



Memo

To: Allenstown Board of Selectmen

From: Chief Michael Stark

Date: November 19, 2020

Re: Detail Rate

When someone requires an officer to be dedicated to an event such as a construction project, traffic post or community event, we “detail” this officer to the task and they work that duty outside of their regular patrol hours. This is a way for the officers to supplement their income, for the town to provide for additional resources out in the community, and it is done without cost to the town.

The detail rate is a per hour charge that is billed to the requesting entity. There is a four-hour minimum and the rate is broken into three parts. The officer’s hourly rate, a cruiser rate, and an administration fee that covers the time to process the request from finding someone to work the detail through billing and collection. The Allenstown Police Department rate was last increased on September 14, 2015 and right now we have one of the lower rates paid to officers. Below I will outline the current rate structure as well as what I would suggest the Town adopt.

Current per hour rate: \$41.00 – Officer’s rate
\$13.00 – Admin fee
\$10.00 – Cruiser fee (Only charged if they need a cruiser)
\$64.00 per hour

Recommended rate: \$47.00 – Officer’s rate
\$13.00 – Admin fee
\$10.00 – Cruiser fee (Only charged if they need a cruiser)
\$70.00 per hour

To put this increase in perspective, after the increase we will still have one of the lowest per hour rates in the area. Hooksett and Concord charge \$92 and 90 respectively, with Pembroke and Chichester at \$70 and \$72 per hour. I never want it said that our fees make doing business in Allenstown difficult.

In addition, it is the policy of the department to work with people as much as we can when the detail is for a non-commercial use. When that happens, we have the flexibility to suspend the administrative portion of the fee.

With the Board’s approval after a public hearing, I would like to make this increase in fees effective January 1, 2021.

If you have any questions, please let me know.