

TOWN OF ALLENSTOWN RECREATIONAL AMENITIES-PROJECT SCOPE

October 24, 2016

OVERVIEW

1. Project Background and Description

The Town of Allenstown requested assistance from Plan NH and the Central NH Regional Planning Commission to conduct a Charrette addressing the downtown area (Suncook Village portion of Allenstown). The Charrette occurred on September 30th and October 1st of 2016. The Charrette involved public input and recommendations of the Plan NH team. Those recommendations resulted in four focus areas; Economic Development, Housing, Connectivity and Recreational Amenities.

Project Scope

The recreational amenities project is focused on the development of specific areas and functions to enhance the quality of life of the residents of the town and to create a destination location for people outside of the town.

2. High-Level Requirements

This scope focuses on specific projects as developed during the Charrette
The scope includes the following:

- Planning, development and operation of an ice skating rink
- Reconstruction of the Ferry Street Boat landing & beach
- Planning, development and operation of a dog park
- Planning, development and operation of a bowling alley

3. Deliverables

- Project plan for an ice skating rink to include the plan for management, maintenance and capital costs.
- Re-submit grant application to NH Fish & Game for the development of the Ferry St. Boat Landing.
- Project plan for a dog park to include the plan for management, maintenance and capital costs.
- Project Plan for a bowling alley to include the plan for management, maintenance and capital costs.

4. Affected Parties

The following entities may be involved in the implementation of this project scope

- Allenstown Parks & Recreation Commission
- Allenstown Sewer Commission
- Boys & Girls Club of Central NH
- Allenstown Highway Department
- Allenstown School District
- NH Fish & Game

5. Affected Operational Processes or Departments

Depending upon which entity would own, manage and operate the facilities the impact could be considerable. The Town has a model by which recreational facilities are owned by the Town and programs are operated by non-profit entities (Volunteers Park, Allentown Community Center). Most if not all of the capital cost of the facilities have been funded by sources other than property tax dollars. The operational costs (facilities not programs) are the responsibility of the Town. Any new facilities that would be owned by the Town would need to be managed, maintained, insured and capital replacement would be the providence of the Town?

6. Specific Exclusions from Scope

Rail bed connectivity paths are addressed under the Connectivity Project scope. Potential facilities on the China Mill property would need to be coordinated with the Economic Development scope.

7. Implementation Plan

The implementation plan would involve several facets;

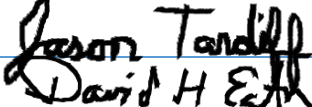
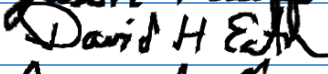
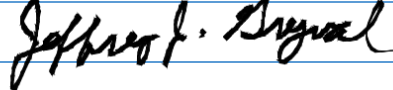
- Planning and cost analysis of the various projects
- Determination of funding sources for capital outlay and operation
- Governance-Who or What entity would be responsible for these facilities
- Design, construction or renovation of the various sites.

8. High-Level Timeline/Schedule

2017											
January	February	March	April	May	June	July	August	September	October	November	December
Meet with Stakeholders											
	Determine Funding Opportunities										
			Work with property owners to utilize land								
				Determine operational costs, management & governance							
				Seek necessary funding							

APPROVAL AND AUTHORITY TO PROCEED

We approve the project as described above, and authorize the team to proceed.

Name	Title	Date
	Chairman, Board of Selectmen	10/26/2016
	Selectmen	10/25/2016
	Selectmen	10/26/2016

Signature Certificate

 Document Reference: VU7BMMIPI499N2BELCVUW

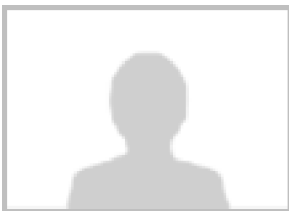


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Timestamp

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Audit

All parties have signed document. Signed copies sent to: Jeffrey Gryval, David Eaton, Jason Tardiff, and Shaun Mulholland.
Document signed by Jason Tardiff (jtardiff@allentownnh.gov) with drawn signature. - 173.9.43.198
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Document created by Shaun Mulholland (smulholland@allentownnh.gov). -

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