

TOWN OF ALLENSTOWN
Selectboard Meeting Minutes
Old Allenstown Meeting House
150 Deerfield Road
Allenstown, New Hampshire 03275
June 14, 2021

Call to Order

The Allenstown Selectboard Meeting of June 14, 2021 was called to order at 6:05 PM by Chair Scott McDonald.

Chair McDonald called for the Pledge of Allegiance.

Mr. Verville gave a brief history of the use and restoration of the Old Allenstown Meeting House. He said although the Meeting House is not open very often, he encourages people to call if they would like a tour. He said on Friday, July 2nd from 11 am to 4 pm, the Historical Society will have a bake sale at the Meeting House and would encourage people to come out or donate baked goods.

Ms. McKenney asked if there were any upcoming projects at the Meeting House. He said right now they are doing routine maintenance such as painting and tending to a drainage issue.

Chair McDonald asked if making the Meeting House a four-season building was taken into consideration. Mr. Verville said that bad weather can make it miserable. Ms. McKenney also said that the traffic is noisy. Mr. Verville did not believe that the Division of Historical Resources would approve a heating or cooling system because that would not be in keeping with a 200 year old building.

Roll Call

Present on the Board: Chair Scott McDonald, Sandy McKenney, Keith Klawes, Maureen Higham (joined the meeting at approximately 6:30 pm)

Excused: Jim Rodger

Allenstown staff: Derik Goodine, Town Administrator, Brian Arsenault, Code Enforcement, Chief, Chad Pelissier, Road Agent, Kathleen Pelissier, Town Clerk, Michael Frascinella, Armand and Claudette Verville (Old Allenstown Meeting House Committee), Mike Stark, Chief of Police.

Ms. McKenney asked if someone lived where there a dirt driveway off Route 28 near Gilbert Road. Mr. Pelissier said there is a house up there.

Citizens' Comments

None.

Regular Agenda

- **Girl Scout- Town Gazebo Project**

Mr. Goodine said they postponed and will be come to the June 28th meeting.

- **EDC Ice Rink Project Authorization of Funds**

Mr. Frascinella said they had two vendors to choose from and the better model was more expensive. He said Mr. Goodine priced it out and it was a little more than \$7,000 with a municipal discount for a 60 x 100 ft. rink which will go in the field in between ARD and Town Hall. He said they have to negotiate with Pembroke Water Works for a line and extension to the field so they can fill it directly without having to use a hydrant or have it filled by a water truck. He said he is looking to spend up to \$8,000. Mr. Goodine said they are also looking to purchase a small ice-resurfacers. He said that they will have to order a new liner each year. Mr. Pelissier said the ground is pretty close to level.

Mr. Klawes asked if it would make sense to put half or quarter inch foam down instead of having to keep replacing the liner due to tears. Mr. Pelissier said they could do that.

Mr. Pelissier said there are no stakes involved so they can leave the field open as long as they can for the kids.

Mr. Arsenault said EPDM Rubber Roofing is always a good layer to lay down as its durable and flexible. He said he can do a little research on the pricing.

Mr. Pelissier said if they used School Street for the water line, they would have to get DOT involved which they do not want to do. He said on Library Street, it is close to the side of the road. Mr. Pelissier said Mr. Adinolfo has said he would be willing to help with the resurfacing and is sure there will be other volunteers.

Ms. McKenney asked if it was free, because you would need a non-profit. Mr. Pelissier assumes that it would all be free. Mr. Goodine suggested they could have a party during the winter with a DJ and hot chocolate.

Mr. Frascinella said the funds should come from the Parks and Recreation Federal Reserve fund. Ms. McKenney agreed. Mr. Goodine said there is \$43,289 in the fund. Mr. Goodine asked if they knew the cost of the water yet and Mr. Pelissier said they were planning to write a letter to Pembroke Water Works.

Ms. McKenney asked if the rink was going to be open to Pembroke residents also. Mr. Klawes said they are not going to advertise it or check for identification.

