

TOWN OF ALLENSTOWN  
Budget Committee  
16 School Street  
Allenstown, New Hampshire 03275  
November 12, 2015

**Call to Order.**

The Allenstown Budget Committee Meeting for November 12, 2015 was called to order by the Chair at 6:00pm.

**Roll Call.**

Present on the Board: Dave Eaton, David Coolidge, Deb Carney, Carol Angowski, Melaine Boisvert, Mike Frascinella, Keith Klawes, Kris Raymond, Fern Bissonnette, Tiffany Ranfos; Larry Anderson; Roger LaFlamme; Kyle Mallinger and Jeff Gryval.

**Others Present.**

Residents of Allenstown:

Others Present:

Other Public Officials: Kate Walker, Selectman; Andrea Martel, Sewer Commission; Jeff Backman, Sewer Commission; and Carl Caporale, Sewer Commission.

Allenstown Staff: Shaun Mulholland, Town Administrator; Diane Demers, Finance Director; Paul Paquette, APD; Dana Pendergast, AFD; Ron Pelissier, Road Agent; and Kathleen Rogers, Town Clerk.

**Committee appointment**

Mr. Mallinger introduced himself to the Budget Committee. He stated he just moved to the town earlier this year. He stated when he moved here, he started looking for ways to get involved in the community. He stated he brings experience with boards and committees serving on Trustee committee with state school system and on the finance committee.

Motion. Mr. Bissonnette made a motion to appoint Kyle Mallinger to the Budget Committee. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Eaton-Yes; Mr. Coolidge – Yes; Ms. Angowski – Yes; Mrs. Boisvert – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Raymond – Yes; Mr. Bissonnette

– Yes; Tiffany Ranfos – Yes; Larry Anderson – Yes; Roger LaFlamme – Yes; and Mr. Gryval- Yes. The Chair declared the Motion passed.

### **Presentation of Town 2016 proposed budget**

Mr. Gryval thanked the Budget Committee members for being part of the committee.

Mr. Gryval stated they have been working on the budget since May and are ready to present it to the Budget Committee.

Mr. Gryval stated he is going to begin with an overview of how they got to where they are tonight and a review of 2015. He stated Mr. Mulholland will go over the unassigned Fund Balance and Mrs. Demers will go through revenues for the town.

Mr. Gryval stated the BOS has a budget management plan where they want the budget to be controlled by the budget management plan. He stated they are looking at a long-term strategic plan to stabilize the tax rate. He stated by linking the spending to the growth of the economy, as growth increases, doesn't necessarily mean there will be a growth in the tax rates. He stated linking it to the CPI is a good factor because the spending they will be doing will be linked to the economy.

Mr. Gryval discussed town appropriations including 2010 which was down. He explained 2014 was not a good year to compare because the budget presented to the town was voted down which caused them to have to go with a default budget and gave them an artificial spike.

Mr. Gryval stated the tax rate for 2015 went down by .73%. He stated they are proposing for spending for 2016 is what the CPI was 1%. He stated there will be a slight increase in spending but not necessary in taxes.

Mr. Gryval stated the municipal rate was down by \$0.35 and the overall reduction was \$0.95. He stated it went down because of increased revenues and increased assessed evaluation of their tax base.

Mr. Gryval stated there are many things which go into setting a tax rate however the four big things were spending, assessed value, revenues and certain offsets to the tax rates. He stated Mrs. Demers will go over revenues and Mr. Mulholland will go over overlays.

Mr. Gryval stated looking at 2010 to present they can see a steady increase in the tax rate. He stated they can also see for 2015 is the beginning of stabilization which they hope to see going forward.

Mr. Gryval stated the direction they gave to Department Heads and Committee Chairmen was spending was limited to a 1% increase. He stated this is difficult to do because of certain requirements they have. He stated they were asked to bring in a budget which was 5% lower than what they had last year.

Mr. Gryval stated they were also directed to give all the employees a 1% COLA increase. He stated the BOS believes the COLA raises for the employees are crucial to keeping them. He stated some employees will be receiving wage adjustments; call fire fighters, police personnel, and one highway person.

