and are earmarked for the sole needs of the meeting house, but did not appear in

- any line in the municipal budget. After being told that these monies had presumably lapsed into the town's general fund, Armand consulted with the New Hampshire Municipal Association, which stated that the town could create a budget line to record the LCHIP payments under "Grants." This has been done, and the accumulated funds are accounted for and available for use for appropriate purposes under an existing "special exception."
6. Jim Garvin passed out a page from "New Hampshire's Five-Year Preservation Plan, 2016-2020," highlighting the rehabilitation of the Old Allenstown Meeting House as a "Grassroots Preservation Success Story." The page can be seen at: https://www.nh.gov/nhdhr/programs/documents/n_allenstown.pdf
 7. The committee discussed the annual budget request for the Old Allenstown Meeting House. The Board of Selectmen will begin to discuss the municipal budget on May 2, 2016. The committee agreed to request a budget of \$1,300 for 2016. The budget total is the same as was approved in 2015, but a few lines within the budget will need to be adjusted due to changes in telephone, alarm, electrical and other charges.
 8. The committee noted that all three State Historical Markers in Allenstown (the Allenstown Meeting House and Cemetery, the CCC Camp, and the Buck Street Mills/Robert Frost Honeymoon markers) have been refurbished at the Sewah factory due to failure of the green enamel paint over the past few years.
 9. Armand Verville reported that Buntin-Rumford-Webster Chapter of the Daughters of the American Revolution (DAR) and the Student Conservation Association (SCA) will be assisting at the meeting house this summer. Ann Hasbany has relinquished the duties of regent of the local DAR chapter to Beverly Smith. Armand will meet the new SCA interpreter for Bear Brook State Park as soon as that person is appointed.
 10. Armand and Claudette Verville discussed events that are schedule at the Old Allenstown Meeting House for the summer of 2016:
 - a. May 13: Allenstown fourth graders will make a visit.
 - b. May 29: The New Rye Church may hold a service at the building; there has been no confirmation yet.
 - c. June 6: The Allenstown Board of Selectmen will hold their regular meeting at the meeting house.
 - d. July 1: The Allenstown Historical Society annual bake sale from 11:00 a.m. to 4:00 p.m.
 - e. August 7: Buntin-Rumford-Webster Chapter of the Daughters of the American Revolution will hold their annual vesper service at 4:00 p.m.
 - f. September 13: the DAR will hold a midday meeting at the meeting house. Jim Garvin will speak to the group on the history and preservation of the building.

- g. Havenwood-Heritage Heights residents may visit the building during the summer, as they did in 2015.
11. Armand and Claudette noted that the new Suncook Senior Center off Whitten Street will open on June 1 and have a formal grand opening on June 14.
 12. Armand and Claudette mentioned that the Town of Allenstown and the Central New Hampshire Regional Planning Commission will hold a charrette at the Senior Center on Friday, September 30, 2016 through Saturday, October 1. Topics to be discussed have not been finalized, but may include China Mill, and the Allenstown Town Hall. Jim Garvin will inform the *Meet Me in Suncook* Committee.
 13. Armand and Claudette briefly reported on the archaeological investigation of the site of the former Hoit Schoolhouse at Bear Brook State Park on Saturday, April 23, a program in New Hampshire's Archaeology Month for 2016. Edna Feighner of the New Hampshire Division of Historical Resources, who has led several previous field days at the Old Allenstown Meeting House, supervised the investigation. The schoolhouse investigation included about a dozen participants and uncovered glass and slate fragments at three test pits.
 14. The next meeting of the committee will be at the call of the chair, as needed. Jim Garvin will send an agenda for the meeting to town administrator Shaun Mulholland if a meeting is called.
 15. On a motion by Roland Martel, seconded by Jim Garvin, the meeting adjourned at 7:05 p.m.

Respectfully submitted,
James L. Garvin
Secretary