



COUNTY OF MERRIMACK

333 DANIEL WEBSTER HIGHWAY, SUITE 2
BOSCAWEN, NEW HAMPSHIRE 03303-2415
(603) 796-6800 FAX: (603) 796-6840
www.merrimackcounty.net

COMMISSIONERS

TARA REARDON, Chairman, Concord
BRONWYN ASPLUND-WALSH, Vice Chairman, Franklin
PETER SPAULDING, Clerk, Hopkinton

COUNTY ADMINISTRATOR STEPHEN MARRO

November 27, 2017

TO: Members of the Merrimack County Delegation
Chairman, Merrimack County Boards of Selectmen
Honorable William M. Gardner, Secretary of State
Honorable James Bouley, Mayor City of Concord
Honorable Scott Clarenbach, Interim Mayor City of Franklin

Dear Ladies and Gentlemen,

In compliance with NH RSA 24:21-a, we are providing you with a copy of the proposed Merrimack County budget for the 2018 calendar year.

The proposed budget includes a 0.49% increase, equivalent to \$226,907, in the amount to be raised by taxes. You may recall that the 2015 and 2016 budgets included no property tax increase and the 2017 budget reflected an overall 3.06% increase. As you are well aware, the county is building a new court house this year and will sell the building to the State of New Hampshire during this budget year. The cost of the project is \$15,700,000. The 2018 operating budget, including the new court house, is \$102,558,732. For comparison purposes, the County budget excluding the court house equals \$86,858,732 which is an increase of \$187,544, or 0.22%, above the 2017 budget.

Notable impacts on the budget this year include a decrease of \$152,971 in bond debt service and a significant decrease in cost of benefits for our employees. Although a rate increase resulted in a considerable bump in benefits costs last year (\$1,662,160), the county has successfully lowered the cost of benefits by \$1,145,501 in this budget.

We look forward to working with you during the upcoming fiscal year on this proposed budget.

Respectfully submitted,

Commissioner Ms. Tara Reardon, Chair person
Commissioner Ms. Bronwyn Asplund-Walsh, Vice-Chair
Commissioner Mr. Peter Spaulding, Clerk



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November 20, 2017

PUBLIC NOTICE

MERRIMACK COUNTY PUBLIC HEARING

Pursuant to RSA 24:23, there will be a Public Hearing for Merrimack County before the County Delegation at 10:00a.m. on Monday, December 4, 2017 at the Legislative Office Building, Rooms 306-308, 33 North State Street, Concord, New Hampshire.

At this time, any member of the public may present oral or written testimony regarding the 2018 budget estimates as proposed by the Merrimack County Board of Commissioners.

Rep. Dianne Schuett, Chair
Rep. Mel Myler, Clerk
Merrimack County Delegation

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990)



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COUNTY ADMINISTRATOR
STEPHEN MARRO

November 20, 2017

PUBLIC NOTICE

MERRIMACK COUNTY DELEGATION

Pursuant to RSA 24:9-a, there will be a meeting of the Merrimack County Delegation immediately following the 10:00a.m. Public Hearing on Monday, December 4, 2017 at the Legislative Office Building, Rooms 306-308, 33 North State Street, Concord, New Hampshire.

The purpose of the meeting is as follows:

1. Presentation of the Commissioners Proposed 2018 budget.
2. Resolution to authorize continuation of county expenditures.
3. To consider any other business that may appropriately come before them.

Rep. Dianne Schuett, Chair
Rep. Mel Myler, Clerk
Merrimack County Delegation

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Proposed Budget and Estimate of Revenue Merrimack County

Form Due Date: **September 1**

County commissioners should use this form to prepare the county budget for delivery to each member of the county convention who will be in office on the date of the appropriation vote and to the chairman of the board of selectmen or the mayor for each city/town within the county, and to the Secretary of State as required by RSA 24:21-a. The completed form must be submitted to the Department of Revenue Administration by September 1 per RSA 21-J:34.

