



Town of Allenstown
Board of Selectmen
16 School Street
Allenstown, NH 03275
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RESOLUTION

The Board of Selectmen on this 4th day of January in the year 2016 hereby creates the Public Works Facilities Study Committee. The PWFSC is a committee created by the Board of Selectmen with the authority and responsibility of studying the facilities needs of the Public Works functions of the Town.

The PWFSC at the direction of the Board of Selectmen shall conduct a needs assessment and develop facilities options to replace the existing facilities as needed. The options provided must comply with the laws (or ordinances), rules and regulations of the Town of Allenstown, the State of New Hampshire and the United States. The PWFSC should determine the costs of the options available to the town.

The PWFSC shall submit a written report to the Board of Selectmen with the options as described above no later than November 1st, 2016. The timeframe allows for adequate time to prepare warrant articles for the 2017 Town Meeting should they be necessary.

The PWFSC shall have the authority to expend funds only with the specific approval of the Board of Selectmen for the purposes as described above in accordance with the policies of the Town.

The members of the committee shall serve without any additional compensation and shall serve at the pleasure of the Board of Selectmen. Committee members must comply with the policies and procedures of the Town. The committee shall be composed of the Road Agent, a member of the Board of Selectmen and up to but not more than three residents of the Town of Allenstown. The members shall be appointed by the Board of Selectmen until the study is complete. The chairman of the committee will be the Road Agent. The PWFSC may request the assistance of staff members of the town and technical advisors as they deem appropriate.

The PWFSC shall keep minutes of its meetings and comply with all applicable provisions of RSA 91-A as revised. The minutes of said meetings shall be filed with the Town Clerk in accordance with the provisions of RSA 41:58 as revised.

Jason Tardiff, Chairman

Jeffrey Gryval, Selectmen

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