



**Town of Allenstown**  
**Town Administrator**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**TA@allenstownnh.gov**

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SPECIAL SELECT BOARD  
REGULAR MEETING<sup>1</sup> AGENDA  
TOWN HALL, 16 SCHOOL ST.  
Monday, 6:00<sup>2</sup> o'clock p.m., February 25, 2019

**CITIZENS' COMMENTS.** This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

**REGULAR BUSINESS.** Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting.

### **Regular Agenda**

- Discussion with Tom Irzyk
- Shredding Documents
- Upstairs Bathroom Renovations
- Personnel Policy Changes Initial Discussions Q and A

### **Budget Related Agenda**

- Meet the Candidates Sessions February 28 at 7:00PM and March 3, 2019 at 2:00PM
- Election is March 12, 2019

### **Non-Public Agenda Items**

- None Planned (but note footnote #1)

### **TOWN ADMINISTRATOR'S REPORT**

### **CONSENT CALENDAR, MINUTES AND MANIFESTS**

- **Ratify Consent Calendar:** February 25, 2019
- **Review Minutes:**
  - **Non-Public:** February 11, 2019
  - **Public:** February 11, 2019
- **Approve Payroll and Accounts Payable Manifests:**
  - ACH Manifest 1196,1016, 1019; Check Manifest 1197,1013,1018; Non-Check manifest 1017
  - Town P/R Manifests 02-14-19

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<sup>1</sup> The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

<sup>2</sup> Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

## NOTICES REGARDING THE CONDUCT OF THE MEETING.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email ([ta@allentownnh.gov](mailto:ta@allentownnh.gov)).
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