Mr. Arsenault said a hydrant has to be functioning to drain the water in the bell so it does not freeze. He said the idea of using Town Hall is because of the heat source. Mr. Pelissier said Pembroke Waters was the one who suggested using Town Hall as a source.

Mr. Klawes made a Motion to take not more than \$8,000 Parks and Recreation Federal Reserve Fund to purchase the items needed for the ice skating rink. Ms. McKenney seconded the Motion.

A roll call was taken.

Maureen Higham- Aye

Scott McDonald- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

The Motion passed unanimously.

- **Franchise Renewal Update for Public Hearing will be July 12, 2021**

Mr. Goodine said there will be a side letter that is coming that is not part of the franchise agreement and it says there is free basic cable service at the Town Hall, Highway Department, Police and Fire. He needs to get clarity from the Attorney so he decided to push this off until July 12, 2021.

- **COVID19 Update and American Rescue Act Funds**

Mr. Goodine said he could not make it to his State Economic Development Meeting but he has a fifth webinar on the 16th.

Mr. Goodine said one of their department heads will come in and present two things that he would like to add to the list and it would fall under the auspices of tourism.

Chief Stark said they have been bombarded by various vendors about how they think the money should be spent. He said he would like to purchase a drone and a side by side ATV. He said the drone technology has grown leaps and bounds and this could look at buildings or lost people in the woods. He said for the ATV, he would be interested in used or refurbished to save money.

Mr. Goodine said the last estimate was \$440,000 to come to the Town but he doesn't know until he actually sees something from the State. He said he knows they can use it for broadband, water, sewer, tourism related, meals and lodging tax may be lower. He reminded the Board that there is no rush to spend the money.

Chief Stark said there is a section in the guidance that says you can use the money to better assist tourism and hospitality to get back on its feet. He said that Bear Brook's tourist numbers are high and he said he gets nervous with more and more people using the park and he can't get out there if

he is needed. He said the side by side the Fire Department has is too big to get through some areas in the park.

Chair McDonald asked what the cost ballpark is for the drone with infrared capability. Chief Stark said the cost is approximately \$10,000 to start out and the officers would need to have training to operate it, which is approximately \$300 per officer.

Mr. Klawes said sometimes it does not make sense to buy used. He said they should buy a more powerful batter that lasts longer.

Mr. Goodine said he should have more clarification about the money after the Webinar.

Mr. Klawes made a Motion to accept the Covid American Rescue Act Funds money set forth to the Town. Ms. McKenney seconded the Motion.

A roll call was taken.

Maureen Higham- Aye

Scott McDonald- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

The Motion passed unanimously.

Town Administrator's Report

Mr. Goodine said there are some documents for them to review including an authorization for a new postage meter which is \$4.00 per month.

He said there is a memo for them to review from the attorneys regarding a case they are putting into archives.

Mr. Goodine responded to the New England Electrical Coop that they do not have any new scenic roads in the Deerfield Road area that they know of for the tree cutting that is required by law.

The Fire Chief had asked Mr. Goodine to present to the Board and they will be doing their 2 appointments at the next meeting, along with Chief Stark.

He asked if they could approve the promotion for Steven LaPorte to Lieutenant and his new rate.

Chair McDonald made a Motion to approve Steven LaPorte's promotion to Lieutenant of the Fire Department. Ms. McKenney seconded the Motion.

A roll call was taken.
Maureen Higham- Aye
Scott McDonald- Aye
Sandy McKenney- Aye
Keith Klawes- Aye

The Motion passed unanimously.

Mr. Pelissier said the catch basin cleaning starts tomorrow.

Mr. Pelissier also said it looks like they will pave Library Street this week. Ms. McKenney asked about no-through traffic on Library Street. Mr. Pelissier said speeding will be a concern on that road like every road they pave. He thinks people will try to cut through to avoid school traffic and his concern is that the road is narrow. He said no-through traffic is an option, or making part of the road one-way.