Mr. Gryval stated they have an open roster of 30 positions of which only 20 are filled. He stated not all of the call fire fighters respond to calls. He stated they are trying to bring the call fire fighters back up to thirty.

Mr. Gryval stated the sworn police personnel are a huge issue in the town. He stated over the last two years, every patrol officer has left the Allentown Police Department. He explained of the six who left, four left to go to another police department and the major reason for leaving was money. He stated they start the positions off at a fairly competitive rate however the surrounding towns have wage adjustments. He explained at the time he got on the Board the cost of hiring a police officer was \$23,000 however it is now up to \$32,000. He stated they have spent \$192,000 on officers over the last two years training officers.

Mr. Gryval stated the BOS believes doing the wage adjustments for the police officers positions will help to obtain the officers. He stated one thing they lose when an officer leaves is knowledge from experience on the force. He stated it pays a toll on the Chief and his staff to train the other officers.

Mr. Gryval stated they have one highway employee who they are going to do the wage adjustment with. He stated the employee has been around for a long time however he was looking at moving over to Hooksett. He explained if the employee had left, they would have made a substantial amount more money.

Mr. Gryval reviewed the 2016 proposed appropriations by function. He stated the Administrative piece is \$1,484,764. He stated a lot of people think it is for operating the town hall however it is not. He stated it encompasses all of their insurances as well as other administrative expenses. He stated the Police Department is \$906,294 which is relatively stable to where they were last year. He stated Public Works is at \$780,189 which encompasses everything which comes under the Road Agents purview. He stated Fire is \$501,000, Capital Outlay at \$156,622, and Library at \$56,862.

Mrs. Boisvert asked what the equalization rate is at this point. Mr. Mulholland stated as of today they are at 94%.

Mr. Gryval reviewed the summary of the changes to the budget. He stated the first was an increase to road reconstruction from \$78,443 to \$183,737. He stated there was a 17.4% increase in health insurance cost. He stated they changed companies for Property Liability Insurance and there was an increase to the cost. He stated there is a 3% reduction in the Tri-Town EMS budget. He stated there is a 75% reduction in the Emergency Management budget due to a loss ~~lost~~ in grant funding. He stated there is also the reorganization of the Town Clerk, Tax Collector, and Municipal Agent.

Ms. Angowski asked if they are going to get into the road reconstruction later because she would like to know what the proposed streets are which may be done. Mr. Gryval stated the Road Agent can't answer the question until he knows what is in the budget. He stated the Road Agent does have a list of the streets in town which need significant work.

Mr. Gryval stated the Road Agent is working on the Ferry Street and Whitten Street area. He stated they have to dig up Reynolds Ave to put in a new water line. He stated the area will be patched but won't be completely paved until next year.

Mrs. Boisvert asked if they applied for Safe Routes to School grants for sidewalk reconstruction. Mr. Gryval stated they have not applied for any more grants. Mr. Mulholland stated there is no more money.

Mr. Frascinella asked Mr. Gryval to explain what the changes are to the Town Clerk/Tax Collector function and why they changed them. Mr. Gryval stated they have been trying to more accurately define jobs and responsibilities of employees and to be able to put a dollar figure with it. He stated previously half ~~after~~ of the salary came from the Town Clerk and half came from Tax Collector. He stated Ms. Rogers does a lot of things and saying she does Town Clerk half the time is not accurate.

Mr. Gryval stated the municipal clerk's job, by statute, is a job where a lot of the functions such as registering dogs and cars. He stated they have been able to break out the job functions and more evenly allocate the funds to go to those positions. Ms. Rogers expressed concern with the reorganization does not want the town clerk to be subject to undue political influence because they are supposed to be able to operate independently. Mr. Gryval suggested Ms. Rogers speak to the BOS about this further.

Mr. Frascinella asked why they couldn't rewrite the existing Tax Collector jobs to explain all the different functions rather than creating a new one. Mr. Gryval stated they didn't create a new one. He explained it's a new function they are using in the town however they are in the state statutes.