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Commissioner Certifications	
Printed Name	Signature
Tara Reardon	
Bronwyn Asplund	
Peter Spaulding	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Proposed Appropriations

Account Code	Purpose of Appropriation	Article	Appropriations Previous Fiscal Year	Expenditures Previous Fiscal Year	Proposed Budget Ensuing Fiscal Year
General Government					
4110	County Convention Costs	2018	\$7,800	\$5,571	\$7,800
4120	Judicial		\$0	\$0	\$0
4122	Jury Costs		\$0	\$0	\$0
4123	County Attorney's Office	2018	\$4,050,832	\$3,303,292	\$4,157,146
4124	Victim Witness Advocacy Program	2018	\$92,182	\$82,163	\$94,031
4130	Executive	2018	\$1,096,005	\$879,461	\$1,098,213
4150	Financial Administration	2018	\$1,323,231	\$1,092,334	\$1,335,177
4151	Treasurer		\$0	\$0	\$0
4153	Other Legal Costs		\$0	\$0	\$0
4155	Personnel Administration	2018	\$162,637	\$0	\$420,205
4191	Planning and Zoning (Unincorp. Places)		\$0	\$0	\$0
4192	Medical Examiner	2018	\$40,000	\$29,818	\$45,000
4193	Register of Deeds	2018	\$721,200	\$626,862	\$759,780
4194	Maintenance of Government Buildings	2018	\$3,578,393	\$2,703,773	\$3,592,502
4196	Insurance Not Otherwise Allocated	2018	\$488,835	\$465,895	\$467,446
4198	Contingency	2018	\$150,000	\$34,273	\$100,000
4199	Other General Government	2018	\$1,275,955	\$1,132,324	\$1,279,004
Public Safety & Corrections					
4211	Sheriff's Department	2018	\$3,338,231	\$2,782,865	\$3,482,136
4212	Custody of Prisoners		\$0	\$0	\$0
4214	Sheriff's Support Services	2018	\$1,055,817	\$936,477	\$903,898
4219	Other Public Safety	2018	\$101,592	\$86,398	\$104,280
4230	Corrections	2018	\$14,893,626	\$12,160,644	\$15,059,793
4235	Adult Probation and Parole		\$0	\$0	\$0
County Farm					
4301	Administration		\$0	\$0	\$0
4302	Operating Expenditures		\$0	\$0	\$0
4309	Other County Farm		\$0	\$0	\$0
County Nursing Home					
4411	Administration	2018	\$4,809,973	\$3,915,211	\$4,831,993
4412	Operating Expense	2018	\$27,679,856	\$22,889,497	\$27,731,719
4439	Other Health		\$0	\$0	\$0
Human Services					
4441	Administration	2018	\$511,782	\$363,380	\$592,032
4442	Direct Assistance		\$0	\$0	\$0
4443	Board and Care of Children		\$0	\$0	\$0
4447	Special Outside Services		\$0	\$0	\$0
4449	Other Human Services	2018	\$14,239,535	\$10,469,336	\$14,503,953
Cooperative Extension Services					
4611	Administration	2018	\$465,698	\$388,082	\$527,497
4619	Other Conservation		\$0	\$0	\$0
Economic Development					
4651	Administration		\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0
4659	Other Economic Development	2018	\$300,000	\$0	\$100,000

Debt Service					
4711	Principal - Long-Term Bonds/Notes	2018	\$3,677,500	\$1,432,500	\$3,650,000
4721	Interest - Long-Term Bonds/Notes	2018	\$1,899,459	\$1,660,209	\$1,773,988
4723	Interest on Revenue Anticipation Notes	2018	\$200,000	\$190,292	\$241,139
4750	Fiscal Agents' Fees		\$0	\$0	\$0
4760	Bond Issuance Costs		\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0
Intergovernmental Transfers					
4800	Intergovernmental Transfers		\$0	\$0	\$0
Capital Outlay					
4901	Land and Improvements		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0
4903	Buildings	2018	\$511,049	\$295,708	\$15,700,000
4904	Improvements other than Buildings		\$0	\$0	\$0
Depreciation Expense					
4905	Depreciation		\$0	\$0	\$0
4906	Amortization		\$0	\$0	\$0
Interfund Operating Transfers					
4911	Transfers to General Fund		\$0	\$0	\$0
4912	Transfers to Special Revenue Fund		\$0	\$0	\$0
4913	Transfers to Capital Projects Fund		\$0	\$0	\$0
4914	Transfers to Proprietary Fund		\$0	\$0	\$0
4915	Transfers to Capital Reserve Fund		\$0	\$0	\$0
4916	Transfers to Trust and Fiduciary Funds		\$0	\$0	\$0
Total Proposed Appropriations			\$86,671,188	\$67,926,365	\$102,558,732

