
TOWN OF ALLENSTOWN VOUCHER

Voucher No: 1092 Voucher Date: 08/17/2021 Prepared By: Patricia Caruso

Printed: 08/18/2021 02:43:17 PM

TOWN OF ALLENSTOWN is hereby authorized to draw warrants against TOWN OF ALLENSTOWN funds for the sum of \$80,243.03 on account of obligations incurred for value received in services and for materials as shown below for period January 1, 2021 to December 31, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Scott McDonald Select Board Chair

Sandra McKenney

Sandra McKenney Select Board Member

MtHigham

Maureen Higham Select Board Member

Keith F. Klawes

Keith Klawes Select Board Member

James Rodger

Jim Rodger Select Board Member

Carol B. Andersen

Carol Andersen Treasurer

D. Goodine

Derik Goodine Town Administrator

TOWN OF ALLENSTOWN

Fund		Amount
01	General Fund	\$40,143.03
07	Capital Reserves	\$40,100.00
		<hr/>
		\$80,243.03

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092 08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALISON HIGGINS						
Check Group:						
A/R Tax Liens Current Year - refund abated taxes		1 0		Tax Refund 08.11.21 8/17/2021	01.1110.10.000 A/R Tax Liens Current Year	\$588.02
Prop Tax Int Prior Year - refund abated taxes		1 0		Tax Refund 08.11.21 8/17/2021	01.3190.11.000 Prop Tax Int Prior Year	\$492.98
Check #: 49425						
						PO/InvoiceTotal: \$1,081.00
						Vendor Total: \$1,081.00
BELTRONICS INC						
Check Group:						
Quard VHF Pager		1	20210627	67228 7/21/2021	01.4220.50.431 FD Radio Maintenance	\$1,961.50
Check #: 49426						
						PO/InvoiceTotal: \$1,961.50
						Vendor Total: \$1,961.50
BEST SEPTIC SERVICE						
Check Group:						
EDV Economic Development - portable toilet Aug 15 concert		1 0		17438 8/17/2021	01.4652.10.110 EDV Economic Development	\$100.00
Check #: 49427						
						PO/InvoiceTotal: \$100.00
						Vendor Total: \$100.00
CHADWICK-BAROSS, INC.						
Check Group:						
CAP Highway Vehicles - deposit from capital outlay		1 0		3801 8/18/2021	01.4902.11.752 CAP Highway Vehicles	\$8,900.00
Highway Dept Equipment - deposit from CRF		1 0		3801 8/18/2021	07.4915.10.908 Highway Dept Equipment	\$40,100.00

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092

08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 49428						
						PO/InvoiceTotal: \$49,000.00
						Vendor Total: \$49,000.00
CHECKMATE PAYROLL SERVICES						
Check Group:						
FIN Payroll Processing - 2 months of access to retrieve data		1 0		461 8/18/2021	01.4150.10.342 FIN Payroll Processing	\$200.00
Check #: 49429						
						PO/InvoiceTotal: \$200.00
						Vendor Total: \$200.00
ELIZABETH JOYCE						
Check Group:						
P&R Maintenance Person Salar - temporary cleaning help		1 0		08-06-21 Cleaning 8/17/2021	01.4520.20.110 P&R Maintenance Person Salar	\$21.12
Check #: 49430						
						PO/InvoiceTotal: \$21.12
						Vendor Total: \$21.12
EVERSOURCE_EVER						
Check Group:						
SL Street Lights - July 2021	EVER	1 0		80009500192 07.31.21 8/17/2021	01.4316.30.622 SL Street Lights	\$844.01
Check #: 49431						
						PO/InvoiceTotal: \$844.01
						Vendor Total: \$844.01
Fittrax Fitness System LLC						
Check Group:						
FD Building Maint. & Repair		1	20210588	10907 6/9/2021	01.4220.80.435 FD Building Maint. & Repair	\$1,495.00
Check #: 49432						

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092 08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,495.00
						Vendor Total: \$1,495.00
GREENWOOD EMERGENCY VEHICLES	GRE					
Check Group:						
FD Vehicle Repairs		1	20210623	95488 7/20/2021	01.4220.60.432 FD Vehicle Repairs Check #: 49433	\$1,763.46
						PO/InvoiceTotal: \$1,763.46
Check Group:						
FD Vehicle Repairs-ENGINE3		1	20210624	95719 7/30/2021	01.4220.60.432 FD Vehicle Repairs Check #: 49433	\$2,216.02
						PO/InvoiceTotal: \$2,216.02
Check Group:						
FD Vehicle Repairs-RESCUE2		1	20210625	95624 7/27/2021	01.4220.60.432 FD Vehicle Repairs Check #: 49433	\$1,324.45
						PO/InvoiceTotal: \$1,324.45
Check Group:						
FD Vehicle Repairs		1	20210626	95612 7/27/2021	01.4220.60.432 FD Vehicle Repairs Check #: 49433	\$1,738.04
						PO/InvoiceTotal: \$1,738.04
						Vendor Total: \$7,041.97
HARPERS TIME & ATTENDANCE DIVISION						
Check Group:						
FIN Payroll Processing - July 2021 time & labor software service		1	0	35012 Town 8/17/2021	01.4150.10.342 FIN Payroll Processing Check #: 49434	\$162.50

