



Town of Allenstown
Town Administrator
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
TA@allenstownnh.gov

ALLENSTOWN SELECT BOARD
MEETING¹ AGENDA

TOWN HALL, 16 SCHOOL ST.

Monday, 6:00² o'clock p.m., December 30, 2019

CITIZENS' COMMENTS. This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

REGULAR BUSINESS. Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting

Regular Agenda

- CIP Project and Paperwork
- Encumbrances
- Personnel Policy Changes Discussion

Non-Public Agenda Items

- None Known at time of Posting

TOWN ADMINISTRATOR'S REPORT

CONSENT CALENDAR, MINUTES AND MANIFESTS

- **Ratify Consent Calendar:** December 30, 2019
- **Review Minutes:**
 - **Non-Public:** December 16, 2019
 - **Public:** December 16, 2019
- **Approve Payroll and Accounts Payable Manifests:**
 - ACH Manifest to be added; Check Manifest to be added;
Non-Check Manifest to be added; Town P/R Manifests 12/19/19

NOTICES REGARDING THE CONDUCT OF THE MEETING.

¹ The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

² Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email (ta@allentownnh.gov).
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