



Town of Allenstown
Highway Department
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PUBLIC WORKS FACILITIES STUDY COMMITTEE
REGULAR MEETING¹ AGENDA
TOWN HALL, 16 SCHOOL ST.
Monday, 7:00² o'clock a.m., February 29th, 2016

REGULAR BUSINESS.

- Discuss the Board of Selectmen resolution creating the PWFSC, its tasking and deliverables.
 - Scope of committee tasks.
 - Time line of tasks and completion of report.
 - Needs Assessment.
 - Development of options.
 - Determination of cost of options.
- Set date and time of next meeting.
- Review Minutes of previous meeting: N/A

NOTICES REGARDING THE CONDUCT OF THE MEETING.

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (6) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email (smulholland@allenstownnh.gov).

¹ The PWFSC reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

² Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the PWFSC.