



**Town of Allenstown**  
**Town Administrator**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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SELECT BOARD  
REGULAR MEETING<sup>1</sup> AGENDA  
TOWN HALL, 16 SCHOOL ST.  
Monday, 6:00<sup>2</sup> o'clock p.m., February 27th, 2017

**CITIZENS' COMMENTS.** This agenda item is for the people of Allenstown to comment about matters of public interest. For matters that require action by the Board, please contact the Town Administrator at (603) 485-4276 ext. 112 for additional time or an appointment at a future meeting.

**REGULAR BUSINESS.** Agenda items must be submitted to the Town Administrator by Noon on the Wednesday before the Board's Regular Meeting.

- Meet with the Fire Chief to discuss the status of the corrective action plan as a result of the MRI risk assessment conducted in 2016.
- Meet with the Police Chief to discuss the status of the corrective action plan as a result of the MRI risk assessment conducted in 2015.
- Accept grant funds in the amount of \$6,000 from the NH Dept. of Safety for EMS Warm Zone Equipment for the fire department.
- Review and approve purchase and sales agreement with the Hynes Group for the sale of town owned lots Map 410 Lot 29 and 31, Map 411 Lot 4 and 5.
- Consider proposed changes to the Personnel Policy Revision 10.
- Consider proposed changes to the Payroll Policy 2009-003.
- Discuss proposed Capital Improvements Plan and review proposed applications for projects. Focus will be on police & highway department projects.
- Discuss personnel evaluation system.
- Consider Primex 3 year premium cap agreement for Workers Compensation insurance coverage.
- Approve adjustment to the 2016 Library Budget in the amount of \$4,865 for a grant to replace windows at the Library.
- Approve Suncook Village Commission Resolution.
- Non-Public Session in accordance with the provisions of RSA 91-A:3,II(d).
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- Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a).
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**TOWN ADMINISTRATOR'S REPORT**

**CONSENT CALENDAR, MINUTES AND MANIFESTS**

- Ratify Consent Calendar: February 27th, 2017

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<sup>1</sup> The Select Board reserves the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law, set out at NH RSA 91-A, are provisional and may be revised as circumstances require.

<sup>2</sup> Any time noted on an agenda is approximate only, and may not reasonably create an expectation that an item will be reached at that time. Items are normally taken up in the order in which they appear unless modified by the Select Board. New business is not considered after 9:00 p.m.

- Review Minutes: February 13<sup>th</sup>, 2017
- Approve Payroll and Accounts Payable Manifests:
  - ACH 021517 (2016), CHK 021517 (2016), ACH 021517, CHK 021517, Non-CHK 021517
  - ACH 022217, CHK 022217, Non-CHK 022217, CHK 022217 (2016)
  - Payroll 021617

**NOTICES REGARDING THE CONDUCT OF THE MEETING.**

- Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection not later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next Regular Meeting of the Board.
- If you require accommodations under the Americans with Disabilities Act of 1990 (as amended), please contact the Town Administrator by telephone (603-485-4276 ext. 112) or email ([smulholland@allentownnh.gov](mailto:smulholland@allentownnh.gov)).