

To: Department Heads and Boards
From: Town Administrator Derik Goodine, Selectboard, and Budget Committee
Date: September 21, 2020
Re: 2021 Budget Schedule

Budget Schedule 2021

Saturday, November 7 - 9:00AM to 3:30PM with Lunch at 11:45 to 12:30PM

9:00AM-10:15AM	POLICE + POLICE CIP
10:15AM-10:30AM	OAMH
10:30AM-11:30AM	AMBULANCE
11:45AM-12:30PM	LUNCH
12:30PM-1:30PM	LIBRARY AND COMMITTEES (EDC, PLAN BD, ZBA, and BUDGET)
1:30PM-2:30PM	FIRE + FIRE CIP
2:30PM-3:15PM	TAX COLLECTOR, TOWN CLERK, FINANCE, ASSESSING

Saturday, November 14 -9:00AM to 3:30PM with Lunch at 12:15 to 1:00PM

9:00AM-10:45AM	HIGHWAY DEPT INCLUDING STORM WATER, STREETLIGHTS, AND SOLID WASTE + CIP
11:00AM-12:15PM	EXECUTIVE ADMINISTRATIVE BUDGET ITEMS + EXEC ADMIN CIP
12:15PM-1:00PM	LUNCH
1:15PM-1:30PM	CONTINUE EXEC/ADMIN BUDGET
1:30PM-3:30PM	CIP PLAN (RESERVES), NON-PROPERTY TAX REVENUES, WARRANT ARTICLES, WRAPUP

Thursday, November 19 6:00PM to 8:30PM

6:00PM	REGULAR BUSINESS MEETING, AND SEWER DEPT BUDGET, SCHEDULE SCHOOL BUDGET PRESENTATION, AND ANY TOWN BUDGET UPDATES OR CHANGES – VOTE ON FINAL BUDGET NUMBERS (Could Happen at December Meeting)
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December 2020

Prepare Final Budget Documents and Warrant, preparation for public hearing, Regular Budget Committee Meeting and any extra meeting if necessary

January 2021

Public Hearing January 16, 2021 – Sign forms, Sign Final Town Meeting Warrant

February 2021

Deliberative Session February 2, 2021

March 2021

Annual Report Completed at least one week before Town Election

Town Election Date: March 9, 2021

Respectfully,

Derik Goodine
Town Administrator
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