Mr. Anderson asked what the municipal agent/supervisor for 32 hours was. Mr. Gryval stated it is Ms. Roger's job when she is not doing Tax Collecting or Town Clerk functions. Mr. Anderson stated he doesn't believe 4 hours for the Tax Collector. Mr. Gryval stated when she is registering vehicles, per the state statutes; it is the municipal officer job.

Ms. Angowski asked if the town is coming into compliance so there is a Tax Collector, Municipal Agent and Town Clerk. Ms. Rogers stated it is not a matter of compliance and all the other towns have it the other way. Ms. Angowski stated it sounds like the town is now going to have one person who does three different positions. Mr. Gryval stated they have been trying to combine positions over the last few years.

The Chair asked if this means people can't be cross trained so if one is not available someone else can do it. Mr. Gryval stated it gives them the opportunity to cross train better by doing it this way. He stated it is the same job, same pay, and same amount of hours with just more defined.

Mr. Frascinella stated it sounds like they are creating another on the job title which makes things more complex. Mr. Gryval stated population in the town is decreasing which means the need to track vital statistics is shrinking. He stated it is not accurate to say Ms. Rogers spends half her time doing those tasks.

Ms. Boisvert stated it is just a shift in accounting and more clearly defining job responsibilities. Mr. Gryval stated she was correct.

Mr. Gryval reviewed infrastructure improvements. He stated they have 33 miles of roadway in town and storm drain system which is old and in need of replacement. He stated they have more than double the amount usually spent on roadway in the 2016 budget to try to address some of these issues.

Mr. Gryval stated the SVRTA is a large group facing a 17.4% increase. He stated combined they qualify for group rates on their health insurance. He stated last year they saw a decrease in healthcare costs due to the efforts by SVRTA. He stated even though there is a 17.4% increase in insurance, a lot of employees who are younger and are still on their parent's insurance or are taking the minimum. He stated taking on health insurance is going to be an ongoing problem for the town. He explained the SVRTA is conducting a Request for Services process and look at different ways of providing healthcare to the employees.

Mr. LaFlamme asked Mr. Gryval how much coverage they offer employees. Mr. Gryval stated they have different options available. Mrs. Boisvert asked what the town contribution is. Mr. Mulholland stated it is 80/20 split.

Mrs. Ranfos asked if the Cadillac tax for the town concern the town. Mr. Gryval stated the Cadillac tax does concern them. He stated they are close to the Cadillac price at this point. Mr. Bissonnette asked why they don't have everyone by their own insurance and give stipends. Mr. Gryval stated the stipends are counted towards the Cadillac tax as well.

Mr. Gryval stated the State has refused to grant NH PLT a license for 2017. He stated NH PLT has been providing property and liability insurance to the town for years. He stated the only other non-private company which offers it is Primex. He stated they are expecting to see a steep increase in 2017 because Primex is really the only one around.

Mr. Gryval stated Tri-Town's budget kept increasing in years past. He stated there was no plan to curb it. He explained the history of Tri-Town EMS and the change to the service. He stated there has been a lot of work by the Board and the Director to get the service where it is today. He explained the necessity of having a billing service to help with collections. He stated the medical replacement program has been largely completed at this point. He stated Tri-Town is looking at a wage adjustment plan for 2016.

Mr. Gryval stated Tri-Town has done a restructuring and professionalizing of the service. He stated the uniforms are now provided by the Service. He stated in the restructuring, everybody is responsible for something now. He stated there is an ambulance replacement program to prepare for when they need to purchase a new one.

Mr. Gryval stated the long-term projections are for a slight decrease each year in funding from the towns. He stated they are starting to see the fruits of their labor. He stated they have decreased the response time by an average of one minute per call. He stated it provides a more professional service and better, quicker response times.

Ms. Angowski asked how many ambulances they have and where are they housed. Mr. Gryval stated they have two which are both housed at the Safety Center in Pembroke.

Mr. Eaton asked if it is a requirement the firemen go out with the ambulance. Mr. Gryval stated it is for safety and aid. Mr. Eaton asked if a police cruiser goes out as well. Mr. Gryval stated a police cruiser will go out if not tied up on a call.

