



## PLANNING BOARD AGENDA

### IN-PERSON AND VIRTUAL MEETING AGENDA\*

October 04, 2023

*\*This meeting is live and in-person. Please also see “NOTICES REGARDING THE CONDUCT OF THE MEETING” at the bottom of the agenda for how you can optionally attend this meeting by Zoom Conference/Video Call. Should this optional method become unavailable, the meeting will continue; as the meeting place and meeting is fully open to the public.*

The Town of Allenstown Planning Board will meet on **October 04, 2023 @ 6:30 PM** at the Allenstown Town Hall, 16 School Street, Allenstown, New Hampshire. *Applications and public hearings that have not been considered by the Board by 9:00 p.m. will be continued to a time and a place to be announced. The order of business is subject to change without notice.*

#### 6:30 ROLL CALL & PLEDGE OF ALLEGIANCE

#### I. OLD BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- None

#### II. NEW BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- **Continuation - 2 Bartlett Street – Request for Waiver from Site Plan Review**

2 Bartlett Manager, LLC has requested a Waiver from Site Plan Review for the proposed renovation of one of the vacant commercial units on the property, and to convert that space into two 2-bedroom residential apartments.

- **Allenstown Floodplain Regulation Review**

Matt Monahan to review proposals for potential changes to regulations.

- **Industry Standard for Free Standing Signs**

Consider a change to *Section 1206. General Sign Regulations – All Districts* of the Zoning Ordinance to reduce the height of street numbers from 8 inches to 6 inches.

Currently, Section 1206 F states:

*Eight inch (8”) high street numbers shall be included on all commercial freestanding signs for identification purposes and will not count towards the sign size.*

- **Follow-up Discussion on detached ADU’s**

Further discussion and information on permitting detached ADU’s in Allenstown.

#### III. UNAPPROVED MINUTES

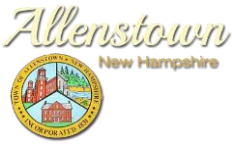
- September 20, 2023

#### IV. CORRESPONDENCE & OTHER BUSINESS

- Zoning Ordinance clarification – Small-Scale Solar installation limit is for the AC energy component that is delivered to the structure, regardless of coupling (connection) method used.

#### V. SUBCOMMITTEE & STAFF UPDATES

- None



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### VI. BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER UPDATES

- Updates from the Building Inspector, if any.

### VII. SCHEDULING OF NEXT MEETING

- Unless modified, the proposed date for the next meeting is October 20, 2023.

### VIII. ADJOURN

#### **NOTICES REGARDING THE CONDUCT OF THE MEETING**

*Meetings may be electronically recorded in any manner for the purpose of preparing written minutes. A record of the meeting is available for public inspection no later than five (5) business days after the meeting, as required by RSA 91-A:2, II. Minutes are ordinarily approved at the next regular meeting of the board. If you require accommodations under the Americans with Disabilities act of 1990 (as amended), please contact the Town Administrator by telephone (603)-485-4276 (ext.112) or by email [ta@allenstownnh.gov](mailto:ta@allenstownnh.gov).*

An in-person public meeting will be held by the Planning Board at the Allenstown Town Hall, 16 School Street, Allenstown, NH. Applicants and members of the public can optionally join the meeting by participating in the Zoom Virtual Meeting listed below.

**Important:** As a redundant video source, the Board will also attempt to use Facebook Live, if bandwidth and internet connectivity allows. Please tune into the Town of Allenstown Facebook page and look for the LIVE video there. Please note that Facebook is for the convenience of viewers. It is not the official meeting and is not monitored. Facebook viewers cannot contemporaneously communicate with the Board through this method. If you wish to participate or offer comment remotely during the meeting, **you must** join the Zoom Conference line, or be physically present at the meeting location.

Topic: Planning Board Meeting Oct 04, 2023

Time: Oct 04, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82269518174?pwd=ZjMrZVloY2NKMEpCVDV3NTI6d2kwQT09>

Meeting ID: 822 6951 8174

Passcode: 2023

Dial by your location: +1 646 558 8656 US (New York)

Meeting ID: 822 6951 8174

Passcode: 2023

Find your local number: <https://us02web.zoom.us/j/82269518174>

Materials for the meeting are posted on the town website. If you would like printed meeting materials, please contact the Town Administrator by phone at 603-485-4276 ext. 112 or by email at [TA@allenstownnh.gov](mailto:TA@allenstownnh.gov), by noon on the day of the meeting.

The agenda will be posted at the Town Hall, Police Station and with the Meeting Agenda on the Town Website Planning Board Page. Copies are available for review online at <http://www.allenstownnh.gov/planning-board>. You can also call or email the Town Administrator at 603-485-4276, Ext. 112 or via email at [TA@allenstownnh.gov](mailto:TA@allenstownnh.gov).