

# Community Action Program Belknap-Merrimack Counties, Inc.



P.O. Box 1016 • 2 Industrial Park Drive • Concord, NH 03302-1016 Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web www.bm-cap.org

August 21, 2017

Shaun Mulholland, Town Administrator Town of Allenstown 16 School Street Allenstown, New Hampshire 03275

Dear Mr. Mulholland:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is funded by local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of agency programs accessed by Allenstown residents through the Suncook Area Center. This includes the number of residents served and the dollar amount of assistance provided by the Area Center staff.

On behalf of the Suncook Community Action Area Center and the \$285,101.00 worth of service dollars provided to residents of the Town of Allenstown utilizing federal, state and private funds, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$21,000.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 485-7824 or swesterlund@bm-cap.org.

Sincerely,

Sheree Westerlund, Director

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Suncook Area Center

SW:cw AC-Suncook Area Center Town Funding Letters 2018 Attachment

Prospect View Housing875-3111
BELMONT
Senior Center267-9867
Heritage Terr. Housing,267-8801
BRADFORD
Senior Center 938-2104

ALTON

Area Center	225-6880
Head Start	224-6492
Early Head Start	224-6492
Concord Area	
Meals-on-Wheels	225-9092
Concord Area Transit	225-1989
Horseshoe Pond Place	228-6956
WIC/CSFP	225-2050
Workplace Success	223-2305

Meadow Brook Housing ...,736-8250

costcop

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Area Center	934-3444
Head Start	934-2161
Early Head Start	934-2161
Senior Center	934-4151
Riverside Housing	934-5340
KEARSARGE	VALLEY
4 A	450 0007

Head Start ......456-2208 North Ridge Housing ......456-3398

Area Center	524-55
Head Start	528-53
Early Head Start	528-53
Senior Center	524-76
Family Planning	524-54
Prenatal	524-54
Winnipesaukee Transit	528-24
Workplace Success	524-43

Area Center .....

7-2-4 July 2-2-2 1 48 B 2-4	5.21 Z = 4.5. E = 2.73 I Z + 1	
nter524-5	2 Newbury Commons	
art528-5	4 Housing763-	0360
ad Start528-5	4	
enter524-7	OSSIPEE OSSIPEE	
Planning524-5	Family Planning539-	7552
524-5	3 Prenatal539-	
saukee Transit528-2	3	,
ce Success524-4	PEMBROKE	
DI S SAM RES SAN RES MAZES A	Village at Pembroke Farms	

.....279-4096

NEWSHOV

PITTSFIEL	D.
Senior Center	435-8482
Head Start	,435-6618
Early Head Start	435-6611
SUNCOO!	-
Senior Center	
TILTON	
Senior Center	527-8291

#### **SUMMARY OF SERVICES 2017** PROVIDED TO **ALLENSTOWN RESIDENTS** SUNCOOK AREA CENTER COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.

	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
SERVICE DESCRIPTION			
EMERGENCY FOOD PANTRIES provide up to fivedays of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS12,138	PERSONS-690	\$ 72,060.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS172	2 PERSONS393	\$120,662.00
PROOF THE PROOF PR	HOUSEHOLDS17	7	\$ 80,747.46
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES2	PERSONS7	\$ 6,047.00
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS0		\$ -
provides a landlord a guarentee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS	2	\$ 1,200.00
EMERGENCY ASSISTANCE PROGRAM provides funds to avoid homelessness such as utility shut offs and evictions. All other sources of assistance must be utilized before any request is considered for this assistance.	GRANTS0		\$ <del>-</del>
EMERGENCY HOUSING PROGRAM provides assistance for homeless/at risk of homeless individuals and families with rent, security deposit, utility arrearage and follow up two year case	PEOPLE17		\$ 4,385.0
management.		GRAND TOTAL	\$285,101.4
INFORMATION AND REFERRALCAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.		GRAND TOTAL	,

services are not tracked.

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## **2018 SUNCOOK AREA CENTER** PROJECTED OPERATING BUDGET

### PERSONNEL

Area Center Director	\$ 33,462
Outreach Worker	24,336
Part-time Office Clerk (29.5 hrs. per wk.)	13,560
Payroll Taxes/Fringe Benefits	<u>27,452</u>

Sub-Total: \$98,810

### OTHER COSTS

Program Travel & Staff Training	\$ 2,200
Rent	15,888
Buildings/Ground Maintenance	500
Utilities	4,000
Telephone	4,300
Office Copier/Computer/Supplies	2,475
Publications/Licensing	375
Liability/Contents/Bond Insurance	460

Sub-Total: \$ 30,198

Total Budget: \$129,008

Federal Share:

\$ 57,508 (45%)

All Town Share:

\$ 71,500 (55%) \$129,008