

STATE OF NEW HAMPSHIRE

Executive Council

THEODORE L. GATSAS

Executive Councilor
District Four



State House Room 207
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TO: All District Four Cities and Towns
FROM: Executive Councilor Theodore L. Gatsas
DATE: November 7, 2019

The Governor and Executive Council met on Wednesday, November 6, 2019, in the Executive Council Chamber, State House, Concord, NH and considered an agenda of approximately 61 items.

The next scheduled Governor and Executive Council Meeting will be held on **Monday**, November 25, 2019 in Concord, NH.

These meetings are open to the public.

The items below in ***Bold/Italics*** are of significance to District Four:

CONSENT CALENDAR AGENDA

#1 MOP 150, I, B (1): Expenditure Approvals

DEPARTMENT OF SAFETY

#A. Authorized the request of the Division of State Police for two Trooper to travel over 300 miles one way in a State Police issued unmarked state vehicle in the amount of \$696.56 to attend the Soldier for Life-Transition Assistance Program Career Fair in Evans Mills, NY and Fort Drum, NY from November 6-7, 2019. Effective upon G&C approval. **48.64% General, 28.31% Turnpike, 23.05% Highway Funds. Vote: 5-0**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#B. Authorized to enter Elizabeth Perry into an educational tuition agreement with Franklin Pierce University, Rindge, NH, to participate in Health Policy and Population Health Issues, and Inferential Statistics, during the period of November 18, 2019 through May 23, 2020, and to pay said costs in an amount of \$3,000. **25% Federal, 75% General Funds. Vote: 5-0**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#C. Authorized to enter Kevin Luebker into an educational tuition agreement with Portage Learning, Beaver Falls, PA, to participate in Introduction to Microbiology, during the period of November 8, 2019 through February 21, 2020, and to pay said costs in an amount of \$792. **25% Federal, 75% General Funds. Vote: 5-0**

DEPARTMENT OF SAFETY

#D. Authorized the Division of State Police to pay annual membership dues of \$10,300 to the Commercial Vehicle Safety Alliance, Greenbelt, MD, for the period of January 1, 2020 through December 31, 2020. Effective upon G&C approval. **86.29% Federal, 13.71% Highway Funds. Vote: 5-0**

Allenstown, Auburn, Barrington, Bedford, Bow, Candia, Chichester, Deerfield, Epsom, Goffstown, Hooksett, Lee, Londonderry, Loudon, Northwood, Nottingham, Pembroke, Pittsfield, and the City of Manchester

P.O. Box 6655 20 Market Street Manchester, N.H. 03108

#2 **MOP 150, I, B (2): Approval of Acceptances**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

#A. Authorized to accept non-monetary donations with a value of \$260 received July 1, 2019 through September 30, 2019. **Vote: 5-0**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

#B. Authorized to accept donations from July 1, 2019 through September 30, 2019 from contributors in the amount of \$1,600.71 and deposit into the NH Hospital Trust Fund. **Vote: 5-0**

NEW HAMPSHIRE VETERANS HOME

#C. Authorized to accept monies totaling \$311,680.58 received during the period of July 1, 2019 to September 30, 2019 as a result of fundraising drives from various organizations and from personal contributions, to be placed in the Veterans Home Benefit Fund. **Vote: 5-0**

NEW HAMPSHIRE VETERANS HOME

#D. Authorized to accept non-monetary donations totaling \$2,900 received during the period of July 1, 2019 to September 30, 2019 as a result of contributions. **Vote: 5-0**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#E. Authorized to accept a donation of 40 Moultrie Outdoor Game Cameras form the NH Operation Game Thief valued at approximately \$,4000 to be donated to the Law Enforcement Division for Fish and Game Investigations and Law Enforcement Patrol purposes. **Vote: 5-0**

#3 **MOP 150, I, B (3): Reports and Findings**

HEALTH AND EDUCATION FACILITIES AUTHORITY

#A. Authorized to accept and place on file the Biennial Report and Financial Statements for the fiscal years 2018 and 2019. **Vote: 5-0**

