



Avitar Associates of New England, Inc.

A Municipal Services Company

August 14, 2020

**Town of Allenstown
Derik Goodine
Board of Selectmen
16 School Street
Allenstown, NH 03275**

Re: Interior Inspections

Dear Derik & Board members;

Given the Covid pandemic, earlier in the year we ceased interior inspections in an effort to keep our staff, as well as, taxpayers safe. Given the fact that Covid is still prevalent and the powers that be claim that we will see additional spiking this fall, we have decided to cease the interior inspection process for the remainder of 2020.

As you have a multi-year agreement with Avitar, we will plan to do the 2020 interior inspections as part of and in conjunction with your 2021 cycled interior inspections. We are investigating a virtual walkthrough app, but at this time it is still in the preliminary/testing stage.

I apologize for any inconvenience this may cause but I see no alternative when it comes to the health and well-being of our staff and the taxpayers. I hope you understand and we will make sure we fulfill our contractual obligations albeit a little late. We also have been using an online scheduler for the hearing process this year and have found it to be a useful tool. This may be something we employ with the scheduling of interior inspections as well. I will keep you posted on this and hope you all stay safe and healthy.

As always, should you have questions or concerns, please do not hesitate to contact me.

Sincerely,

**Loren J. Martin, CNHA, Sr. Assessor
Director, Assessing Operations**

LJM/sjc