

## Site Plan/Planned Development Application Form

Town of Allenstown, New Hampshire

Revised ~~03/2013~~09/2015

<b>To be Completed by Applicant</b>	<b>10. Owner Signature</b>	Name	
1. Date of Submission		Address & Email	
		Telephone	
2. Type of Application  <input type="checkbox"/> Major Site Plan <input type="checkbox"/> Minor Site Plan <input type="checkbox"/> Planned Development		<b>11. Applicant Signature</b>	
		Name	
		Address & Email	
		Telephone	
3. Existing Uses	12. Contact Person	Name	Telephone & Email
4. Proposed Uses	13. Certification <i>I hereby certify that the above information is correct and that I have submitted herewith all of the pertinent documentation required</i>	Owner's Signature	
		Agent's Signature	
5. Location of project Address:	14. Required Materials (see Site Plan Regulations for details):		
Tax Map/Lot #:	<b>*ALL APPLICATION MATERIALS ARE TO BE SUBMITTED ELECTRONICALLY TO: <a href="mailto:PLANNING@ALLENSTOWNNH.GOV">PLANNING@ALLENSTOWNNH.GOV</a>, <a href="mailto:ADMIN@ALLENSTOWNNH.GOV">ADMIN@ALLENSTOWNNH.GOV</a>, <a href="mailto:MMAHAN@CNHRPC.ORG">MMAHAN@CNHRPC.ORG</a></b>		
6. Zoning District	I. <u>Five copies of the eCompleted application for Site Plan review and checklist.</u>		
7. Has this case gone to the ZBA? <input type="checkbox"/> Yes Case # _____ <input type="checkbox"/> No	II. Site Plan ( <del>5</del> 4 large copies):		
9. Estimated building & site costs:	a. <del>Sheet size: Shall be of sufficient size and detail to clearly show what is proposed on the site.</del>		
	b. <del>Scale: not less than 1"=100'</del>		
	c. <del>Match lines when required (when more than one sheet is needed).</del>		
	d. <del>Five(5) prints of each plan sheet (black line).</del>		
	e. <del>Date, title, scale, north arrow, location map.</del>		
	f. <del>All title blocks should be located in the lower right hand corner, and shall indicate:</del>		
	i. <del>Type of plan</del>		
	ii. <del>Owner of record</del>		
	iii. <del>Title of plan</del>		
	iv. <del>Name of the town(s)</del>		
	v. <del>Tax map and lot number</del>		
	vi. <del>Plan date and revision dates;</del>		
	g. <del>Show all easements.</del>		
	III. List of current names and addresses of all abutters.		
	IV. <u>Fees as set by the Planning Board Two checks (one for escrow, one for all other fees), signed fee acknowledgement, and W-9.</u>		
	V. The material composition shall be suitable for electronic scanning, recording, and archiving by the Registers of Deeds.		
	VI. A letter of authorization from the owner, if the applicant is not same,		
	<u>- VII. Abutter labels (3 copies), 4 large plans, checks, and W-9 to be dropped off at Town Hall. Scans of each should be also submitted digitally with the rest of the application package.</u>		
<b>Planning department use Only</b>	2. Fees:	Receipt Stamp	
	Escrow _____		
	Application _____		
	Postage _____		
	Newspaper _____		
	Signed Fee Acknowledgement _____		

1. Materials Submitted: <input type="checkbox"/> Plans <input type="checkbox"/> Completed Checklist <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee(s) <input type="checkbox"/> Letter of Authorization <input type="checkbox"/> Written Waiver Request(s) <input type="checkbox"/> Application <input type="checkbox"/> Abutters list <input type="checkbox"/> Escrow(s) <input type="checkbox"/> Newspaper Fee(s) <input type="checkbox"/> Studies <input type="checkbox"/> Fee Acknowledgement	3. Date of Pre-application Meeting:	
	4. Date of PB Acceptance	Site Plan/Planned Development Application #