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092 08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$162.50
						Vendor Total: \$162.50
Hoyle Tanner and Associates	HOYLE					
Check Group:						
HWY SW Engineering - July 2021 MS4 Compliance Assistance		1 0		0065292 8/17/2021	01.4312.60.390 HWY SW Engineering	\$392.00
						Check #: 49435
						PO/InvoiceTotal: \$392.00
						Vendor Total: \$392.00
INTERNATIONAL CODE COUNCIL						
Check Group:						
BI Dues and Subscriptions		1 0		2021 Membership 8/17/2021	01.4240.10.560 BI Dues and Subscriptions	\$145.00
						Check #: 49436
						PO/InvoiceTotal: \$145.00
						Vendor Total: \$145.00
NESPIN	NES					
Check Group:						
PD Dues and Subscriptions/Nespin Annual Mem. Fee		1 0		INV202100631 8/9/2021	01.4210.10.560 PD Dues and Subscriptions	\$100.00
						Check #: 49437
						PO/InvoiceTotal: \$100.00
						Vendor Total: \$100.00
NEW HAMPSHIRE BUILDING OFFICIALS ASSOC						
Check Group:						
BI Dues and Subscriptions		1 0		2021 Membership 8/17/2021	01.4240.10.560 BI Dues and Subscriptions	\$75.00
						Check #: 49438
						PO/InvoiceTotal: \$75.00

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092 08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
						Vendor Total:	\$75.00
NH ELECTRIC COOPERATIVE_NH ELE	NH ELE						
Check Group:							
SL Street Lights - July 2021		1 0		0544200110 08.02.21 8/17/2021	01.4316.30.622 SL Street Lights	\$15.89	
						Check #: 49439	
						PO/InvoiceTotal:	\$15.89
						Vendor Total:	\$15.89
PITNEY BOWES PURCHASE POWER	PURCHA						
Check Group:							
Prepaid Postage - meter refill balance		1 0		80009090030156 61 821 8/18/2021	01.1410.30.000 Prepaid Postage	\$35.00	
EXEC Postage - transaction fee - machine change over		1 0		80009090030156 61 821 8/18/2021	01.4130.90.611 EXEC Postage	\$20.99	
						Check #: 49440	
						PO/InvoiceTotal:	\$55.99
						Vendor Total:	\$55.99
RYAN BUSINESS SYSTEMS, INC.							
Check Group:							
EXEC Copier Lease - 081521-111421		1 0		IN237009 8/17/2021	01.4130.90.430 EXEC Copier Lease	\$60.75	
EXEC Copier Lease - overage 051521-081421		1 0		IN237009 8/17/2021	01.4130.90.430 EXEC Copier Lease	\$31.92	
						Check #: 49441	
						PO/InvoiceTotal:	\$92.67
						Vendor Total:	\$92.67
SANEL NAPA							
Check Group:							

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092 08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PD Vehicle Repairs/Car 3 - Oil Change		1	0	119196 8/9/2021	01.4210.10.432 PD Vehicle Repairs	\$108.87
					Check #: 49442	
						PO/InvoiceTotal: \$108.87
						Vendor Total: \$108.87
Standard Insurance Company						
Check Group:						
PERS Group Life/STD/LTD - Sept. 2021		1	0	759263 0001 08.16.21 8/17/2021	01.4155.20.215 PERS Group Life/STD/LTD	\$1,198.22
A/P Life & Disab. (Employee) - Sept. 2021		1	0	759263 0001 08.16.21 8/17/2021	01.2025.32.000 A/P Life & Disab. (Employee)	\$5.40
					Check #: 49443	
						PO/InvoiceTotal: \$1,203.62
						Vendor Total: \$1,203.62
Tax-Exempt Leasing Corp.						
Check Group:						
CAP Police Vehicles		1	0	081721 advance paymn 8/17/2021	01.4902.18.752 CAP Police Vehicles	\$14,675.61
					Check #: 49444	
						PO/InvoiceTotal: \$14,675.61
						Vendor Total: \$14,675.61
TREASURER STATE OF NH_DOT	DOT					
Check Group:						
HWY Gasoline & Diesel - 126.82 gallons		1	0	320620 8/17/2021	01.4311.10.626 HWY Gasoline & Diesel	\$279.00
FD Gasoline / Diesel - 13.60 gallons		1	0	320621 8/17/2021	01.4220.20.626 FD Gasoline / Diesel	\$29.92
					Check #: 49445	

