

Subdivision Application Form
Town of Allenstown, New Hampshire
Revised ~~03/2013~~09/2015

To be Completed by Applicant		10. Owner Signature	Name Address & Email Telephone Signature
1. Date of Submission			
2. Type of Application ___ Major Subdivision ___ Minor Subdivision ___ Lot Line Adjustment ___ Other		11. Applicant Signature	Name Address & Email Telephone & Email Signature
3. # of lots before subdivision			
4. # of lots to be created			
5. Total Area of Site before subdivision		12. Surveyor	Name Address Telephone
6. Location of project Address: Tax Map/Lot #		13. Required Materials (see Subdivision Regulations for details): *ALL APPLICATION MATERIALS ARE TO BE SUBMITTED ELECTRONICALLY TO: PLANNING@ALLENSTOWNNH.GOV, ADMIN@ALLENSTOWNNH.GOV, MMONAHAN@CNHRPC.ORG I. Five copies of the eCompleted application for Subdivision review <u>and checklist.</u> II. Subdivision (5-4 large copies): a. Sheet size: Shall be of sufficient size and detail to clearly show what is proposed on the site. b. Scale: not less than 1"=100' c. Match lines when required (when more than one sheet is needed). d. Five (5) prints of each plan sheet (black line). e. Date, title, scale, north arrow, location map. f. All title blocks should be located in the lower right hand corner, and shall indicate: i. Type of plan ii. Owner of record iii. Title of plan iv. Name of the town(s) v. Tax map and lot number vi. Plan date and revision dates; g. Show all easements. III. List of current names and addresses of all abutters. IV. Fees as set by the Planning BoardAll appropriate fees, escrows, signed fee acknowledgement, and W-9. V. The material composition shall be suitable for electronic scanning, recording, and archiving by the Registers of Deeds. VI. A letter of authorization from the owner, if the applicant is not owner. VII. <u>Abutter labels (3 copies), 4 large plans, checks, and W-9 to be dropped off at Town Hall. Scans of each should be also submitted digitally with the rest of the application package.</u>	
7. Zoning District			
8. Has this property gone to the ZBA? ___ Yes Case # _____ ___ No			
9. Description of the project:			
Planning department use Only		2. Fees: Escrow _____ Application _____ Postage _____ Newspaper _____ Signed Fee Acknowledgement _____	Receipt Stamp
		3. Date of abutters notice:	
		4. Date of newspaper notice:	

Formatted: Indent: Left: 0.5", Hanging: 0.25", Adjust space between Latin and Asian text, Adjust space between Asian text and numbers, Tab stops: 0.75",

1. Materials Submitted: <input type="checkbox"/> Plans <input type="checkbox"/> Completed Checklist <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee(s) <input type="checkbox"/> Letter of Authorization <input type="checkbox"/> Written Waiver Request(s)	<input type="checkbox"/> Application <input type="checkbox"/> Abutters list <input type="checkbox"/> Escrow(s) <input type="checkbox"/> Newspaper Fee(s) <input type="checkbox"/> Studies <input type="checkbox"/> Fee Acknowledgement	5. Date of Pre-application Meeting:	
		6. Date of PB Acceptance	Subdivision Application #