



**Town of Allenstown**  
**Town Administrator**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**TA@allenstownnh.gov**

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ALLENSTOWN SELECT BOARD  
MEETING<sup>1</sup> AGENDA  
TOWN HALL, 16 SCHOOL ST.  
Monday, March 23, 2020  
6:00<sup>2</sup>p.m.

**(\*Please see note at the bottom of the agenda for how you can safely attend this meeting by calling a conference line\*)**

**CITIZENS' COMMENTS.** This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

**REGULAR BUSINESS.** Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting

**Regular Agenda**

- Choose Chair and Vice Chair
- BOS Committee Assignments
- COVID19 Update
- Electricity Contract
- Planning Board Appointment
- CDL Alcohol and Drug Testing Pool Change

**Non-Public Agenda Items**

- Non-Public Session in accordance with the provisions of RSA 91-A:3,II (c)
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**TOWN ADMINISTRATOR'S REPORT**

**OTHER BUSINESS**

**CONSENT CALENDAR, MINUTES AND MANIFESTS**

- **Ratify Consent Calendar:** March 23, 2020
- **Review Minutes:**
  - **Non-Public:** March 9, 2020
  - **Public:** March 9, 2020 and March 16, 2020

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<sup>1</sup> The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

<sup>2</sup> Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- **Approve Payroll and Accounts Payable Manifests:**
  - ACH Manifest 1029 and 1030; Check Manifest 1031;  
Non-Check Manifest 1032; Town P/R Manifest 03-12-20

#### **NOTICES REGARDING THE CONDUCT OF THE MEETING.**

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email ([ta@allentownnh.gov](mailto:ta@allentownnh.gov)).
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**Emergency Meeting Measures:** Please try to attend this meeting by calling the conference line in the Town Office Meeting Room at 603-485-7321. Upon calling this line, you will be asked to enter a code. Enter the code as follows: 1831#. Do not forget the # sign. You will be directed to state your name, and you will be assigned a number. This number will be used in order to allow public comment. Please Mute Your Phone to Avoid background noise which will make it impossible for others and yourself to hear the meeting. You can unmute your call and make comments during the meeting upon direction of the Chairperson! Promptly remute your phone once you are done speaking.

If you would like printed meeting materials, then contact the Town Administrator by phone 603-485-4276 ext. 112 or by email @ TA@allentownnh.gov

If you are physically planning to come to the meeting, then please wear a mask. We will strictly be following the 6 feet of separation, and if this cannot be followed based on the numbers in attendance, then people will be directed to leave and call the conference line