ALLENSTOWN SEWER COMMISSION

# NOTICE OF PUBLIC MEETING

## **September 13, 2016**

The Allenstown Sewer Commission will hold a public meeting at the Sewer Department located at 35 Canal Street at 4:00 PM.

#### I. UNAPPROVED MINUTES:

a. August 30, 2016 (public and non-public)

#### II. PROJECT UPDATES:

- a. Michael Trainque.
- b. Peter Boettcher.

#### III. OLD BUSINESS:

- a. Update on check scanner
- b. Update on accounting software conversion.
- c. Any old business as necessary.

#### IV. NEW BUSINESS:

- a. Waste Management contract extension.
- b. Uniform contract extension
- c. Any new business as necessary.

### V. CORRESPONDENCE & OTHER BUSINESS:

- a. Signing of disbursements, purchase orders and other documents as necessary.
- b. Review of any business with the Assistant Superintendent and Superintendent.
- VI. ADJOURN

#### The Commissioners shall hold non-public sessions as needed under the guidelines set forth in RSA 91-A: 3 II. Meetings may be tape recorded for the purpose of written minutes only.

Special accommodations for individuals with disability are available upon request in accordance with the Americans with Disabilities Act of 1990.

TDD ACCESS: Relay NH 1-800-735-2964

Postings: September 12, 2016 Allenstown WWTF Allenstown Police Department Website