



Allenstown Sewer Commission
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TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
September 10, 2019 Meeting

CALL TO ORDER

The Allenstown Sewer Commission meeting of September 10, 2019 was called to order by Chair Chad Pelissier at 4:02 p.m.

ROLL CALL

Present on the Board: Jim Rodger, Carl Caporale, Chad Pelissier

Others present: Jeff Backman, Superintendent; Roxanna Chomas, Assistant Superintendent; Peter Boettcher, Boettcher Electric; Mike Trainque, Hoyle Tanner & Associates; Sharon Cudy Somers, DTC Lawyers

PLEDGE OF ALLEGIANCE

Mr. Pelissier led the Pledge of Allegiance.

APPOINTMENTS

▪ Sharon Cudy Somers

Attorney Somers stated that she had status updates on two of the four easements. She has spoken with Matt Morse, attorney for the Roberts, and Gary Kinyon, attorney for Suncook Park Estates. She said she has had no response from Granite View Properties of New Jersey or from Mr. Lemire.

Mr. Backman said that Mr. Lemire wants more money and has no attorney.

Chair Chad Pelissier announced that the Commissioners would be entering into consultation with their attorney.

Chair Pelissier announced that the meeting was back in session at 5:23 p.m.

- **Peter Boettcher, Boettcher Electric**

Peter stated the contractors are working on the press panel. He said it has been torn apart and they will try to restart it tomorrow. He said this is a three to four-day major project and it is going okay. The employees have been very good, he reported, and are keeping an eye on it. It usually runs by itself. He continued his report, saying that Mr. Backman has been working on the weigh scale system with AWS. When one thing is fixed, it affects something else. He said he checked on the project with Ms. Williams today. Next, he reported on the Tank 8 odor control test program from Vapex. He said that ozone is used to reduce the odor from hydrogen sulfide. The unit was test in different areas and is working very well. He said that the best option for Tank 8 is the Vapex unit. They had a conference call with Vapex today regarding leasing versus purchasing. The company is willing to extend the warranty to two years as a term of the lease. The unit uses 12,000 gallons of water each month at a cost of \$24. The company is offering a lease-to-purchase arrangement. The cost is \$75,142 for the unit and \$5,000 for installation. The pilot test fee of \$3,000 will be returned if the unit is leased. Payments would be spread over eight quarters. The first quarter payment would be \$8,580.20 and the second through eighth quarters would be \$9,008.20. At the end, the purchase would be complete with the payment of one dollar. He added that they would like to look at the purchase of a second unit, and use Tank 8 as a reaction.

Mr. Boettcher said that he was looking for the Commissioners to approve the lease of one unit and to give Mr. Backman permission to sign the lease agreement.

Mr. Backman stated that there is not much left in the lease line, but that 37% (\$844,000) is left in the total budget.

Mr. Boettcher said that this would be a good project because apartment buildings or condos might be going in nearby.

Ms. Chomas said that this is a simple unit, using only water, and she added that the company is willing to accommodate Mr. Backman regarding the modification of software to interact with the system here.

Mr. Backman said that he is in favor of this. It is not a complete fix of the odor issue, he said, but it is certainly an improvement.

Ms. Chomas stated that this will protect the concrete and reduce grease.

Mr. Boettcher said this is not a new technology, but that it is a relatively new use of the technology.

Chair Pelissier asked about the life of the unit.

Mr. Boettcher responded that it would be five to ten years.

Mr. Backman said it would need a small amount of annual maintenance – basically a filter change.

Mr. Boettcher explained water mixes with ozone creating a fog.

Mr. Caporale said that his concern is that in 60 days it will be determined that more than two nozzles will be needed.

Mr. Backman said they are working on the software so that this can be operated remotely.

Ms. Chomas said they have been testing the system for two and a half weeks.

Mr. Caporale asked about the number of odor complaints received.

Ms. Chomas responded that there have been zero complaints.

Mr. Backman said this is a proactive approach toward protecting the structural integrity of Tank 8.

Mr. Trainque said the one in Scarborough, Maine has been operating for 2.5 years with no issues.

Mr. Rodger said that he would like to tour that facility.

Mr. Caporale said he did not think that odor is a problem. He suggested tabling this item.

Chair Pelissier announced that this item is tabled.

▪ **Mike Trainque, Hoyle Tanner & Associates**

Mr. Trainque said that he and Mr. Backman talked with Mr. Goodine about the widening of Library Street. He said that some areas can be widened and others cannot. Some properties sit right on the edge of pavement and others have front steps on the edge of the street as well. One resident might be interested in a land swap with the town in order for the road to be widened.

Mr. Backman said that this is a Town issue. He said that Mr. Goodine is concerned that people will drive faster if the street is widened or if the jog in the street is straightened.

Mr. Trainque reported on the Library Street project, saying that the problem at this point is the Shoreland Permits. Suncook Park Estates and Granite View Properties (NJ) need to sign documents.

UNAPPROVED MINUTES

Mr. Rodger stated that he doesn't like the term "hook up" on page four.

Mr. Trainque said that term could be replaced with "common lateral."

Chair Pelissier asked if Mr. Rodger wanted to amend the minutes.

Mr. Rodger said that he would.

Mr. Rodger made a motion to accept the minutes of the August 13, 2019 meeting as amended. Mr. Caporale seconded the motion. A roll call vote was taken:

Mr. Rodger: Aye

Mr. Caporale: Aye

Mr. Pelissier: Aye

OLD BUSINESS

▪ 61 River Road

Mr. Backman said that the property owner at 61 River Road has met the specifications for a sewer repair permit. The owner will bring the sewer cover up six inches. He has filled out the proper paperwork. The trailer has been removed, along with the temporary sewer connection. Mr. Backman said that the town has backed the Sewer Department on this. No one will get a CO without verifying that the sewer is correctly installed.

