



Community Action Program Belknap-Merrimack Counties, Inc.



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August 26, 2015

Shaun Mulholland, Town Administrator
Town of Allenstown
16 School Street
Allenstown, New Hampshire 03275

Dear Mr. Mulholland:

Funds for the Suncook Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy Assistance Program (Federal). The Center is the local service delivery network for Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.


The attached budget reflects the minimum costs of maintaining the Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of Agency programs accessed by Allenstown residents through the Center. This includes the number of residents served and the dollar amount of assistance provided by the Center staff. As always, we will be available to answer any questions that you may have.

For the past six years, in recognition of the economic downturn and the resulting financial burden of the communities the Center serves, the Agency has not asked for any increases in funding from the local communities for the Center. However, due to decreases from State and Federal funding sources, we have had to reevaluate the Center budget and must now ask the communities to increase their level of support for the operations of the Center.

Therefore, on behalf of the Suncook Area Center and the \$301,644.00 worth of service dollars provided to residents of the Town of Allenstown utilizing Federal, State and local funds, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$20,000.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 225-3295 or jscothorne@bm-cap.org.

Sincerely,

Judy Scothorne
Community Services Director

JS:cl
AC-Suncook Area Center Town Funding Letter

ALTON Senior Center.....875-7102 Prospect View Housing.....875-3111	CONCORD Area Center.....225-6880 Head Start.....224-6492 Early Head Start.....224-6492 Concord Area Meals-on-Wheels.....225-9092 Concord Area Transil.....225-1989 Horseshoe Pond Place.....228-6956 WIC/CSPF.....225-2050 Workplace Success.....223-2305	FRANKLIN Area Center.....934-3444 Head Start.....934-2161 Early Head Start.....934-2161 Senior Center.....934-4151 Riverside Housing.....934-5340	LACONIA Area Center.....524-5512 Head Start.....528-5334 Early Head Start.....528-5334 Senior Center.....524-7689 Family Planning.....524-5453 Prenatal.....524-5453 Winnipesaukee Transil.....528-2495 Workplace Success.....524-4367	NEWBURY Newbury Commons Housing.....763-0360	PITTSFIELD Senior Center.....435-9462 Head Start.....435-6618 Early Head Start.....435-6611
BELMONT Senior Center.....267-9867 Heritage Terr. Housing.....267-8801	KEARSARGE VALLEY Area Center.....456-2207 Head Start.....456-2208 North Ridge Housing.....456-3398	MEREDITH Area Center.....279-4096	OSS�PEE Family Planning.....539-7552 Prenatal.....539-7552	PEMBROKE Village at Pembroke Farms Housing.....485-1842	SUNCOOK Area Center.....485-7824 Senior Center.....485-4254
BRADFORD Senior Center.....938-2104	EPSOM Meadow Brook Housing.....736-8250				TILTON Senior Center.....527-8291

Community Action Program
Belknap-Merrimack Counties, Inc.

**2016 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET**

PERSONNEL

Area Center Director	\$ 34,012
Outreach Worker	27,926
Part-time Office Clerk (29.5 hrs. per wk.)	13,039
Payroll Taxes/Fringe Benefits	<u>34,474</u>
Sub-Total:	\$109,451

OTHER COSTS

Program Travel & Staff Training	\$ 4,200
Rent	15,425
Buildings/Ground Maintenance	250
Utilities	4,800
Telephone	2,150
Office Copier/Computer/Supplies	1,900
Publications/Licensing	225
Liability/Contents/Bond Insurance	<u>475</u>
Sub-Total:	\$ 29,425

Total Budget: \$138,876

Federal Share:	\$ 71,376 (51%)
All Town Share:	<u>\$ 67,500 (49%)</u>
	\$138,876

**SUMMARY OF SERVICES 2015
 PROVIDED TO
 ALLENTOWN RESIDENTS
 SUNCOOK AREA CENTER
 COMMUNITY ACTION PROGRAM
 BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--13,965	PERSONS--665	\$ 69,825.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--196	PERSONS--437	\$149,004.00
ELECTRIC ASSISTANCE program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--176		\$ 63,770.00
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES--4	PERSONS--8	\$ 17,717.00
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--4		\$728.07
SECURITY DEPOSIT GUARENTEE PROGRAM provides a landlord a guarentee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--1		\$600.00
GRAND TOTAL			\$301,644.07
INFORMATION AND REFERRAL--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			