INSURANCE DEPARTMENT

#B. Authorized to accept and place on file the 168th Annual Report for fiscal year 2019. **Vote: 5-0**

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#A. Authorized the nomination of Major Troy H. Townsend, Concord, MA, currently a Major in the Alaska Army National Guard, for appointment to the rank of Major NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified. **Vote: 5-0**

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#B. Authorized the confirmation of Captain Michelle B. Mastrobattista, Dover, NH, for promotion to the rank of Major, NH Air National Guard. **Vote: 5-0**

#5 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF REVENUE ADMINISTRATION

#A. Authorized to amend the 2017-001 Revenue Information Management System contract with FAST Enterprises LLC, Centennial, CO (originally approved by G&C on 10-31-18, item #52), by altering the Proposed Project Rollout Schedule, the Implementation Milestone Payment Schedule, and by updating the project work plan with no changes to the price limitation of \$29,550,000 and completion date of December 31, 2025. **Vote: 5-0**

DEPARTMENT OF TRANSPORTATION

#B. *Authorized the Bureau of Bridge Design to amend a contract with HDR Engineering Inc., Manchester, NH (originally approved by G&C 12-21-16, item #33), for the final design for the replacement of the Red List bridge carrying NH Route 1B over Little Harbor between the Towns of New Castle and Rye, by extending the completion date from December 30, 2019 to June 30, 2020. No New Funding. Vote: 5-0*

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#C. Authorized the NH State Conservation Committee to amend the grant agreement with the Monadnock Conservancy (originally approved by G&C on 6-7-17, item #65), for the *Bearce Conservation Easement*, modifying the grant completion date from December 1, 2019 to December 1, 2020. **100% Other Funds – State Conservation Committee. Vote: 5-0**

REGULAR AGENDA

BUSINESS FINANCE AUTHORITY

#6 Authorized to hold a Public Hearing with respect to the contract (“Capital Access Program: Lender Participation Agreement”) with Millyard Bank. Action will Authorized Resolutions under RSA 162-A:18 to determine the contract will serve a public use, provide public benefit, the proposed participating bank is qualified to participate, appropriate measures have been taken to ensure CAP loans will be made under the requirements of the Act, the contract complies with RSA 162-A:12, and reasonable precautions have been made to minimize loss, all within the policy and authority of the Act. **Vote: 5-0**

#7 Authorized to hold a Public Hearing with respect to the financing of a loan to Capital Regional Development Council located in Concord, NH. Action will Authorized a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act. **Vote: 5-0**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

#8 Authorized to enter into a **retroactive sole source** amendment to an existing agreement with Rebecca Jackson, Arcadia, FL, to participate as a member of the multidisciplinary team to assess and evaluate whether or not a person convicted of a sexually violent offense, who is eligible for release from total confinement, meets the definition of sexual violent predator as defined in the NH RSA 135-E, entitled “Involuntary Civil Commitment of Sexually Violent Predators”, by increasing the price by \$5,750 from \$9,900 to \$15,650 and with no change in completion date of June 30, 2020, **retroactive** to July 1, 2019. Effective upon G&C approval. **100% General Funds. Vote: 5-0**

Division of Public Health Services

#9 Authorized to make a **retroactive** payment to the Association of Maternal and Child Health Programs, Washington, DC, in the amount of \$7,200 for annual membership dues. Effective upon G&C approval through September 30, 2020. **62.5% Federal, 37.5% General Funds. Vote: 5-0**

Division for Behavioral Health

#10 *Authorized to enter into a sole source agreement with Bi-State Primary Care Association Inc., Bow, NH, to provide facilitation for integrated medication assisted treatment for pregnant, postpartum and parenting women organizations in an amount not to exceed \$1,500,000. Effective upon G&C approval through September 30, 2020. 100% Federal Funds. Vote: 5-0*

