

To: Department Heads and Boards
From: Town Administrator Derik Goodine, Selectboard, and Budget Committee
Date: September 22, 2023
Re: Updated 2022/2023 Budget Schedule 10-27-22

Budget Schedule 2022/2023

Thursday, September 22, 6:30PM to 8:30PM Regular Budget Committee Meeting

Thursday, October 27, 6:30PM to 8:30PM Regular Budget Committee Meeting

Saturday, November 5, 9:00AM to 3:30PM with lunch at 11:45AM to 12:30PM

9:00AM-10:15AM	POLICE + POLICE CIP
10:15AM-10:30AM	OAMH
10:30AM-11:15AM	AMBULANCE
11:15AM-11:30	LIBRARY
11:35AM-12:30PM	LUNCH
12:30PM-1:30PM	HIGHWAY DEPT INCLUDING STORM WATER, STREETLIGHTS, AND SOLID WASTE + CIP
1:30PM-2:30PM	TAX COLLECTOR, TOWN CLERK, FINANCE, ASSESSING
2:30PM-3:15PM	EXEC BUDGET OR ADJOURN EARLY DEPENDING ON WHERE WE ARE IN PROCESS*

*TA will do parts of the Executive/Administrative Budget as time allows between presentation times and at the end of the meeting, if ahead of schedule

Saturday, November 19, 9:00AM to 1:00AM with breakfast at 9:00AM to 9:45AM

9:00AM-9:45AM	BREAKFAST
9:45AM-10:30AM	FIRE + FIRE CIP
10:45AM-12:00PM	SEWER BUDGET
12:00PM-1:30PM	EXECUTIVE ADMINISTRATIVE BUDGET ITEMS, COMMITTEES (EDC, PLAN BD, ZBA, and BUDGET) INITIAL WARRANT ARTICLES, WRAPUP

Saturday, December 10, 2021

9:00AM-9:45AM	BREAKFAST
10:00AM-12:00PM	SCHOOL BUDGET
12:00PM-1:00PM	LUNCH
1:00PM-3:00PM	Any Executive Administrative Budget Items remaining, Capital Improvement and Reserve Budget Items, and Non-Property Tax Revenue, Warrant Articles and Wrap-up

Prepare Final Budget Documents and Warrant, preparation for public hearing, Regular Budget Committee Meeting and any extra meeting if necessary

Thursday, December 15, 2021, Snow Day for Budget Meeting

January 2023

Candidate Filing Dates – January 25, 2023 to February 3, 2023

January 7, 2023 - Last day to give notice of Public Hearing on annual budget for January 14, 2023

January 10, 2023 – Last Day to petition for Selectboard for article on Town Meeting Warrant (Bond article would be
January 6, 2023

January 14, 2023 - Public Hearing on Budget : Snow Date of January 17, 2023 – Sign forms, Sign Final Town
Meeting Warrant following Public Hearing

January 16, 2023 - Last Day to hold Public Hearing on Zoning Ordinance Amendments

January 26, 2023 - Last Day for Budget Committee to deliver copies of official budget, and recommendations to the
Governing Body

January 30, 2023- Last day for Planning Board to hold final public hearing on Zoning Ordinance changes And Last
Day for Selectboard to post Town Warrant and Budget at all polling places and at Clerks Office.

February 2023

February 4, 2023 - Deliberative Session February (1st Day it can be held)

February 11, 2023 – Last day Deliberative Session can be held

February 25, 2023 – Last Day to post Warrant for Town Election

February 27, 2023 - Last day to hold public hearing on question of establishing a special revenue fund. Hearing must
be held at least 15 but not more than 30 days prior to meeting where question will be voted on.
Notice of the hearing shall be posted in at least 2 public places and published in a newspaper at
least 7 days before the hearing. [RSA 31:95-d, I (b)]

March 2023

March 7, 2023 - Annual Report Completed at least one week before Town Election

Town Election Date: March 14, 2023

Respectfully,

Derik Goodine
Town Administrator

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