



Allenstown Sewer Commission
35 Canal Street
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**TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
May 11, 2021 Meeting**

***Due to COVID19, this meeting was held electronically via remote connections.**

CALL TO ORDER

The Allenstown Sewer Commission meeting of May 11, 2021 was called to order by Chair James Rodger at 4:03 p.m.

ROLL CALL

Present on the Board: Jim Rodger, Chairman, David Bouffard, Commissioner, Alan Turcotte, Commissioner

Present from the audience: Jeff Backman, Superintendent; Russell McMahon, Operations Foreman, Michael Trainque, Hoyle Tanner and Associates, Peter Boettcher, Boettcher Electric

PLEDGE OF ALLEGIANCE

Chair Rodger called for the Pledge of Allegiance.

NEW BUSINESS

- **Suncook Pond Pump Station Update**

Michael Trainque updated the Commission on the progress with the Suncook Pond Pump Station. The substantial completion was April 24, 2021. Some equipment has not been received yet, and a change order is being drawn up.

Mike spoke to Eversource and they stated that they have a crew scheduled for next week to come in and complete the electrical work.

- **Application for Sewer Abatement**

Superintendent Backman presents the application for Sewer Abatement in the amount of \$84.43. The request comes from a broken pipe during this billing quarter.

Alan Turcotte motions to accept the Application for Sewer Abatement in the amount of \$84.43, as presented by the Superintendent. Commissioner Bouffard seconds the motion.

Chair Rodger called for a roll call vote on the motion

Chair Rodger: Aye

Commissioner Turcotte: Aye

Commissioner Bouffard: Aye

Motion passes unanimously.

OLD BUSINESS

- **Individual Discharge Permit**

Superintendent Backman explains that we currently operate under the general permit through the EPA. There are 66 plants in New Hampshire and Massachusetts that will be operating under a new general permit. Our application is in a draft form. While it is in a draft form, we have the opportunity to make a public comment. Superintendent Backman presents the public comment he has submitted as the Superintendent, which advises the EPA and NHDES that we have upgraded the treatment plant in 2011, which increases our capacity to 1,500,000 gallons per day and asked for increase in the plant's capacity to 1,500,000 mgd. Superintendent Backman also states the he has applied for an individual discharge permit in late 2015, and the next step will be for EPA to issue a draft individual permit. Superintendent Backman states that we will be under the general permit when it becomes finalized later this summer, and the EPA and NHDES expect to issues the plant an individual permit by Spring of 2022.

Superintendent Backman states that Hoyle Tanner and Associates are working on a New Technology Report based on the last 10 years of data. This report will show the new design capacity of 1,500,000 mgd.

Superintendent Backman asks Michael Trainque when he can expect the New Technology Report.

Michael Trainque state that hopefully he will have a draft next week.

Superintendent Backman states that he will also need an updated Antidegradation Study for NHDES. NHDES will provide a timeframe by next week. This study is a key component that will have to go to EPA for the plant to increase capacity.

Superintendent Backman states that the Commission will have an update next month.

Chair Rodger tables the individual permit for now.

- **New Hire**

Superintendent Backman states the he has interviewed a candidate for the position of O&M Assistant, with the intention of that individual becoming an operator in the future. Superintendent Backman states that he has found one candidate that he would like to present the Sewer Commissioners for interview and consideration. Superintendent Backman states that the Maintenance Foreman, Dan Chagnon and the Operations Foreman, Russell McMahon have met the candidate and seem to feel he would be a good fit.

Superintendent Backman proposed to bring the candidate in on Thursday, May 20, 2021 and have the candidate interviewed by the Commission.

Foreman McMahon added he felt the interview was very positive and believes this would be a great addition to our team.

Superintendent Backman confirms the interview on Thursday May 20, 2021 with the candidate and the Commission at 4:00 pm.

- **Approve Hauler Invoice Summary Report**

Superintendent Backman presents the April 2021 Hauler Invoice Summary Report for approval in the amount of \$189,548.15.

Commissioner Turcotte motions to accept the April 2021 Hauler Invoice Summary Report in the amount of \$189,548.15. Commissioner Bouffard seconds the motion.