#11 Authorized to enter into **sole source** agreements with Granite Recovery Respite LLC, Salem, NH; and NH Respite LLC, Nashua, NH, to provide crisis respite beds in an amount not to exceed \$2,111,500. (2) Further Authorized advance payment in an amount not to exceed \$65,304 to NH Respite LLC for startup costs, hiring staff and readiness activities. Effective upon G&C approval through September 29, 2020. **100% Federal Funds. Vote: 5-0**

DEPARTMENT OF TRANSPORTATION

- #12** *Authorized the Bureau of Construction to enter into a contract with F.L. Merrill Construction Inc., Loudon, NH, for intersection reconstruction and safety improvements on NH Route 28 in Barnstead, on the basis of a low bid of \$4,126,853. (2)Further Authorized a contingency in the amount of \$206,342.65 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through June 25, 2021. 100% Federal Funds. Vote: 5-0*
- #13** Authorized the Bureau of Right of Way's request to pay property owners \$56,410 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from September 12-29, 2019. Effective upon G&C approval. **Vote: 5-0**
- #14** Authorized the Bureau of Construction to enter into a contract with R.M. Piper Inc., Plymouth, NH, for rehabilitation of the bridge carrying NH Route 16 over Ellis River in Jackson, on the basis of a low bid of \$1,462,477.75. (2)Further Authorized a contingency in the amount of \$73,123.89 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 30, 2020. **100% General Funds. Vote: 5-0**
- #15** *Authorized the Bureau of Highway Design to enter into an agreement with BETA Group Inc., Manchester, NH, for preliminary design of improvements to approximately 3 miles of NH Route 125 in the Town of Epping, for an amount not to exceed \$1,404,791.23. Effective upon G&C approval through November 30, 2022. 100% Federal Funds. Vote: 5-0*
- #16** Authorized the Bureau of Construction to enter into a contract with E.D. Swett Inc., Concord, NH, for bridge rehabilitation efforts on I-89 NB, SB bridges over US Route 4 at Exit 19 and associated ramp work and bridge preservation work on the I-89 NB, SB bridges over the Mascoma River, on the basis of a low bid of \$9,764,986. (2)Further Authorized a contingency in the amount of \$488,249.30 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 14, 2022. **51.2% General, 48.8% Federal Funds. Vote: 5-0**
- #17** Authorized the Bureau of Construction to enter into a contract with Vermont Recreational Surfacing & Fencing Inc., Barnet, VT, for replacement of cable and beam guardrail and "F" terminal units on Tier 2 and 3 roads, on the basis of a low bid of \$714,644.25. (2)Further Authorized a contingency in the amount of \$35,732.21 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 30, 2020. **100% Federal Funds. Vote: 5-0**
- #18** Authorized the Bureau or Right of Way to pay property owners \$38,007 as documented in the Contemplated Awards List, for amounts greater than \$5,000 for the period extending from September 30, 2019 through October 10, 2019. **Vote: 5-0**
- #19** Authorized the Executive Office to enter into an agreement with the Town of Exeter for the Town to reconstruct a portion of state owned and maintained NH Route 85/Newfields Road from 90 feet south of the center of the railroad overpass (NH Bridge #100/095) just north of the Exeter Public Works Driveway south to the existing Urban Compact approximately 0.6 miles. The Department will contribute up to \$550,000 of Betterment funds for drainage and pavement improvements to this section of road. Upon completion of the project the Department will reclassify this section of state owned and maintained class II road to town owned and maintained class IV road. Effective upon G&C approval through July 1, 2020. **100% Betterment Funds. Vote: 5-0**
- #20** *Authorized the Bureau of Turnpikes to enter into a contract with ENE Systems of NH Inc., Bow, NH, for HVAC Control System Inspection and Service, in the amount of \$115,625. Effective upon G&C approval through June 30, 2021. 100% Turnpike Funds. Vote: 5-0*
- #21** Authorized the Bureau of Right of Way to transfer to the Department of Environmental Services, sole management responsibility for a 6.56+/- acre portion of the Interstate Limited Access Right-of-Way located on the Southerly side of Interstate 89 along Silk Farm Road in the City of Concord. (2)Further Authorized to adjust