▪ 2018 Budget Closeout

Mr. Backman reported that the audit is complete. Pembroke overpaid by \$682.37.

Mr. Caporale made a motion to accept the audit report, send a check to Pembroke in the amount of \$682.37, and sign the paperwork. Mr. Rodger seconded the motion. A roll call vote was taken:

Mr. Rodger: Aye

Mr. Caporale: Aye

Mr. Pelissier: Aye

▪ 73 Chester Turnpike

Mr. Backman said that when the representatives from 73 Chester Turnpike were present at the last meeting, the Commissioners asked to see the draft of the easement agreement. He said that document was in their packets.

NEW BUSINESS

▪ Review sewer billing adjustment journal

Mr. Backman reported an adjustment of \$60 in August for final sewer billings.

Mr. Caporale made a motion to approve the sewer billing adjustment journal amount of \$60. Mr. Rodger seconded the motion. A roll call vote was taken:

Mr. Rodger: Aye

Mr. Caporale: Aye

Mr. Pelissier: Aye

▪ Review hauler billing report

Mr. Backman reported hauler billings in the amount of \$200,773.94 for 2019, an increase of five percent over the previous year. All accounts are current, he said, and New London has been shut off. Mr. Caporale made a motion to approve the hauler billing report. Mr. Rodger seconded the motion. A roll call vote was taken:

Mr. Rodger: Aye

Mr. Caporale: Aye

Mr. Pelissier: Aye

▪ Review 2019 Revenue and Expenditure Reports

Mr. Backman reported revenue of \$1.274 million through June of 2019, and there is \$844,000 (37%) left in the budget. He said that his proposed 2020 budget has an increase of about one percent.

- **Review 2020 Budget Schedule/Directive from Sewer Commission**

Mr. Backman said that he will be presenting the budget and narrative on November 4th. He said he should be ready to present his narrative at the October 15, 2019 ASC meeting.

- **PowerPoint Presentation on Maintenance & Repair**

Ms. Chomas said that there have been many developments since the last meeting; a lot is going on with maintenance and repairs. The pilot testing of Vapex went very well. The staff is on board. She said that they are doing maintenance on the Aviation tanks, beginning with Tank 2. She said that 63 diffusers were replaced and secured to the floor. She said that the total cost for this was \$4,700. All three tanks are being done by the staff. This is the first time since 2012 that they have been replaced.

Mr. Backman said that Tanks 4, 5, and 6 were done in previous years.

Ms. Chomas said that many other things were inspected, cleaned and repaired. The kiosk project went very well. The staff has been great. The new stainless-steel can will arrive in December or January. She said they are still trying to get rid of the old cans; they may have to be scrapped, and they won't get much money for it. She said the fence looks great. They are still down one operator. Ms. Williams worked hard on the Old Home Day Parade with Felix Septic. She said she would like to see the Commissioners in the parade next year.

Mr. Backman said that the BOS and the ASC have a tentative meeting scheduled for October 23rd.

Mr. Caporale said that since the BOS is backing the Sewer Department regarding sewer connections and CO's, there is no need for the meeting.

NON-PUBLIC AGENDA ITEM

Mr. Caporale made a motion to enter non-public session at 6:35 p.m. in accordance with the provisions of RSA 91-A:3, II (a). Mr. Rodger seconded the motion. A roll call vote was taken:

Mr. Rodger: Aye
Mr. Caporale: Aye
Mr. Pelissier: Aye

Mr. Caporale made a motion to return to public session at 7:05 p.m. Mr. Rodger seconded the motion. A roll call vote was taken:

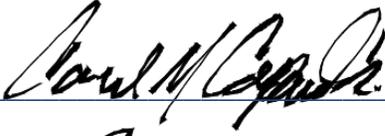
Mr. Rodger: Aye
Mr. Caporale: Aye
Mr. Pelissier: Aye

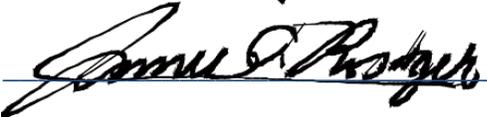
Mr. Caporale made a motion to adjourn at 7:05 p.m. Mr. Rodger seconded the motion. A roll call vote was taken:

Mr. Rodger: Aye
Mr. Caporale: Aye
Mr. Pelissier: Aye.

Document Approval
Allenstown Sewer Commission

Chad Pelissier, Chairperson 

Carl Caporale, Commissioner 

James Rodger, Commissioner 

Signature Certificate

 Document Reference: F7AEH9JI222XEIM2NYTN9A

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Multi-Factor
Digital Fingerprint Checksum

7f9f8d9f8bf8eaf8493b7f757e23ce3a7adf44fc



Carl Caporale
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Chad Pelissier
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Timestamp

2019-10-08 13:14:05 -0700
2019-10-08 13:14:04 -0700
2019-10-08 13:13:55 -0700
2019-10-03 19:03:09 -0700
2019-10-03 18:58:14 -0700
2019-10-03 11:57:49 -0700
2019-10-03 11:57:40 -0700

Audit

All parties have signed document. Signed copies sent to: James Rodger, Carl Caporale, Chad Pelissier, and Jeff Backman.
Document signed by Chad Pelissier (cpelissier@allenstownnh.gov) with drawn signature. - 173.13.111.25
Document viewed by Chad Pelissier (cpelissier@allenstownnh.gov). - 173.13.111.25
Document signed by James Rodger (jrodger@allenstownnh.gov) with drawn signature. - 24.62.158.145
Document viewed by James Rodger (jrodger@allenstownnh.gov). - 24.62.158.145
Document signed by Carl Caporale (ccaporale@allenstownnh.gov) with drawn signature. - 24.62.155.19
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