Town of Allenstown

Voucher Detail Listing

Voucher Batch Number: 1092 08/17/2021

Fiscal Year: 2021-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$308.92</u>
						Vendor Total: <u>\$308.92</u>
U.S. BANK VOYAGER	VOY					
Check Group:						
FD Gasoline / Diesel - July 2021		1 0		8690989052130 FD 8/17/2021	01.4220.20.626 FD Gasoline / Diesel	\$287.36
HWY Gasoline & Diesel - July 2021		1 0		8690989052130 HWY 8/17/2021	01.4311.10.626 HWY Gasoline & Diesel	\$190.90
PD Gasoline - July 2021		1 0		8690989052130 PD 8/17/2021	01.4210.10.626 PD Gasoline	\$172.99
						Check #: 49446
						PO/InvoiceTotal: <u>\$651.25</u>
						Vendor Total: <u>\$651.25</u>
W.B. MASON CO., INC.	W					
Check Group:						
PD Office Supplies/Post It Note pads		1 0		222060558 8/5/2021	01.4210.10.605 PD Office Supplies	\$3.98
PD Office Supplies/Address labels		1 0		222090727 8/9/2021	01.4210.10.605 PD Office Supplies	\$37.48
P&R General Supplies - Community Ctr - trash bags & liners, all purpose cleaner		1 0		IS1301949 PR 8/17/2021	01.4520.20.610 P&R General Supplies	\$435.09
EXEC Office Supplies - envelopes		1 0		IS1301949 TH 8/17/2021	01.4130.90.605 EXEC Office Supplies	\$34.56
						Check #: 49447
						PO/InvoiceTotal: <u>\$511.11</u>
						Vendor Total: <u>\$511.11</u>
						Grand Total: <u>\$80,243.03</u>

End of Report

TITLE	1092 Town Check Manifest.pdf
FILE NAME	1092 Town Check Manifest.pdf
DOCUMENT ID	ecbe386963d046ceb5b59d7cb6099f5a8f480db0
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Out For Signature

Document History



SENT

08 / 18 / 2021

15:12:28 UTC-4

Sent for signature to Scott McDonald (smcdonald@allentownnh.gov), Sandra McKenney (smckenney@allentownnh.gov), Maureen Higham (mhigham@allentownnh.gov), Keith Klawes (kklawes@allentownnh.gov), James Rodger (jrodger@allentownnh.gov), Carol Andersen (candersen@allentownnh.gov) and Derik Goodine (dgoodine@allentownnh.gov) from pcaruso@allentownnh.gov
IP: 64.222.96.214



VIEWED

08 / 18 / 2021

15:13:41 UTC-4

Viewed by Sandra McKenney (smckenney@allentownnh.gov)
IP: 72.65.125.170



SIGNED

08 / 18 / 2021

15:16:46 UTC-4

Signed by Sandra McKenney (smckenney@allentownnh.gov)
IP: 72.65.125.170



VIEWED

08 / 18 / 2021

15:29:10 UTC-4

Viewed by Carol Andersen (candersen@allentownnh.gov)
IP: 174.255.64.99

TITLE	1092 Town Check Manifest.pdf
FILE NAME	1092 Town Check Manifest.pdf
DOCUMENT ID	ecbe386963d046ceb5b59d7cb6099f5a8f480db0
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Out For Signature

Document History



08 / 18 / 2021
15:29:40 UTC-4

Signed by Carol Andersen (candersen@allentownnh.gov)
IP: 174.255.64.99



08 / 18 / 2021
15:34:09 UTC-4

Viewed by Keith Klawes (kklawes@allentownnh.gov)
IP: 107.115.17.107



08 / 18 / 2021
15:34:24 UTC-4

Signed by Keith Klawes (kklawes@allentownnh.gov)
IP: 107.115.17.107



08 / 18 / 2021
15:54:17 UTC-4

Viewed by Derik Goodine (dgoodine@allentownnh.gov)
IP: 64.222.96.214



08 / 18 / 2021
15:55:37 UTC-4

Signed by Derik Goodine (dgoodine@allentownnh.gov)
IP: 64.222.96.214



08 / 18 / 2021
17:41:20 UTC-4

Viewed by Maureen Higham (mhigham@allentownnh.gov)
IP: 64.222.96.214

TITLE	1092 Town Check Manifest.pdf
FILE NAME	1092 Town Check Manifest.pdf
DOCUMENT ID	ecbe386963d046ceb5b59d7cb6099f5a8f480db0
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Out For Signature

Document History



08 / 18 / 2021
17:41:34 UTC-4

Signed by Maureen Higham (mhigham@allentownnh.gov)
IP: 64.222.96.214



08 / 19 / 2021
11:14:32 UTC-4

Viewed by James Rodger (jrodger@allentownnh.gov)
IP: 24.62.158.145



08 / 19 / 2021
11:14:54 UTC-4

Signed by James Rodger (jrodger@allentownnh.gov)
IP: 24.62.158.145



08 / 19 / 2021
11:14:54 UTC-4

This document has not been fully executed by all signers.