the limits of the Interstate 89 Limited Access Right-of-Way to accommodate the proposed transfer of management responsibility for the above-mentioned parcel to DES. Effective upon G&C approval. Because it has been determined by the DOT Division of Finance that this parcel was originally purchased with 90% Federal and 10% Highway Funds, and because DES proposes to develop the parcel for a government use not directly related to highways or their safety, DES intends to reimburse proportionately the corresponding funds in the aggregate amount of \$130,000 by analogy to the reimbursement required by RSA 4:39-c upon the disposal of surplus real property acquired with highway funds, and further to transfer to DOT an administrative fee in the amount of \$1,100. **Vote: 5-0**

#22 Authorized the Bureau of Highway Maintenance, Well Section, to enter into a contract with Wragg Bros. of Vermont Inc., Ascutney, VT, for a 6-inch drilled well and pump on the property of Pattie MacIssac, Auburn, NH, in the amount of \$22,492. Effective upon G&C approval through May 29, 2020. **100% Highway Funds. Vote: 5-0**

GOVERNORS COMMISSION ON DISABILITY

#23 Authorized to accept and place on file the Annual Telecommunications Assistance Report for the period ending June 30, 2019.

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#24 Authorized to enter into an agreement with James T. Noble M.D., Wolfeboro, NH, to serve as Physician Investigator of the Medical Review Subcommittee, in an amount not to exceed \$108,530. (1) Further Authorized to accept and expend additional agency funds in the amount of \$22,945. The current Physician Investigator, through the RFP process, bid, and is paid, \$75/hour. Due to his pending retirement, a new RFP was issued and the sole bidder bid \$100.49/hour. This request is for the difference between the two amounts. Effective November 1, 2019 or upon G&C approval, whichever is later, through October 31, 2021. **100% Other Funds. Vote: 5-0**

STATE TREASURY

#25 Authorized the State Treasurer to proceed with the sale and issuance of up to \$100 million of general obligation bonds through a competitive process, negotiated sale, or private placement. Effective through March 31, 2020. (2) Further Authorized the State Treasurer to conduct the sale and issuance of up to \$150 million of general obligation bonds through a competitive process, negotiated sale, or private placement to refund outstanding general obligation bonds of the State to generate net present value debt service savings of at least three percent of the par value of the refunded bonds. This resolution will also have an expiration date of May 31, 2020. **Vote: 5-0**

#26 Authorized to budget and expend \$477,219 of surplus Land and Community Heritage Investment Program funds received in fiscal year 2019 and carried forward in fiscal year 2020. These funds will be used for providing grants for projects to preserve state natural and historic resources. Effective upon G&C approval through June 30, 2021. **100% Other Funds received from the real estate transfer document recording surcharge. Contingent upon Fiscal Committee approval on November 8, 2019. Vote: 5-0**

DEPARTMENT OF REVENUE ADMINISTRATION

#27 Authorized to establish a salary of \$131,357.20, salary grade JJ, maximum step for Ms. Carollynn Lear, Assistant Commissioner. Effective upon G&C approval. **100% General Funds. Vote: 5-0**

COUNCIL ON DEVELOPMENTAL DISABILITIES

#28 Authorized to **retroactively** enter into a grant agreement with Refurbished Equipment Marketplace (REM) also d/b/a Crotched Mountain Rehabilitation Center Inc., Concord, NH, to provide assistances to individuals with Intellectual and Development Disabilities in purchasing, servicing, and in the delivery of REM equipment, in the amount of \$40,000. (2) Further Authorized an advance payment in the amount of \$20,000 at the beginning of each contract year to REM. Effective October 1, 2019 through September 30, 2021. **100% Federal Funds. Vote: 5-0**

