

TOWN OF ALLENSTOWN
SELECTBOARD SPECIAL MEETING MINUTES
16 SCHOOL STREET
ALLENSTOWN, NH 03285
JANUARY 26, 2024

CALL TO ORDER:

The Allenstown Selectboard meeting of January 26, 2024, was called to order by Chair Klawes at 3:00 pm.

Chair Klawes called for the Pledge of Allegiance.

ROLL CALL

PRESENT ON THE BOARD: Scott McDonald, Jim Rodger, Sandra McKenney, and Keith Klawes.

ALLENSTOWN STAFF: Town Administrator Derik Goodine, Jaqueline Tate and Judy Silver.

REGULAR AGENDA

**• Appointment of Deputy Town Clerk/Tax Collector/Admin Asst/Welfare Officer
Appointment**

A motion was made to appoint Jaqueline Tate as the Deputy Town Clerk/Tax Collector/Admin Asst/Welfare Officer.

The motion was seconded.

A roll call was taken.

Scott McDonald – Aye
Sandy McKenney – Aye
Keith Klawes – Aye
Jim Rodger – Aye
Motion passed 4-0-0

• Signing and Approval of Town Meeting Warrant and 2024 Default Budget

Scott McDonald made a motion to approve the Town Warrant for signing.

Jim Rodger seconded the motion.

A roll call was taken.

Scott McDonald – Aye
Sandy McKenney – No
Keith Klawes – Aye
Jim Rodger – Aye
Motion passed 3-0-1

Scott McDonald made a motion to approve and sign the Default Budget for the Town of Allenstown for 2024.
Sandy McKenney seconded the motion.

A roll call was taken.

Scott McDonald – Aye
Sandy McKenney – Aye
Keith Klawes – Aye
Jim Rodger – Aye
Motion passed 4-0-0

• Non-Public Session in accordance with the provisions of RSA 91-A:3,II (c)

Chair Klawes made a motion to enter in to Non-Public Session in accordance with the provisions of RSA 91-A:3,II (c) at 3:06 pm.
Scott McDonald seconded the motion.

A roll call was taken.

Scott McDonald – Aye
Keith Klawes – Aye
Jim Rodger – Aye
Sandy McKenney – Aye
Motion passed. 4-0-0

Chair Klawes made motion to exit Non-Public session at 3:30 pm.
Sandy McKenney seconded the motion.

A roll call was taken.

Scott McDonald – Aye
Keith Klawes – Aye
Jim Rodger – Aye
Sandy McKenney – Aye
Motion passed. 4-0-0

Chair Klawes made a motion the minutes of the Non-Public session be sealed as they may adversely affect someone not on this board.
Sandy McKenney seconded the motion.

A roll call was taken.

Scott McDonald – Aye
Keith Klawes – Aye

Jim Rodger – Aye
Sandy McKenney – Aye
Motion passed. 4-0-0

Chair Klawes made a motion to adjourn the meeting at 3:31 pm.
Sandy McKenney seconded the motion.

A roll call was taken.

Scott McDonald – Aye
Keith Klawes – Aye
Jim Rodger – Aye
Sandy McKenney – Aye

Motion passed. 4-0-0

DRAFT

TOWN OF ALLENSTOWN
 BOARD OF SELECTMEN
 SPECIAL MEETING MINUTES
 JANUARY 26, 2024

Signature Page

Original Approval:		
KEITH KLAWES, Chair		DATE
MAUREEN HIGHAM, Member		DATE
SANDRA MCKENNEY, Member		DATE
SCOTT MCDONALD, Member		DATE
JIM RODGER, Member		DATE
Amendment Approvals:		
Amendment Description:	Approval:	Date:
	SCOTT MCDONALD, Member	DATE
	MAUREEN HIGHAM, Member	DATE
	SANDRA MCKENNEY, Member	DATE
	KEITH KLAWES, Member	DATE
	JIM RODGER, Member	DATE