

Old Allenstown Meeting House Committee  
June 30, 2015  
6:00 P.M. Allenstown Police Department

Meeting Minutes

Present: James Garvin, Roland Martel, Armand Verville (chair), Claudette Verville, Kate Walker (Selectmen's Representative).

1. Chairman Armand Verville called the meeting to order at 6:00 P.M.
2. On a motion by Roland Martel, seconded by Claudette Verville, the minutes of the meeting of June 9, 2015, were unanimously approved as submitted.
3. The committee discussed elements of the 200<sup>th</sup> anniversary of the Old Allenstown Meeting House, to be held on July 18<sup>th</sup>.
  - a. Both the CCC Museum and the Snowmobile Museum will be open on July 18 for the celebration. Armand consulted with State Parks Historic Sites Bureau chief Ben Wilson, who stated that the CCC Museum will not be officially opened this summer. However, Mr. Wilson authorized Armand to open the museum for the day if we can find someone to monitor the building. Roland suggested Jim Lane, if Mr. Lane is available. If not, Armand will contact SCA (Student Conservation Association) personnel.
  - b. Armand and Claudette will clean the CCC building before the opening. Park manager Greg Preville will open the toilet at the back of the Nature Center and Armand and Claudette will be sure that it is clean. Armand will re-use his Car Show signs to provide directions for events on July 18<sup>th</sup>.
  - c. Steve Fowler has a new rim for his tractor and will provide the hayride shuttle; he needs to borrow a hay wagon. Armand distributed a map of the hayride route, which will be a loop along Depot Road from Deerfield Road through the CCC camp past the snowmobile museum and the big DRED shop and back again.
  - d. The Police Department will create a pedestrian sidewalk between the meeting house and the hayride pickup by placing cones along the north side of Deerfield Road down to Depot Road. Armand will pick up about 20 cones and barricades, and will gather up directional signs, a day or two before the event.
  - e. Roland asked whether the Fire Department will have the rescue truck at the event. The committee assumed that the truck will be stationed there.
  - f. The Fire Association cookout site will be in front of the CCC building.
  - g. Armand will place handicapped parking signs along the fence west of the meeting house. Parking across the road, near the cemetery, will be on a first-

- come, first-served basis. Armand will park his truck to show the proper parking setup.
- h. The nondenominational religious service now includes Pastor Sue Hyosuk Yun of the Suncook United Methodist Church, Jim Howard, Jim Young, and one of the priests from St. John's Church. A Dick Hamilton has also expressed a wish to speak.
  - i. The committee discussed the mock Board of Selectmen's meeting. Claudette provided clothing fashions from different historical periods and excerpts from Allenstown Town Reports with minutes of former town meetings, etc.
  - j. Armand will remind historical musician Bob Kilham that his program in the meeting house is scheduled from 1:30 to 2:30.
  - k. Armand reported that when he called for confirmation, Best Septic initially stated that they could not provide a portable toilet on July 18<sup>th</sup> due to commitments at a racing event, and recommended that we contact American Guardian. American Guardian has guaranteed a toilet at \$99 for the day. Best Septic later found that they had reserved one toilet for Allenstown as initially promised, but Armand decided to maintain our contract with American Guardian.
  - l. Roland Martel checked at Flagworks in Concord for bunting for the meeting house door and purchased two strips of 20-inch by 8 foot bunting, which he generously donated to the meetinghouse for continued use after the 200<sup>th</sup> anniversary.
  - m. The committee discussed the list of people who should be sent personal invitations to the event on July 18<sup>th</sup>. Acting upon the authorization of the meeting of June 9, Armand had purchased 100 "Celebrate" stamps for these invitations. Secretary Jim Garvin will draft a personal letter for those who should receive more than just a flier. The town office printed 100 of Claudette's fliers to put in the envelopes, and Armand received 100 envelopes, some of which, with stamps, he gave to secretary Jim Garvin for those invitation letters that Jim will send himself.
  - n. The press release that was approved at the June 9<sup>th</sup> meeting was sent out. Roland reported seeing it in the Hooksett *Banner*.
  - o. The town office printed a number of Jim Garvin's two-page handouts, with a photograph of the building taken from the cemetery.
  - p. Claudette provided signs and instructions for a number of historical children's games to be played behind the meeting house: bocce, croquet, ring toss (quoits), potato race, potato spoon race, and bean bag toss.
  - q. Claudette noted that we will need additional volunteers, including members of the Old Allenstown Meeting House Committee, to guide at the meeting house and the CCC Museum, to assist people in getting in and out of the hay wagon, and to monitor the children's games and other activities.
  - r. The PowerPoint program is coming together.
4. Armand distributed the draft 2016 operating budget for the Old Allenstown Meeting House. The maintenance line has been dropped from \$400 to \$200. Telephone/Alarm has had to be increased from \$600 to \$800 because of increased

fees for the telephone service. To compensate for increases elsewhere, the line for custodial supplies has been dropped from \$100 to \$50; Armand and Claudette are personally supplying some of the needed supplies. The electric service line item has been increased from \$200 to \$250, based on monthly averages. Despite these adjustments, the total proposed budget stands at \$1,300, the same as the current budget.

On a motion by Jim Garvin, seconded by Roland Martel, the committee unanimously recommended this budget to the Board of Selectmen for approval.

5. The Old Allenstown Meeting House has also received a total of \$400 from the New Hampshire Land and Community Heritage Investment Program (LCHIP) in recognition of our submitting annual reports in a timely manner. These funds do not appear in the municipal budget, but are non-lapsing and are earmarked for the sole needs of the meeting house. Jim promised to begin work on the 2015 report to LCHIP.
6. Armand reported that the infestation of red ants at the meeting house has intensified and that he has had to use a full gallon of ant poison to control the colonies. He asked for authorization to purchase another quantity of ant poison. On a motion by Kate Walker, seconded by Jim Garvin, the committee unanimously authorized the purchase of a sufficient quantity of ant poison.
7. Armand and Claudette Verville reported on a large group of visitors brought by bus by Havenwood-Heritage Heights in Concord. They noted that other such groups may visit in the future, including the Suncook Senior Center. Armand noted that Ann Hasbany and Christy Conway (the new Student Conservation Association person), have acted as hosts at the meeting house on some occasions.
8. Roland Martel observed that the green enamel is peeling not only on the state historical marker for the meeting house, but also on the new marker at Buck Street Island. Jim Garvin will inquire about the person at the New Hampshire Department of Transportation who handles the refurbishing of these markers.
9. The next meeting of the committee will be at the call of the chair, if needed. Jim Garvin will send an agenda for the meeting to town administrator Shaun Mulholland if a meeting is called.
10. On a motion by Kate Walker, seconded by Roland Martel, the meeting adjourned at 8:45 p.m.

Respectfully submitted,  
James L. Garvin  
Secretary