DEPARTMENT OF AGRICULTURE, MARKETS AND FOOD

[#29](#) *Authorized the Division of Agricultural Development to enter into a contract with Millennium Integrated Marketing LLC, Manchester, NH, to develop and implement campaign to educate consumers via targeting advertising and create demand for NH labeled milk at key local retailers, in the amount of \$200,000. Effective upon G&C approval through December 31, 2019. 100% General Funds. Vote: 5-0*

[#30](#) Authorized the Division of Animal Industry to accept and expend additional funds from the NH Department of Safety, Division of Homeland Security and Emergency Management in the amount of \$2,360. Effective upon G&C approval through June 30, 2020. **100% Other Funds. Vote: 5-0**

BANKING DEPARTMENT

[#31](#) Authorized to continue membership and participation in the Conference of State Bank Supervisors, for an amount of \$28,714. Effective **retroactive** to July 1, 2019 through June 30, 2020. **100% Other (Bank Exams and Assessment) Funds. Vote: 5-0**

[#32](#) Authorized to continue membership and participation in the National Association of State Credit Union Supervisors, for an amount of \$19,026. Effective **retroactive** to July 1, 2019 through June 30, 2020. **100% Other (Bank Exams and Assessment) Funds. Vote: 5-0**

PUBLIC UTILITIES COMMISSION

[#33](#) Authorized to accept and expend grant funds in the amount of \$52,200 from the US Department of Transportation – Pipeline and Hazardous Materials Safety Administration, for non-gas related work performed in the enforcement of the Underground Utility Damage Prevention System. Effective **retroactive** to September 30, 2019 through September 29, 2020. **100% Federal Funds. Vote: 5-0**

OFFICE OF CONSUMER ADVOCATE

[#34](#) Authorized to amend on a **retroactive sole source** basis, a contract with Optimal Energy Inc., Hinesburg, VT (originally approved by G&C on 9-27-17, item #41), to provide expert services to support the participation in proceedings related to energy efficiency and grid modernization before the NH Public Utilities Commission, by extending the expiration date from September 30, 2019 to June 30, 2021. No Additional Funding. **Contingent upon Fiscal Committee approval on November 8, 2019. Vote: 5-0**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

[#35](#) Authorized the Division of Parks and Recreation, Cannon Mountain Aerial Tramway and Ski Area to enter into an amendment to the amended and restated agreement dated January 23, 2013 with Franconia Ski Club of Franconia, NH, to continue competitive ski racing and snow sports and skier education programs at Cannon Mountain for a period of 35 years upon G&C approval with renegotiation of specific terms at year 20 and upon the option to renew for one additional 10 year period upon G&C approval. Originally approved by G&C on 2-6-13, item #47. (2)Further Authorized the receipt of a gift of an estimated \$2.5 Million public access training center and lodge at the base of the Mittersill Terrain Area at Cannon Mountain, including all funding, design, planning, permitting, construction, completion, and all related infrastructure, exterior related and associated structures and respective infrastructure, and exterior finish and landscaping associated with said project, to be completed by the Club in accordance with all State and Federal guidelines, and surrendered wholly to the State upon completion of the project. (3)Further Authorized limited privileges afforded the Club and its athletes regarding the use of said public access training center and lodge, consistent with the Club's current and historical use of (and therefore eliminate their need to utilize) the State-owned facility known as "Ernie's Haus", in accordance with the terms of the agreement and subject to the approval of the State. **Vote: 5-0**

[#36](#) *Authorized the Division of Parks and Recreation to enter into a contract with Solid Roots Construction LLC, Manchester, NH, for roof replacements on 28 buildings within the Bear Hill Area within Bear Brook State Park in Allenstown, in the amount of \$119,333. Effective upon G&C approval through June 30, 2020. 100% Capital Funds. Vote: 5-0*

[#37](#) Authorized the Division of Parks and Recreation, Cannon Mountain, to enter into a multi-year contract with Durham School Services LP, Thornton, NH, for the transport of international groups to and from Cannon