Mr. Klawes asked how it would affect the residents. Mr. Pelissier said perhaps they do not do it right away and they could ask the residents for their opinions. Mr. Goodine said he has seen people take it as a shortcut. Mr. Pelissier said some people may use the app Waze and it does not take you the same way twice.

Mr. Klawes asked how long until the new mill apartments will be renting. Mr. Pelissier said he did not know. Mr. Goodine said it will begin Spring of 2022.

There was additional discussion regarding the heavy traffic at the elementary school during drop-off and pick-up. Mr. Klawes said a lot of people are picking up their children this year due to Covid and mask wearing requirements.

Mr. Pelissier said they could table the Library Street discussion for a later time. Ms. McKenney said they could give it a month. Mr. Pelissier would have to order no-through traffic signs. Mr. Klawes said they should wait to revisit until the Fall when kids are back to school.

Mr. Goodine said the library asked for another day to do another wildlife presentation in the gazebo and he said it was okay. Ms. McKenney said it was fine.

Mr. Pelissier said with regard to the beaver issue, they have been emailing back and forth with the USDA to come in and take care of it.

Other Business

None.

CONSENT CALENDAR, MINUTES AND MANIFESTS

- **Ratify Consent Calendar: June 14, 2021**

Ms. McKenney made a Motion to ratify the Consent Calendar of June 14, 2021. Mr. Klawes seconded the Motion.

A roll call was taken.
Maureen Higham- Aye
Scott McDonald- Aye
Sandy McKenney- Aye
Keith Klawes- Aye

The Motion passed unanimously.

- **Review Minutes:**
 - **Non-Public: June 7, 2021**
 - **Public: June 7, 2021**

Ms. McKenney made a Motion to approve the Public Meeting Minutes of June 7, 2021. Mr. Klawes seconded the Motion.

A roll call vote was taken.
Maureen Higham- Aye
Scott McDonald- Aye
Sandy McKenney- Aye
Keith Klawes- Aye

The Motion passed unanimously.

Ms. McKenney made a Motion to approve the Non-Public Meeting Minutes of June 7, 2021. Mr. Klawes seconded the motion.

A roll call was taken.
Maureen Higham- Aye
Scott McDonald- Aye
Sandy McKenney- Aye
Keith Klawes- Aye

The Motion passed unanimously.

- **Approve Payroll and Accounts Payable Manifests:**
 - **ACH Manifest 1064, Check Manifest 1065, Non-Check Manifest 1066; Town P/R Manifest N/A**

Ms. Higham made a Motion to approve the ACH Manifest 1064, Check Manifest 1065, Non-Check Manifest 1066. Mr. Klawes seconded the Motion.

A roll call was taken.
Maureen Higham- Aye
Scott McDonald- Aye
Sandy McKenney- Aye
Keith Klawes- Aye

The Motion passed unanimously.

- **Non-Public Agenda Items**

None.

Mr. Goodine said the next meeting would be June 28, 2021 at Town Hall.

Mr. Klawes made a Motion to adjourn the meeting at 7:35 pm. Ms. McKenney seconded the Motion.

A roll call was taken.
Maureen Higham- Aye
Scott McDonald- Aye
Sandy McKenney- Aye
Keith Klawes- Aye

The Motion passed unanimously.

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SIGNATURE PAGE

Original Approval:		
SCOTT MCDONALD, Chair		DATE
SANDY MCKENNEY, Vice Chair		DATE
MAUREEN HIGHAM, Member		DATE
KEITH KLAWES, Member		DATE
JIM RODGER, Member		DATE
Amendment Approvals:		
Amendment Description:	Approval:	Date:
	SCOTT MCDONALD, Chair	DATE
	SANDY MCKENNEY, Vice Chair	DATE
	MAUREEN HIGHAM, Member	DATE
	KEITH KLAWES, Member	DATE
	JIM RODGER, Member	DATE