



# Town of Allenstown Trustees of the Trust Funds Cemetery Trustees

16 School Street, Allenstown, NH

## Agenda

**April 24, 2024**

**Time: 5:00 PM**

**Location: Allenstown Town Hall and Virtual Meeting**

*This meeting is open to the public who can attend in-person at Allenstown Town Hall. Please see information on the last page of the agenda for how the public can optionally attend this meeting online by joining a Zoom Online Conference/Video Call, or by viewing non-interactively through Facebook Live.*

**Please note that the Facebook Live option is provided for convenience only. It is not the official method to participate in the meeting, does not permit you to interact contemporaneously with the Trustees, and is not monitored.**

**Agenda Items:**

- Election of Officers  
- Chair, Vice-Chair & Bookkeeper
- Q1, 2024 Financial Position Review (as of Mar 31, 2024)
- CRF Deposits as authorized by 2024 Town Meeting  
The Select Board requests the deposit of the identified funds as authorized by Town Meeting of March 12<sup>th</sup> 2024.

Capital Reserve Fund Name	Deposit Amount	Warrant Article #
Library CRF	\$3,000.00	06
Highway Garage CRF	\$50,000.00	07
New Municipal Building CRF	\$225,000.00	08

**Total Deposits                    \$278,000.00**

- CRF Deposits as authorized by the Allenstown Sewer Commission per signed requests (x2) dated Mar 26, 2024

Capital Reserve Fund Name	Deposit Amount
SWTF Construction/Improvement CRF	\$450,000.00

**Total Deposits                    \$450,000.00**

Capital Reserve Fund Name	Deposit Amount
SWTF Construction/Improvement CRF	\$15, 906.21
Allenstown Sewer System Construction/Improvement CRF	\$2,806.98

**Total Deposits                    \$18,713.19**

**Total Allenstown Sewer Commission Deposit Requests: \$468,713.19**

- CRF Withdrawal Request  
The Board of Selectmen requests a withdrawal in the amount of **\$11,641.50** from the Public Safety Facilities CRF, in accordance with Purchase Order # 2024-002 FD, that was approved by a majority of the Select Board Members, the Town Administrator, and the Finance Director. The funds are requested to reimburse the Town for work previously performed to complete and repair the fire alarm system for the second and first floors of the Fire Station. The funds are to be transferred from the Public Safety Facilities CRF to the Town General Fund.
- Review/approve minutes from prior Trustee meeting(s):
  - January 24, 2024
- Cemetery Trustees
  - Next steps for disposition of the remaining Perpetual Funds currently in the care of the Cemetery Trustees,
- Any other business, as necessary.
- Confirm date for next meeting – Proposed July 24, 2024
- Adjourn.

Posted at Town Hall, Police Station, and Town Website

Meetings may be taped audibly and or by video for the purpose of written minutes. The Trustees reserve the right to hold non-public sessions as needed under the guideline set forth in RSA 91-A;3, II. Accommodations for individuals with disabilities are available upon request (Americans with Disabilities Act of 1990, as amended).

The public can attend the in-person meeting at Allenstown Town Hall, 16 School St., Allenstown, NH.

You can also join the meeting remotely via Zoom by clicking the link below:

**Topic: Trustees of the Trusts**

**Time: April 24, 2024 5:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85323430878?pwd=ZnNNL2tROTVoNFMvS2hqQ2k0WDDV5QT09>

**Meeting ID: 853 2343 0878**

**Passcode: 2024**

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 853 2343 0878

Passcode: 2024

Find your local number: <https://us02web.zoom.us/u/kdLqYBq32e>

In addition to the agenda, materials for the meeting (if any) are posted on the town website. If you would like printed meeting materials, please contact the Town Administrator by phone: 603-485-4276 ext. 112 or via email: [TA@allenstownnh.gov](mailto:TA@allenstownnh.gov) by noon on the day before the meeting.

You may also observe the meeting live (bandwidth permitting) on the Town of Allenstown Facebook page. Please note that this option is provided for convenience only. It is not the official method to participate in the meeting, does not permit you to interact contemporaneously with the Trustees, and is not monitored.

To actively participate in the meeting remotely, you must use the provided Zoom link.

***Should the optional telephonic or electronic methods become unavailable, the meeting will continue; as the meeting place and meeting is fully open to the public.***