Mountain Ski Area for daily skiing during the 2019/2020 and 2020/2021 ski seasons, in the amount of \$41,694.40. (2)Further Authorized a contingency in the amount of \$2,085.60 for unanticipated expenses, bringing the total to \$43,780. Effective upon G&C approval through April 30, 2021. **100% Other Funds (Ski Area Revolving Fund). Vote: 5-0**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#38 Authorized to amend an agreement with Strafford Regional Planning Commission (originally approved by G&C on 9-20-18, item #52), for the *Oyster River Watershed Management Plan Implementation Project, Phase II – Permeable Reactive Barrier Installation(s)* project, by increasing the award amount by \$10,000 from \$66,300 to \$76,300, and by extending the expiration date to December 31, 2021 from December 31, 2020. **100% Federal Funds. Vote: 5-0**

#39 Authorized to award a grant to the Pine Grove MHP Cooperative Inc., Swanzey, NH, in the amount not to exceed \$534,038 for water system improvements. Effective upon G&C approval through December 1, 2020. **100% Drinking Water and Groundwater Trust Fund.** (2)Further Authorized a loan agreement with the Pine Grove MHP Cooperative Inc., Swanzey, NH, in the amount not to exceed \$500,000 to finance water system improvements. Effective upon G&C approval. **100% Drinking Water State Revolving Fund Repayment Funds. Vote: 5-0**

#40 Authorized to award a grant to the North Walpole Village District, Walpole, NH, in the amount not to exceed \$700,000 for water system improvements. Effective upon G&C approval through December 1, 2022. **100% Drinking Water and Groundwater Trust Fund.** (2)Further Authorized a loan agreement with the North Walpole Village District, Walpole, NH, in the amount not to exceed \$700,000 to finance water system improvements. Effective upon G&C approval. **79% Federal, 21% Capital (General) Funds. Vote: 5-0**

#41 Authorized to accept the gift of a 0.213 acre parcel of land from Etchstone Properties Inc., Nashua, NH. **Vote: 5-0**

NEW HAMPSHIRE VETERANS HOME

#42 Authorized to budget and expend prior year carry forward funds from the Employee Retention Incentive Plan, in the amount of \$4,542 for the purpose of providing workforce incentives to assist with the regional workforce crisis. Effective upon G&C approval through June 30, 2020. **100% Other Funds. Vote: 5-0**

#43 Authorized to accept and expend funds from the Community Health Service Network, a payment in the amount of \$5,000 to provide workforce incentives to assist with the regional workforce crisis. Effective upon G&C approval through June 30, 2021. **100% Other Funds. Vote: 5-0**

DEPARTMENT OF EDUCATION

#44 Authorized to enter into a contract with The Maine Educational Center for the Deaf and Hard of Hearing, Falmouth, ME, to provide targeted technical assistance regarding the National Association of State Directors of Special Education revised *Meeting the Needs of Students who are Deaf and Hard of Hearing: Educational Service Guidelines*, in an amount not to exceed \$400,000. Effective upon G&C approval through June 30, 2021, with the option to renew for an additional two years. **100% Federal Funds. Vote: 5-0**

#45 Authorized the Bureau of Student Wellness, Office of Social & Emotional Wellness to enter into a **sole source** contract with NextStep LLC, Durham, NH, to modify its NextStep Bloom application to be used as a gamified Substance Misuse Prevention mobile and web based platform to benefit middle and high school students, their families and their respective communities in NH, in an amount not to exceed \$250,000. Effective upon G&C approval through June 30, 2021. **100% Private Local Funds. Vote: 5-0**

#45A **TABLED** to enter into a **retroactive sole source** Cooperative Project Agreement with the Community College System of NH, Concord, NH, to provide opportunities for qualified NH high school students to gain access and support for dual and concurrent enrollment in STEM (science, technology, engineering and mathematics) and STEM related courses that are fundamental for success in postsecondary education and to meet

