

# Town of Allenstown Hazard Mitigation Committee 2020



## Meeting 2

Tuesday, April 7, 2020 | 1:00 – 3:00 PM

**MEETING HELD REMOTELY VIA WEBEX** | Public can join at Allenstown Town Hall | 16 School St

### AGENDA for Hazard Mitigation Plan Update

#### 1 Roll Call: SA to Complete Attendance Sheet AND Meeting Match Timesheet for Participants

- We need your help on haz mit tasks outside of these meetings! That is where much of the work to update the Plan is done - Record your Tasks & Hours on the **Individual Timesheets**.

⇒ **Begin NEW personal Individual Timesheets, from Apr 1 - Jun 30**

#### 2 Finalize Problem Statements and Identify Those to Utilize as NEW 2020 Mitigation Actions

- Rewrite Critical & Community Facilities **Problem Statements**
- Incorporate relevant **Problem Statements** as New Mitigation Actions

⇒ **HMC TASK- Word doc provided to all for your additional revisions/additions– email Word doc to SA**

#### 3 Review and Update Goals and Objectives for 2020

- Revise the **Goals and Objectives** to eliminate preparedness/response/recovery and align with mitigation

#### 4 ROUNDTABLE Review & Update of Capability Assessment – All Departments & Boards to Provide Data

- Former 2015 HMP Ch 8 Existing Mitigation Measures -> these are now 2020 Ch 6 **Capability Assessment**
- Each Department/Stakeholder to identify & update their **existing outreach activities, plans, policies, procedures, protocols, guidelines, training, staffing, financial programs, etc** ⇒ round table.
  - ESSENTIAL: ADD **Last Date Revised/ Changes Since 2015 Plan/ Future Improvements** for each item

⇒ **HMC TASK- Word doc provided to all Depts to fill in and update their Capabilities info -> due back to SA**

⇒ **Staff Coordinator TASK-** Help ensure all Depts fill in their relevant Capabilities

#### 5 Next Meeting & REMINDERS

- Revise & update Map 1 Potential Hazards, Map 2 Past Potential Hazards (all Depts)
- Update Flood Hazards Map and accompanying Excel file (FD in progress)
- Email (or Google Drive/Dropbox share) your severe weather/disaster photos, description of events (HMC)
- Complete Critical and Community Facilities Vulnerability Assessment Excel file (Admin)

**Next Meeting: Work Session 2 on Tues 04-14 @ 1-3 PM**

**Most Tuesdays from 1-3 set aside for time being for Allenstown HMC meetings**

Contact Stephanie Alexander (SA): [salexander@cnhrpc.org](mailto:salexander@cnhrpc.org) or 226.6020



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[www.fema.gov](http://www.fema.gov)

**Central New Hampshire Regional Pla  
Commission (CNHRPC)**

28 Commercial Street, Suite 3  
Concord, NH 03301 | 603.226.6020  
[www.cnhrpc.org](http://www.cnhrpc.org)

