

**Subdivision Application Form**  
Town of Allenstown, New Hampshire

Revised ~~03/2013~~09/2015

<b>To be Completed by Applicant</b>	
1. Date of Submission	<b>10. Owner Signature</b> Name _____ Address & Email _____  Telephone _____ Signature _____
2. Type of Application ___ Major Subdivision ___ Minor Subdivision ___ Lot Line Adjustment ___ Other	<b>11. Applicant Signature</b> Name _____ Address & Email _____  Telephone & Email _____  Signature _____
3. # of lots <b>before</b> subdivision	<b>12. Surveyor</b> Name _____ Address _____ Telephone _____
4. # of lots to be <b>created</b>	
5. Total Area of Site <b>before</b> subdivision	
6. Location of project Address:  Tax Map/Lot # _____ 7. Zoning District _____	<b>13. Required Materials (see Subdivision Regulations for details):</b> <b><u>*ALL APPLICATION MATERIALS ARE TO BE SUBMITTED ELECTRONICALLY TO: PLANNING@ALLENSTOWNNH.GOV, ADMIN@ALLENSTOWNNH.GOV, MMONAHAN@CNHRPC.ORG</u></b> I. <del>Five copies of the e</del> Completed application for Subdivision review <u>and checklist.</u> II. Subdivision ( <del>5</del> 4 large copies): a. <del>Sheet size: Shall be of sufficient size and detail to clearly show what is proposed on the site.</del> b. <del>Scale: not less than 1"=100'</del> c. <del>Match lines when required (when more than one sheet is needed).</del> d. <del>Five (5) prints of each plan sheet (black line).</del> e. <del>Date, title, scale, north arrow, location map.</del> f. <del>All title blocks should be located in the lower right hand corner, and shall indicate:</del> i. <del>Type of plan</del> ii. <del>Owner of record</del> iii. <del>Title of plan</del> iv. <del>Name of the town(s)</del> v. <del>Tax map and lot number</del> vi. <del>Plan date and revision dates;</del> g. <del>Show all easements.</del> III. List of current names and addresses of all abutters. IV. <del>Fees as set by the Planning Board</del> All appropriate fees, escrows, <u>signed fee acknowledgement, and W-9.</u> V. The material composition shall be suitable for electronic scanning, recording, and archiving by the Registers of Deeds. VI. A letter of authorization from the owner, if the applicant is not owner. VII. <u>Abutter labels (3 copies), 4 large plans, checks, and W-9 to be dropped off at Town Hall. Scans of each should be also submitted digitally with the rest of the application package.</u>
8. Has this property gone to the ZBA? ___ Yes Case # _____ ___ No	9. Description of the project:
9. Description of the project:	
Planning department use Only	2. Fees: Escrow _____ Application _____ Postage _____ Newspaper _____ Signed Fee Acknowledgement _____ 3. Date of abutters notice: _____ 4. Date of newspaper notice: _____
Receipt Stamp _____	

Formatted: Indent: Left: 0.5", Hanging: 0.25", Adjust space between Latin and Asian text, Adjust space between Asian text and numbers, Tab stops: 0.75",

<b>1. Materials Submitted:</b> <input type="checkbox"/> Plans <input type="checkbox"/> Completed Checklist <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee(s) <input type="checkbox"/> Letter of Authorization <input type="checkbox"/> Written Waiver Request(s)	<input type="checkbox"/> Application <input type="checkbox"/> Abutters list <input type="checkbox"/> Escrow(s) <input type="checkbox"/> Newspaper Fee(s) <input type="checkbox"/> Studies <input type="checkbox"/> Fee Acknowledgement	<b>5. Date of Pre-application Meeting:</b>	
		<b>6. Date of PB Acceptance</b>	Subdivision Application #