



Town of Allenstown
Town Administrator
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

SELECT BOARD
REGULAR MEETING¹ AGENDA
TOWN HALL, 16 SCHOOL ST.
Monday, 6:00² o'clock p.m., March 21st, 2016

CITIZENS' COMMENTS. This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

REGULAR BUSINESS. Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting.

- Determine Board assignments
 - Chairperson BOS
 - Vice Chairperson BOS
 - Budget Committee representative
 - Planning Board representative
 - Public Works Facilities Study Committee representative
 - Old Allenstown Meeting House Committee representative
 - Suncook Valley Regional Towns Association representative
- Discuss and approve BOS rules of procedure.
- Public Hearing-Ethics Policy.
- Discuss draft policies applicable to roadway/sidewalk insufficiency and winter maintenance.
- Review PD corrective action task items with the Chief of Police.
- Discuss street sweeping and catch basin cleaning contracts with the Road Agent.
- Discuss proposal to hire a summer intern for the Highway Dept.
- Discuss process for Department Head evaluations.
- Approve amendments to Boys & Girls Club License Agreement for the Community Center.
- Authorize transfer of funds from the General Fund to the various capital reserve funds approved at Town Meeting.
- Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a).

TOWN ADMINISTRATOR'S REPORT

- Community Center Project
- LED Light Conversion Project-Town Buildings
- Solar Energy Project-Fire Station
- Emergency Operations Plan Update Project
- Emergency Management Exercise Project
- Strategic Plan Development-Administrative Functions

¹ The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

² Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- Fire Department Risk Assessment
- Plan NH Charette Project (downtown re-development planning)
- 2015 Financial Audit
- 2016 SVRTA Health Insurance Review
- Transparency Initiative

CONSENT CALENDAR, MINUTES AND MANIFESTS

- Ratify Consent Calendar: March 21st, 2016
- Review Minutes: March 7th, 2016
- Approve Payroll and Accounts Payable Manifests:
 - CK 030916, ACH 030916
 - ACH 031016
 - CK 031616, ACH 031616
 - Payroll 031616

NOTICES REGARDING THE CONDUCT OF THE MEETING.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email (smulholland@allentownnh.gov).