Mr. Frascinella asked about the required uniforms and the town paying for the uniforms. Mr. Gryval stated it is a state law.

Mr. Mulholland stated the unassigned fund balance is at \$1,599,000 (as of 2014 audit) which not all of it is necessarily there. He stated it shows them in the high range. He stated they placed some

fund in the capital reserve funds for the first time. He stated the status of their financial situation is much better than it has been before. He stated this is the accumulation of appropriations from previous years and excess revenues which come in.

Ms. Angowski asked if they have dollar values accounts somewhere. Mr. Mulholland stated there are capital reserve funds, trust funds, investment account and the cash account. He stated this is not a number based on actual dollars. He stated the town used to have cash flow problems however they haven't had cash flow issues for a while.

Mrs. Demers the property taxes, licenses, permits and fees make up the estimated revenues. She stated intergovernmental revenues are meals and rooms, highway block grants. She stated miscellaneous revenues comprise of everything else which comes in.

Mrs. Demers stated the spike in 2014 was from grant money they had come in they didn't get in 2015. She explained she estimated low because they didn't want to overestimate revenues. She stated when they did the estimation for 2015 they adjusted it right before they did the tax rate because they had a fine come in from a court case, sold some town owned property, and received more money from the Rooms & Meals and block grant than they anticipated.

The Chair stated he received a new master budget today from Mr. Mulholland and sent it out to everyone. He stated it also included the Warrant Articles.

Mr. Gryval stated they add \$21,564 to the Police Department Full-time salaries as well as retirement, Medicare service, and workman's compensation. He stated they added \$500 to the Police Department tuition and training. He stated they have had a big problem with turnover in personnel and felt it was important the new, young officers were properly trained.

Mr. Mulholland stated Mr. Gryval is talking about what the Department Heads proposed in their budgets to what the Select Board approved.

Mr. Gryval stated they took away from the merit increases for the employees. He stated they reduced property insurance by \$40,000. He stated they removed \$1,600 from the Town Clerk budget for police detail. He stated they have not had a police officer the last two years and things have gone okay.

Mr. Gryval stated they took out \$440 from the Cemetery training line. He stated they took out \$60 from the Cemetery dues and publications. He stated they thought the voters were very clear last year they didn't want to fund those. He stated the town has been working with the State Legislature to change the law so they won't need a cemetery.

Mr. Gryval stated they increased the fire fighter part-time salaries by \$6,351. He stated they increased the highway construction by \$119,014. He stated they increased the highway vehicle repairs line. He stated they added \$5,000 to Fire Department Equipment and testing. He stated they added \$4,000 to Fire Department vehicle repairs.

Mr. Gryval stated they added \$6,172 to the Highway part-time salaries line. He explained they did this because they have an employee who is on light-duty and will not be able to drive a plow truck. He stated it is a temporary part-time position to fill in as needed.

Mr. Gryval stated they added \$2,000 to the Library budget. He stated they added \$4,250 to the Fire Department overtime coverage. He stated they added \$350 for a financial audit. He stated they had started having their departments audited and conducted audits on the town hall and police department this year. He stated they plan to audit the Fire Department this coming year and the Highway Department the next year.

Mrs. Boisvert asked who is doing the audits. Mr. Gryval stated MRI did the audits.

Mr. Gryval stated they added \$650 to the dues and subscription line on the executive budget.

The Chair stated the bottom line for the Selectmen's recommended is \$3,885,825 which is below the default budget. Mr. Gryval stated it is below the default however it was not a consideration. He stated they stuck with their plan to stabilize the lower tax rate.

Mr. Frascinella asked about the merit raises being eliminated and asked what they did instead. Mr. Gryval stated they just have the COLA raises.

Mr. LaFlamme asked if there were any potential lawsuits pending. Mr. Gryval stated there is a lawsuit with Fairpoint. He stated the potential risk for the town if Fairpoint wins it is \$1.4 million which is why the unreserved fund balance is so important.

