

TOWN OF ALLENSTOWN  
Sewer Commission  
35 Canal Street  
Allenstown, NH 03275  
January 30, 2018

**Call to Order**

The Allenstown Sewer Commission Meeting for January 30, 2018 was called to order by Carl Caporale at 4:00 PM.

**Roll Call**

Present on the Board:

Carl Caporale

Chad Pelissier

Jeff McNamara (arriving late)

**Public Officials:**

Jeff Backman, Superintendent

Roxanna Chomas, Assistant Superintendent

**I.MRI Contract**

Mr. Pelissier made a motion to allow Jeff Backman to sign the contract with MRI for Finance Director Duties at 95.00 per hour and travel expenses.

Carl seconds the motion.

Mr. Caporale: All in favor?

Mr. Caporale: Aye

Mr. Pelissier: Aye

Mr.: Caporale: Motion Passed.

**II.PROJECT UPDATES Pump**

**station Archeology Study**

- Mr. Trainque's notes on progress of the project was reviewed.  
No Motions made. No Motions passed.

## NEW BUSINESS

### Sewer Billing Register

- Jeff Backman handed out the quarterly Allenstown Sewer Billing Register to be reviewed and signed by the Commission. Mr. Caporale questioned the adjustments on the register. Jeff Backman offered to get the answer to the Commission, and will revisit the signing of the Billing Register at the next meeting.
  
- **Review of updated Hauler Account Policy**  
Jeff Backman reviews any outstanding accounts which privileges have been revoked  
Mr. Pelissier Motions to invoke a \$100.00 reinstatement fee for Hauler Companies after being revoked.  
Mr. Caporale seconds the motion.  
All in Favor:  
Mr. Pelissier: Aye  
Mr. Caporale: Aye  
Motion Passed

## III. OLD BUSINESS

- DECEMBER 19,2017 MINUTES  
Mr. Pelissier motions to accept the December 19, 2017 minutes as written.  
All in Favor:  
Mr. Caporale: Aye  
Mr. Pelissier: Aye  
Mr. McNamara: Aye  
Motion Passed

### Non Public Session

- Mr. McNamara motions to enter into Non Public Session  
All in favor:  
Mr. Caporale: Aye  
Mr. Pelissier: Aye  
Motion Passed

### Non-Public Session

- a. RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

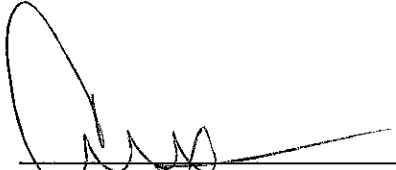
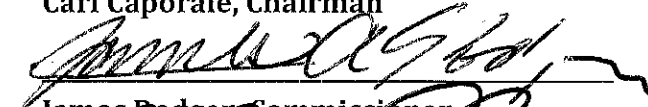
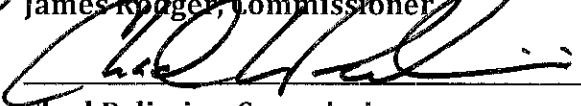
- Mr. Caporale motions to return from Non Public Session at 5:45pm
- Chad seconds the motion
- All in favor:
- Mr. Caporale: Aye
- Mr. McNamara: Aye
- Mr. Pelissier: Aye

**Meeting Adjourned**

- Mr. Caporale, motion to adjourn at 5:47 pm
- Mr. McNamara seconds the motion
- Mr. Caporale: All in favor?
- Mr. Caporale: Aye
- Mr. McNamara: Aye
- Mr. Pelissier: Aye
- Mr. Caporale: Motion Passed.
- Meeting Adjourned

**Document Approval**

**Allenstown Sewer Commission**

	Date	Approve	Disapprove
 _____ Carl Caporale, Chairman	<u>3-20-18</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ James Rodger, Commissioner	_____	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Chad Pelissier, Commissioner	<u>3-20-18</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>