NH's emerging workforce needs. Effective July 1, 2019 through June 30, 2025. **100% State Funds. Vote: 4-1, Gatsas voting No.**

DEPARTMENT OF SAFETY

[#46](#) Authorized the Division of Fire Standards and Training and Emergency Medical Services, to accept and expend \$95,416 of federal pass through funds, entitled "EMS Records User Management Module", from the Office of Highway Safety to provide a computer software upgrade for first responders to process license and training information. Effective upon G&C approval through September 30, 2020. **100% Agency Income. Vote: 5-0**

[#47](#) Authorized a salary increase from letter grade HH, step 7, to letter grade II, step 7, for Steven Lavoie, Director of Administration in the amount of \$6,774.04 from the current salary of \$117,805.48 to a new annual salary of \$124,579.52 Director Lavoie is employed in unclassified position 9U065. Effective upon G&C approval. **Vote: 5-0**

[#48](#) Authorized the Division of Administration, Road Toll Bureau, to accept and expend funds entitled "Joint Federal/State Motor Fuel Tax Compliance Project" in the amount of \$6,366 from the Federal Highway Administration for the Joint Federal/State Motor Fuel Tax Compliance project. Effective upon G&C approval through June 30, 2020. **100% Federal Funds. Vote: 5-0**

[#49](#) Authorized the Office of Highway Safety to enter into a contractual agreement with the Capital Hotel Company LLC d/b/a Courtyard Marriott/Grappone Conference Center, Concord, NH, to serve as the host site for the 2019 NH Office of Highway Safety Conference scheduled for November 25, 2019. Effective upon G&C approval through December 31, 2019. **100% Federal Funds. Vote: 5-0**

[#50](#) Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the City of Franklin to purchase and install a generator in the community's primary Emergency Operations Center, for a total amount of \$16,871.50. Effective upon G&C approval through September 30, 2020. **100% Federal Funds. Vote: 5-0**

DEPARTMENT OF JUSTICE

[#51](#) Authorized to accept and expend \$64,366 from the Federal Children's Justice Act Grant awarded by Federal Administration for Children and Families, so support efforts to prevent child abuse and neglect. Effective upon G&C approval through September 30, 2022. **Vote: 5-0**

[#52](#) Authorized to **retroactively** enter into a subgrant with the Portsmouth Police Department, Portsmouth, NH, for the purpose of enhancing and sustaining the NH Internet Crimes Against Children Task Force, in the amount of \$250,000 in Fiscal Year 2020 and \$250,000 in Fiscal Year 2021. Effective July 1, 2019 through June 30, 2021. **100% General Funds. Vote: 5-0**

[#53](#) Authorized to **retroactively** enter into a subgrant with the Merrimack County Department of Corrections, Boscawen, NH, in an amount not to exceed \$33,630, from the Federal Fiscal Year 2018 Residential Substance Abuse Treatment Formula Grant, for the purpose of assisting in the implementation and preservation of a substance abuse treatment and community-based aftercare service program. Effective October 1, 2019 through September 30, 2021. **100% Federal Funds. Vote: 5-0**

[#54](#) Authorized to **retroactively** amend an existing subgrant with the Sullivan County Sheriff's Department, Newport, NH (originally approved by G&C on 8-28-19, item #123), by increasing the price by \$110,000 from \$120,000 to \$230,000. Effective September 1, 2019 through June 30, 2021. **100% General Funds. Vote: 5-0**

[#55](#) Authorized to **retroactively** amend an existing subgrant to Merrimack County Department of Corrections, Boscawen, NH (originally approved by G&C on 5-2-18, item #103), for the purpose of providing residential substance abuse treatment programs from the Federal Residential Substance Abuse Treatment Grant Program, by extending the end date from September 30, 2019 to September 30, 2020. No Additional Funding. **Vote: 5-0**

DEPARTMENT OF ADMINISTRATIVE SERVICES

[#56](#) Authorized a Working Capital Warrant in the amount of \$700,000,000 to cover the payment of expenditures for the month of December 2019. **Vote: 5-0**