Mrs. Bissonnette asked if there is a conflict of interest having MRI do the audits as they have a town employee who works for them. Mr. Gryval stated it is not. He stated MRI is a fairly large company who employees a lot of people. He stated one of the persons who conducted the audit is from Massachusetts.

Mr. LaFlamme asked if there is any long-term debt. Mr. Gryval stated the only long-term debt they have is the fire truck. Mr. Mulholland stated the truck is leased so the town has no long-term debt. He stated they paid off all the long-term debt in 2013.

Mr. Klawes asked if they could explain the process of bond issues, what the percentage rates are, and what they look at when incorporating a bond. Mr. Mulholland stated they don't have any



bonds. He explained municipal bonds are tax exempt and are not very risky. He stated NH has an AAA rating. He stated they get the same rates of the bond banks which range from 2-4% depending on the term of the bond. He stated they have to be for capital purposes. He stated NH does have a limit of how much in bonds they can have.

Mrs. Ranfos asked what the litigation with Fairpoint was and chances ~~changes~~ of them losing ~~losing~~. Mr. Gryval stated Fairpoint Communications has a lawsuit against every town they have poles in. He stated Fairpoint is claiming they are being taxed unfairly on the usage of the poles and the ground their poles are on. He stated the town feels they will be pretty successful but it is a risk.

Mrs. Boisvert asked if all the towns assess the poles the same way. Mr. Gryval stated most towns assess them the same way. He stated Fairpoint issue is really with the state law.

Mr. Kyle asked what the percentage of population of poles in comparison of other towns. Mr. Mulholland stated there really isn't any way to compare.

The Chair stated the plan is to come back next week and go over what was presented and then vote on the budget.

Mrs. Boisvert asked what the financial warrant articles were going to be. Mr. Gryval stated there are only four this year. The Chair stated he emailed them out today.

### **Presentation of Warrant Articles**

Mr. Gryval stated the first warrant article is for \$50,000 to go into the Fire Safety Equipment Capital Reserve fund. He stated they have some equipment which is coming up to the expiration of their useful life.

Mr. Gryval stated the next warrant is \$32,000 for the Highway Capital Reserve Fund.

Mr. Gryval stated the next warrant is \$15,000 for the Highway Garage Capital Reserve Fund.

Mr. Gryval stated the last warrant is \$15,000 for the Town Hall Maintenance & Repairs Capital Reserve Fund.

Mr. Gryval stated all of the warrants are all coming out of the unassigned fund and will not affect the tax rate.

Ms. Angowski asked if they were saving to replace all the airpacs at once or if they are phasing them out. Mr. Gryval stated it doesn't make any sense to phase them since they got all the airpacs at the same time.

Ms. Angowski asked how many airpacs they have. Mr. Gryval stated they have 30 airpacs. He stated they have one full-time fire fighter, one fire chief which is a part-time position, and one live in fire fighter.

Mr. Klawes asked about the Fire Department personal protection equipment covered the airpacs. Mr. Gryval stated the line covers things like gloves and protective clothing under the helmet.

Mr. Klawes stated it is his understanding the airpacs change every two to three years so they would not be interchangeable. He asked if it would be possible to add \$2,000 to \$3,000 in the budget every year for future equipment use. Mr. Mulholland stated the budget lapses every year which is why they have to have a separate warrant article for it.

Mrs. Boisvert asked if 100% of Chief Pendergast's salary coming out of Fire Department's budget with his different positions. Mr. Gryval stated his salary has been redefined on how it is being budgeted.

Mr. Frascinella asked if there is any reason the Highway Garage warrant article is lower than the Highway Equipment warrant article. Mr. Gryval stated this is how the Road Agent and the BOS wanted to do it. He stated they have some equipment which needs to be replaced quickly and the Highway Garage is a long-term effort.

Mrs. Boisvert stated it is going to take a while to build the garage at this rate. Mr. Gryval stated it will take them a while to save the money but they are keeping in mind the goal of stabilizing the tax rate. Mrs. Boisvert asked how much is already in the account. Mr. Mulholland stated \$173,782.16.

