

**TOWN OF ALLENSTOWN**  
**Special Selectboard Meeting Minutes**  
**16 School Street**  
**Allenstown, NH 03285**

**May 9, 2022**

**Call to Order**

The Allenstown Selectboard Special Meeting of May 9, 2022 was called to order at 6:00 PM by Ms. McKenney.

**Roll Call**

Present on the Board: Maureen Higham, Jim Rodger, Sandy McKenney, Keith Klawes

Excused: Chair Scott McDonald

Allenstown staff: Brian Arsenault, Derik Goodine

Also: Jim and Claudette Nadeau, Mike Frascinella, Carol Merrill, Jeannette Bourcier, Maureen Collins, Erin Collins, Claudette Verville, Armand Verville, Linda Clark, Janet Verville-Clough, Lucille Verville, Jacob McDowell, Marissa Miller, Helen Martel, Kelley Noel, Sandy Mueller, Toby Mueller, David Noel,

Ms. McKenney called for the Pledge of Allegiance.

**CITIZENS' COMMENTS**

Mr. Frascinella reminded everyone that there will be a free concert at Town Hall on Sunday, May 15<sup>th</sup>. He said Jackie Lee & the Cold Steel Ramblers will be performing a cross of country and southern rock. He said the ARD Student Council will be having a bake sale and the Fire Chief would bring a fire truck for the kids. There will also be a 1950's ice cream truck present.

**REGULAR AGENDA**

- **BOSTON POST CANE PRESENTATION**

Ms. McKenney said she first met Ms. Martel 3-4 weeks ago and she is a lovely person and she is very excited that this is happening.

Ms. McKenney bestowed the Boston Post Cane to Ms. Helen Martel on behalf of the Town of Allenstown School Board, which was held in Trust of the Allenstown Historical Society.

Ms. Martel thanked everyone for coming.

- **ALLENSTOWN SCHOOL PLAN REVISION PRESENTATION**

Mr. Arsenault said that he spoke with the engineer that is working with the school and in the original wetlands application was for about 1200 sq. ft. He said after further review, with additional engineers, wetlands specialist, Army Corp, it is now up to 6,000 sq. feet which will not impact the placement of the school or parking lot. He said it is a slight modification and there is no action needed from the Selectboard.

Mr. Frascinella said there will be an initiation of tree clearing on the site on May 10<sup>th</sup>. Mr. Goodine said he would need to check to see whether the Board needs to sign or do anything in connection to the tree cutting permit.

- **ENGINEER PLANS UPDATE**

Mr. Arsenault said he checked the background references regarding Gale Associates including the Town of Barrington, Town of Bow, Town of Chester, Town of Hampstead, Town of Hillsborough, Town of Milton, Town of Raymond and the Town of Somersworth. He said it was nice to hear positive things about the company. He and Mr. Goodine are going to review the current contract and task orders that are currently happening in the community and they will be able to make some adjustments in about a week.

Mr. Klawes said they should make a decision tonight so as to not push it off further. Mr. Goodine said his initial concern was getting Gail Associates up to speed and the developers would have to pay for that. Mr. Arsenault said the China Mill said they are okay with a new engineering firm. He said they do not have under task order agreement for MS4 and he would like the Board to vote for Gail Associates so they can begin.

Mr. Klawes made a Motion to authorize the Town Administrator to engage Gail Associates and authorize him to sign a contract with them for a period of 3 years. Ms. McKenney seconded the Motion.

Roll Call vote was taken.

Maureen Higham- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

Mr. Goodine thanked Mr. Arsenault for the work he has put into getting this done.

Mr. Goodine said that for the next meeting, they will have a swearing in of a police officer and fire chief.

Mr. Goodine confirmed that with regard to the tree cutting permit, they are just waiting for the check before they can proceed.

Mr. Klawes made a Motion to adjourn at 6:50 pm. Ms. Higham seconded the Motion.

Roll Call vote was taken.

Maureen Higham- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously

DRAFT

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 Allenstown Town Hall  
 16 School Street  
 Allenstown, New Hampshire 03275  
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**SIGNATURE PAGE**

<b>Original Approval:</b>		
SCOTT MCDONALD, Chair		DATE
SANDY MCKENNEY, Vice Chair		DATE
MAUREEN HIGHAM, Member		DATE
KEITH KLAWES, Member		DATE
JIM RODGER, Member		DATE
<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	SCOTT MCDONALD, Chair	DATE
	SANDY MCKENNEY, Vice Chair	DATE
	MAUREEN HIGHAM, Member	DATE
	KEITH KLAWES, Member	DATE
	JIM RODGER, Member	DATE