Chairman Rodger called for a roll call vote on this motion.

Commissioner Alan Turcotte: Aye

Commissioner David Bouffard: Aye

Chairman James Rodger: Aye

The motion carries unanimously.

- **Approve April 2021 Sewer Adjustment Journal**

Superintendent Backman presents the March 2021 Sewer Adjustment Journal in the amount of \$2.20, being all late penalties.

Commissioner Turcotte motions to accept the March 2021 Sewer Adjustment Journal in the amount of \$2.20. Commissioner Bouffard seconds the motion.

Chairman Rodger called for a roll call vote on this motion.

Commissioner Alan Turcotte: Aye

Commissioner David Bouffard: Aye

Chairman James Rodger: Aye

The motion carries unanimously.

- **First Quarter Sewer Billing Register**

Superintendent Backman presents the 1st Quarter 2021 Sewer Billing Register in the amount of \$123,659.04.

Commissioner Turcotte motions to accept the April 2021 1st Quarter Sewer Billing Register in the amount of \$123,659.04. Commissioner Bouffard seconds the motion.

Chairman Rodger called for a roll call vote on this motion.

Commissioner Alan Turcotte: Aye

Commissioner David Bouffard: Aye

Chairman James Rodger: Aye

The motion carries unanimously.

- **Approve April 13, 2021 Minutes**

Superintendent Backman presents the April 13, 2021 minutes for review and approval.

Commissioner Bouffard motions to accept the Allenstown Sewer Commission Meeting minutes for April 13, 2021. Commissioner Turcotte seconds the motion.

Chairman Rodger called for a roll call vote on this motion.

Commissioner Alan Turcotte: Aye

Commissioner David Bouffard: Aye

Chairman James Rodger: Aye

The motion carries unanimously.

- **Introduction of Peter Boettcher**

Superintendent Backman introduces Peter Boettcher to the Commission and explains he is a contractor who works on our flow meters and other electrical projects, such as our automatic transfer switch.

Superintendent Backman also states that he would like to look into replacing our main breaker for the plant, as another one of the projects they have lined up for Mr. Boettcher to tackle. Superintendent Backman opens the floor to Peter Boettcher to add or comment.

Mr. Boettcher reviews his history with the plant and his position and role on our team.

- **Plant Project Updates**

Superintendent Backman explains that it was recommended that we remove Tank 7 (the grease Tank) because that tank is filled with air, and we are now just completing this project.

Superintendent Backman states that new flow meters have been installed, as well as new ethernet communication to the pump house.

Superintendent Backman reports that the manholes on Kimberly Avenue have been raised and is going to be paved this week, and Russell McMahon has done a traffic control plan for the Granite and

Theodore projects. Superintendent Backman opens the floor to Mr. McMahon to overview of the progress.

Mr. McMahon states that he has planned a traffic control plan for the Granite Street and Letendre Avenue be directed to allow traffic flow on one or the other road.

- **Motion to Adjourn at 4:37 pm**

Commissioner Turcotte motions to adjourn the meeting. Commissioner Bouffard seconds the motion.

Chairman Rodger called for a roll call vote on this motion.

Commissioner Alan Turcotte: Aye

Commissioner David Bouffard: Aye

Chairman James Rodger: Aye

The motion carries unanimously.

Meeting adjourned at 4:37 pm

5-11-21 Minutes

James Rodger
Alan Turcotte
David Bouffard

TITLE	5-11 Minutes
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SENT

07 / 14 / 2021

14:01:47 UTC

Sent for signature to James Rodger (jrodger@allenstownnh.gov), Alan Turcotte (aturcotte@allenstownnh.gov) and Dave Bouffard (dbouffard@allenstownnh.gov) from jbackman@allenstownnh.gov
IP: 173.13.111.25



VIEWED

07 / 14 / 2021

16:33:00 UTC

Viewed by Alan Turcotte (aturcotte@allenstownnh.gov)
IP: 24.62.157.144



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07 / 14 / 2021

16:33:16 UTC

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20:36:06 UTC

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20:36:36 UTC

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07 / 21 / 2021
16:28:36 UTC

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07 / 21 / 2021
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