Mrs. Boisvert stated her thought process is the longer they wait the more expense it is going to be and at \$15,000 a year the rate of return will be peanuts. Mr. Pelissier stated there are other issues like location which they have to look at. He stated he and Mr. Mulholland have been looking at places to put the garage. Mrs. Boisvert stated it is an unsafe place to be. Mr. Gryval stated the town hall audit showed some delinquencies but there are no safety issues for the employees.

Mr. LaFlamme stated they need to know how much it is going to cost to do what they want to do. Mr. Gryval stated they would have to have a committee to investigate it.

Mr. Klawes asked if when they sold the town old land they considered it for the Highway Garage. Mr. Gryval stated the pieces they have sold have not been strategically placed within the town.

Ms. Angowski asked about the sign which says they are looking for a plow truck. Mr. Pelissier stated the BOS took care of it.

The Chair asked the members to review the presentation and warrant articles and to send the questions in so they can get them answered before the next meeting.

### **Presentation of Sewer 2016 proposed budget**

Ms. Martel introduced herself and Mr. Backman to the Budget Committee members. She stated she sent out a packet for the Sewer Budget.

Mr. Backman stated there are three entities which make up their budget. He stated the three entities are Allenstown, hauled waste and InterMunicipal Plant. He stated each entity is budgeted by their respective flow or used contribution to the facility. He stated they will be up 2.5% for 2016. He stated they were able to lock in lower rates for their gas and electrical distributors. He stated they also installed new boilers at the facility.

Ms. Martel stated the Administration stayed pretty much status quo. She stated they reduced the office significantly. She stated subscriptions went down because they ended some contracts. She stated the leases went up quite a bit.

Mr. Backman stated Engineering went up about \$50,000 this year. He stated they will be designing a new pump station to separate the Allenstown and Pembroke flows. Ms. Martel stated will eliminate a huge liability for the town as well by not having the two piles under the pond.

Mr. Backman stated another part of Engineering is the CMOM which is required by their permit to discharge to the Merrimack River. He stated the accessibility fee is another part of Engineering which calculates the cost of a new sewer hookup.

Mr. Backman stated odor control is an ongoing thing. He stated they are in the process of installing a new mixing system which should significantly reduce the odor at the treatment plant.

Mr. Backman stated for equipment the lubrication reduced because they are looking to switch over to synthetic lubricants and using an hourly based work order system. He stated the repair and replace line went up a little bit.

Ms. Martel the insurance lines are all contractual obligations. She stated the biggest one was workman's compensation which increased by \$5,000. She stated the Property Liability Insurance increased because a pending lawsuit. She stated they cannot really discuss the lawsuit.

Mr. Backman stated laboratory went up for 2016 because they need to do some more testing to the septage to figure out what its contributions of the loading to the plant are.

Mr. Backman stated Building & Grounds went down because of getting caught up on the facility. He stated sledge disposal is up due to contractual costs. He stated they put a new chlorination system which reduced costs there.

Mr. Backman stated they added a new line for processed chemicals because things were getting mixed into miscellaneous.

Ms. Martel stated vehicles are kept at a minimum. She stated the Collection System Maintenance is to do repairs throughout the year and maintain any issues which come up throughout the year.

Ms. Martel stated they budgeted for a five percent increase to payroll but the merit increase isn't typically more than three percent.

Mr. Backman stated the big project for 2016 is finishing a mixing system to minimize odors to the plant. He stated they are also going to be doing modifications to their secondary clarifiers.

Ms. Martel stated the Collection System projects are their sewer pipes and manholes. She stated they started replacing manhole covers because covers were getting stolen. She stated the manholes are custom made. She stated they will be doing Ridge Road.

Mr. Frascinella asked why people were stealing the covers. Ms. Martel stated people were taking them and selling them for money.

Mrs. Raymond asked about the manhole covers and when they started replacing them. Ms. Martel stated they started replacing those five years ago. Mrs. Raymond asked how long the gaskets last on the covers. Mrs. Raymond asked if they are going to have to go back and replace the gaskets right about the time they have finished replacing the covers. Ms. Martel stated the gaskets are slotted for fifteen years but she thinks they will get thirty-five years out of them.

