



Town of Allenstown
Town Administrator
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

SELECT BOARD
REGULAR MEETING¹ AGENDA
ALLENSTOWN COMMUNITY CENTER, 8 WHITTEN ST.
Monday, 6:00² o'clock p.m., December 19th, 2016

CITIZENS' COMMENTS. This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

REGULAR BUSINESS. Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting.

- Approve 2016 encumbrances.
- Issue decision in regards to the Cross St. damages petition.
- Discuss procedures and accounting for encumbered funds.
- Approve resolution for HRA services agreement with Benefits Strategies.
- Discussing proposed agreement with Avitar in regards to additional services provided.
- Discuss warrant article to add funds to the Highway Equipment Capital Reserve Fund.
- Accept resignation of Library Trustee Eric Morgan.
- Appoint replacement Library Trustee.
- Discuss personnel evaluation system.
- Discuss dedication of the 2016 Town Report.
- Non-Public Session in accordance with the provisions of RSA 91-A:3,II(d).

TOWN ADMINISTRATOR'S REPORT

CONSENT CALENDAR, MINUTES AND MANIFESTS

- Ratify Consent Calendar: December 19th, 2016
- Review Minutes: November 21st, 2016, December 5th, 2016
- Approve Payroll and Accounts Payable Manifests:
 - ACH 113016, CHK 113016, Non-Check 113016
 - ACH 120716, CHK 120716, Non-Check 120716
 - ACH 121416, CHK 121416

¹ The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

² Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- Payroll 120816

NOTICES REGARDING THE CONDUCT OF THE MEETING.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email (smulholland@allentownnh.gov).