[#57](#) Authorized the Division of Personnel's request for wavier of classification decisions. Effective upon G&C approval. **Vote: 5-0**

[#58](#) Authorized to pay the National Association of State Auditors, Comptrollers and Treasurers, Lexington, KY, in an amount not to exceed \$3,500 for Fiscal Year 2020 membership dues. Effective **retroactive** to July 1, 2019 through June 30, 2020. **100% General Funds. Vote: 5-0**

[#59](#) Authorized an annual salary step increase for Lorrie Rudis, Director of Personnel from Grade HH, Step 5 \$106,705.56 to Grade HH, Step 6 \$112,255.52. Effective October 25, 2019. **Vote: 5-0**

[#60](#) *Authorized to enter into a contract with Easter Seals of NH Inc., Manchester, NH, to provide an employee shuttle service for state employees who work in the State House complex, for an amount not to exceed \$33,516. Effective January 2, 2020 through June 30, 2020, with the option to renew for an additional one-year period. 100% General Funds. Vote: 5-0*

[#61](#) *Authorized the Division of Public Works Design and Construction to enter into an agreement with Ackroyd Engineering LLC, Manchester, NH, for electrical services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department, for an amount not to exceed \$300,000. Effective upon G&C approval through June 30, 2022. Vote: 5-0*

The Governor nominated the following individuals to serve on State Boards and Commissions

Jennifer B. Sargent, Hanover, NH and Henry F. Spaloss, Nashua, NH, to the Adult Parole Board
Theresa McGuire Harkins, New Boston, NH, to the Board of Court Reporters
Lorrie L. Piper, Weare, NH, Director, Division of Marketing, Merchandising and Warehousing, State Liquor Commission
Christopher D. Snow, Rye, NH, to the Division of Ports and Harbors Advisory Council
Christine Wallace, Penacook, NH, to the Family Mediator Certification Board
Patricia Lynott, Manchester, NH, to the Higher Education Commission
Cecilia Ulibarri, Nashua, NH, to the New Hampshire State Council on the Arts
William T. Conway, Concord, NH, to the New Hampshire Veterans Home Board of Managers
Stephanie S. Lesperance, Henniker, NH, and Guy Eaton, Dover, NH, to the Volunteer New Hampshire Board of Directors
George W. Kimball, Center Sandwich, NH, to the Wetlands Council

The Executive Council confirmed the following individuals to serve on State Boards and Commissions:

Kerrin A. Rounds, Interim Commissioner, Department of Health & Human Services
Margaret M. Crouch, Merrimack, NH to the Advisory Council on Workers' Compensation
Roger A. Achong, Concord, NH to the Board of Dental Examiners
L. Cindy Theroux-Jette, Nashua, NH to the Board of Acupuncture Licensing
Robert A. Baines, Manchester, NH and Jeffrey B Cozzens, Lyman, NH to the Community College System of New Hampshire;
Olivia R. Freeman, Hudson, NH to the Occupational Therapy Governing Board
Kathryn Hartwell, Concord, NH; Midwifery Council
Steven R. Lamb, Andover, NH to the New Hampshire Water Well Board
Ian McGarty, Goffstown, NH; and Jocelyn G. Lister, Newmarket, NH to the Speech-Language Pathology Governing Board
Edward J. Farmlett, Laconia, NH and James J. Cherniack, Derry, NH to the State Radiation Advisory Committee

Madeline Dreusicke, Laconia, NH to the State Veterans Council
Jeffrey P. Cloutier, Laconia, NH to the Wetlands Council
Victoria Sheehan, Nashua, NH, Commissioner, Department of Transportation

***The Executive Council welcomes public input on nominations
that are brought forward by the Governor for consideration and confirmation.***

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jonathan Melanson in care of the Governor's office and a copy to Executive Councilor Gatsas.

Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://sos.nh.gov/GC2.aspx>