Mrs. Boisvert asked how many people work at the Sewer Department and if they are all full-time. Ms. Martel stated there are eight employees and they are all full-time.

Ms. Martel stated on the last page of the packet is a list of accomplishments for this year and goals for next year. She stated they did the ten manholes and completed point repairs to Meadow Lane, Heritage Drive and Town House. She stated they replaced the 1975 boilers. Mr. Backman stated they replaced to grit pumps which were original to the plant.

Mr. Backman stated the tax rate has reduced as well.

Mrs. Raymond asked about all the town departments being audited and if the Sewer Department was part of it. Mr. Gryval stated the audits they are doing are Town Hall, Fire Department, Police Department and Highway Department. Mr. Mulholland stated these are performance audits. He stated the Sewer Department has financial audits done every year.

Mrs. Boisvert asked about \$1,500 for Becher Electric. Ms. Martel stated he does the alarm system. Mrs. Boisvert stated there is a line for subcontractor electric and asked if this was for Becher as well. Ms. Martel stated it is for any contractors they use for the facility.

### **Review of minutes**

Mr. Coolidge had a change to his comment on the COLA on page 2 of the minutes. He stated he was comparing the 1% COLA to the zero percent they get on Social Security.

Motion. Mr. Anderson made a motion to accept the minutes of October 15, 2015 as amended. Mr. Klawes seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Eaton-Yes; Mr. Coolidge – Yes; Mrs. Carney – Yes; Ms. Angowski – Yes; Mrs. Boisvert – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Raymond – Yes; Mr. Bissonnette – Yes; Tiffany Ranfos – Yes; Larry Anderson – Yes; Roger LaFlamme – Yes; Kyle Mallinger – Yes; and Mr. Gryval- Yes. The Chair declared the Motion passed.

### **Other business**

Motion. Mr. Bissonnette made a motion to adjourn. Mrs. Carney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Eaton-Yes; Mr. Coolidge – Yes; Mrs. Carney – Yes; Ms. Angowski – Yes; Mrs. Boisvert – Yes; Mr. Frascinella – Yes; Mr. Klawes – Yes; Mrs. Raymond – Yes; Mr. Bissonnette – Yes; Tiffany Ranfos – Yes; Larry Anderson – Yes; Roger LaFlamme – Yes; Kyle Mallinger – Yes; and Mr. Gryval- Yes. The Chair declared the Motion passed.

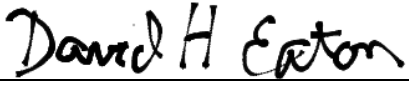
The Chair declared the meeting adjourned at 7:36pm.

**TOWN OF ALLENSTOWN  
BUDGET COMMITTEE**

MEETING MINUTES  
November 12, 2015

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**Signature Page**

<b>Original Approval:</b>	
	12/22/2015
DAVID EATON, CHAIRMAN	DATE

<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	DAVID EATON, CHAIRMAN	DATE

# Signature Certificate

 Document Reference: G3J3PXJXT3MJJSX7XL98K

**RightSignature**  
Easy Online Document Signing



Dave Eaton

Party ID: NW9PXSJYJI2A4XRYBXD86J

IP Address: 24.91.232.121

VERIFIED EMAIL: dheaton212@comcast.net

Electronic Signature:

*David H Eaton*

Multi-Factor  
Digital Fingerprint Checksum

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## Timestamp

2015-12-22 15:44:08 -0800

2015-12-22 15:44:07 -0800

2015-12-22 15:42:29 -0800

2015-12-22 14:04:25 -0800

## Audit

All parties have signed document. Signed copies sent to: Dave Eaton and Shaun Mulholland.

Document signed by Dave Eaton (dheaton212@comcast.net) with drawn signature.  
- 24.91.232.121

Document viewed by Dave Eaton (dheaton212@comcast.net). - 24.91.232.121

Document created by Shaun Mulholland (smulholland@allenstownnh.gov). -  
64.222.96.214



This signature page provides a record of the online activity executing this contract.