

2019 TOWN MEETING SCHEDULE

Budget Committee Related in Bold Lettering and Underlined

SEPTEMBER

Monday, September 30, 2019 Selectmen Budget Overview Ambulance and parts of Administrative Budget

OCTOBER

Tuesday, October 15, 2019 Board of Selectmen reviews Fire and Public Works and part of Admin Budget

Monday, October 21, 2019 Board of Selectmen reviews Police and any remaining Admin Budget

NOVEMBER

Monday, November 4, 2019 Selectboard Budget reviews Sewer, Town Final Budget with and CIP and Warrant Articles

Thursday, November 7, 2019 **Budget Committee reviews Ambulance and Fire Department Budget – Parts of Admin, if time**

Monday, November 11, 2019 First day to accept petitions to amend **zoning ordinance** or building code for consideration at the 2020 town meeting (RSA 675:4; 40:13, VII)

Thursday, November 14, 2019 **Budget Committee reviews OAMH and Police Budget, parts of Admin starting at beginning of Admin Narrative**

Monday, November 18, 2019 **Board of Selectmen – Non-Property Tax Revenue Review and if needed of any outstanding 2020 Budget Review Topics**

Thursday, November 21, 2019 **Budget Committee Reviews Sewer, and Stormwater, Street Lights, Solid Waste; and Admin Budget were review left off at previous meeting**

DECEMBER

Tuesday, December 3, 2019 **Last Day for Voters to present application to Selectboard to call special town meeting if your deliberative session is held on 1st Saturday.**

Thursday, December 5, 2019 **Budget Committee reviews Library, and Highway Budgets, and Admin Budget were review left off at previous meeting**

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Wednesday, December 11, 2019	Last day to accept petitions to amend zoning ordinance or building code for consideration at the 2020 town meeting. (RSA675:4; 40:13,VII)
<u>Thursday, December 12, 2019</u>	<u>Budget Committee – Finalize Reviewing Town Budgets and Vote to approve them as well as CIP Budget Articles for Town Meeting (Also review and discuss any other open budget issues</u>
<u>Thursday, December 19, 2019</u>	<u>Budget Committee – School Budget, Warrant Article Recommendations – Town and School</u>
<u>Thursday, December 26, 2019</u>	<u>No Budget Meeting – Happy Holidays</u>

JANUARY

Wednesday, January 1, 2020	Last Day to post and publish notice of 1 st Public Hearing on January 13 for proposed adoption or amendment of zoning ordinance, historic district ordinance, or building code if a second hearing is anticipated. (Post this Notice on December 31, 2019)
Friday, January 10, 2020	Last Day for voters to petition Selectboard to include an article in the warrant proposing a bond governed by RSA 33:8-1 [RSA 40:13, II-a(b)]
Friday, January 10, 2020	Last Day for Selectboard to vote to extend voting polling hours at March 10 Elections
<u>Saturday, January 10, 2020</u>	<u>Last day for giving notice of Allenstown January 18 public hearing on annual budget (RSA 32:5,I; 40:13.II-a(a))</u>
Monday, January 13, 2020	Last Day to hold public hearing by Planning Board on Proposed adoption or amendment of zoning or historic district ordinances, or to building code; if second public hearing is anticipated; since final proposals must be included in the warrant and posted by January 27, 2020 (RSA 675:3) (<i>1st hearing is recommended to occur before this date, see Jan 27 note</i>)
Tuesday, January 14, 2020	Last Day for Voters to petition Selectboard to include an article in the town meeting warrant. {RSA 39:3; 40:13, II-a(b)}
Wednesday, January 15, 2020	Last Day to post and publish notice for last hearing on January 27, 2020 for proposed adoption or amendment of zoning and/or historic district ordinances or building code
<u>Saturday, January 18, 2020</u>	<u>Budget Committee public hearing on the budget and all warrant articles that include appropriations.</u>

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<u>Tuesday, January 21, 2020</u>	<u>Last day to hold at least one public hearing on annual budget and articles with an appropriation [RSA 32:5, I and V; 40:13, II-a (c)]</u> Last day to hold public hearing on bond or note issue over \$100,000) (Can't be held more than 60 days before first session)
<u>Wednesday, January 22, 2020</u>	<u>First Day of Candidates in town with no partisan official ballot system to file declarations of candidacy (RSA 669:19; 652:20; 40:13, VII)</u>
<u>Thursday, January 23, 2020</u>	<u>Last day for the Budget Committee to submit its annual budget to the Board of Selectmen.</u>
Monday, January 27, 2020	Last day for Planning Board to hold public hearing on amendments to zoning or historic district ordinances or building codes because they must be included in the warrant which <u>must be posted today</u> . <i>(Thus last public hearing should be held before this date!)</i>
<u>Monday, January 27, 2020</u>	<u>Last Day to post Town Meeting Warrant.</u> <u>Warrant and budget shall be posted at all polling places, town clerk's office</u>
<u>Friday, January 31, 2020</u>	<u>Last Day for candidates to declare candidacy</u>

FEBRUARY

Saturday, February 1, 2020	Deliberative Session 9 AM (School then Town)
*Wednesday, February 5, 2020	Make-up date for Deliberative Session 6 PM (School then Town)
Tuesday, February 4, 2020	Last Day for official copy of final proposal to adopt or amend a zoning and/or historic district, or building code to be placed on file at clerk's office
Saturday, February 8, 2020	Last day to hold First Session of town meeting. (RSA 40:13,III)
Monday, February 24, 2020	Last day to hold public hearing on question of establishing a special revenue fund. Hearing must be held at least 15 but not more than 30 days prior to meeting where question will be voted on. Notice of the hearing shall be posted in at least 2 public places and published in newspaper at least 7 days before the hearing.(RSA 31:95-d,I(b))

2019 TOWN MEETING SCHEDULE

MARCH

Tuesday, March 3, 2020

Annual report with final budget and ballot questions must be available (RSA 40:13,II)

Tuesday, March 10, 2020

Second Session of annual meeting to elect officers, to vote on all questions required by law to be on official ballot, and vote on all warrant articles from First Session of annual meeting.