Estimated Revenues

Account Code	Source of Revenue	Article	Estimated Revenue Previous Fiscal Year	Actual Revenue Previous Fiscal Year	Estimated Revenues Ensuing Fiscal Year
Assessments/Taxes					
3110	Property Taxes (Unincorp. Places)		\$0	\$0	\$0
3111	Municipal Assessment	2018	\$45,874,397	\$0	\$46,101,304
3120	Land Use Change Taxes (Unincorp. Places)		\$0	\$0	\$0
3180	Resident Taxes (Unincorp. Places)		\$0	\$0	\$0
3185	Yield Taxes (Unincorp. Places)		\$0	\$0	\$0
3186	Payments in Lieu of Taxes (Unincorp. Places)		\$0	\$0	\$0
3187	Payments in Lieu of Taxes		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes (Uninco		\$0	\$0	\$0
3191	Penalties on Delinquent Municipal Assessments		\$0	\$0	\$0
3200	Licenses, Permits, and Fees		\$0	\$0	\$0
Licenses, Permits, and Fees					
3220	Motor Vehicle Fees (Unincorp. Places)		\$0	\$0	\$0
3230	Building Permits (Unincorp. Places)		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
From the Federal Government					
3319	Federal Grants and Reimbursements	2018	\$0	\$247,113	\$292,617
From the State of New Hampshire					
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0	\$0	\$0
3352	Incentive Funds		\$0	\$0	\$0
3354	Water Pollution Grants	2018	\$9,761	\$0	\$9,475
3355	Housing and Community Development	2018	\$300,000	\$0	\$100,000
3356	State/Federal Forest Land Reimbursements (Unincorp		\$0	\$0	\$0
3359	Other State Grants and Reimbursements	2018	\$575,336	\$196,235	\$125,000
Revenue from Other Governments					
3379	Intergovernmental Revenues	2018	\$0	\$6,549	\$6,000
Charges for Services					
3401	Sheriff's Department	2018	\$1,120,105	\$713,954	\$1,034,683
3402	Register of Deeds	2018	\$1,269,600	\$1,190,893	\$1,307,000
3403	County Corrections	2018	\$581,050	\$708,850	\$1,080,250
3404	County Nursing Homes	2018	\$29,545,283	\$24,092,875	\$29,988,419
3405	County Farm		\$0	\$0	\$0
3406	Cooperative Extension Service	2018	\$40,884	\$30,663	\$41,415
3407	Maintenance Department	2018	\$46,013	\$97,570	\$106,013
3409	Other Charges	2018	\$1,166,814	\$910,486	\$1,148,624
Miscellaneous Sources					
3501	Sale of County Property	2018	\$0	\$0	\$15,700,000
3502	Interest on Investments	2018	\$30,000	\$57,497	\$70,000
3503	Rents of Property	2018	\$338,646	\$314,699	\$143,682
3504	Fines and Forfeits		\$0	\$0	\$0
3505	Escheats	2018	\$25,000	\$119,191	\$50,000
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations	2018	\$22,250	\$12,346	\$29,250
3509	Other Miscellaneous Sources	2018	\$15,000	\$215,949	\$25,000

Other Financial Sources

3911	Transfers from General Fund		\$0	\$0	\$0
3912	Transfers from Special Revenue Fund		\$0	\$0	\$0
3913	Transfers from Capital Projects Fund		\$0	\$0	\$0
3914	Transfers from Proprietary Funds		\$0	\$0	\$0
3915	Transfers from Capital Reserve Fund		\$0	\$0	\$0
3916	Transfers from Trust and Fiduciary Funds		\$0	\$0	\$0
3934	Proceeds from Long-Term Bonds/Notes		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	2018	\$5,711,049	\$0	\$5,200,000
Total Estimated Revenues			\$86,671,188	\$28,914,870	\$102,558,732

Budget Summary	
Item	Ensuing Year
Proposed Total Appropriations	\$102,558,732
Estimated Revenue Ensuing Year Total	\$102,558,732
Estimated Amount to be Raised by Taxes	46,101,304