

ALLENSTOWN SEWER COMMISSION
35 Canal Street, Allenstown, NH 03275
Tel. (603) 485-5600 - Fax (800) 859-0081

DATE: April 24, 2012

PLACE: Allenstown Wastewater
Treatment Facility
35 Canal Street

TIME: 4:30 PM

ALLENSTOWN SEWER COMMISSION
REGULAR MEETING

Transcribed from notes by Andrea Martel

NOTE: ALTHOUGH THESE MINUTES MAY CONTAIN QUOTES, THEY ARE NOT VERBATIM. MANY SECTIONS CONTAIN A GENERAL DESCRIPTION OF THE REMARKS OF THE PARTICIPANTS AS INTERPRETED (BOTH INDICATED) BY THE TRANSCRIBER AND SHOULD NOT BE RELIED UPON AS THE ACTUAL INTENT OF THE PARTICIPANTS STATEMENTS. ADDITIONALLY, MANY STATEMENTS HAVE BEEN OMITTED, CONDENSED, AND GENERALIZED, BASED ON THE INTERPRETATION OF THE TRANSCRIBER AS TO ITS RELEVANCE, CONTENT SPECIFICITY, ACCURACY, AND/OR CONFORMITY TO ANY APPLICABLE STATUTE. THE TRANSCRIBER ASSUMES NO LIABILITY FOR THE CONTENTS OF THIS DOCUMENT.

In attendance were: Jeffrey McNamara Commission; Lawrence Anderson Commission; Dana Clement Superintendent; and Andrea Martel Administrative Assistant.

ORDER OF BUSINESS:

Meeting came to order at 4:30 PM. Jeffrey opened the meeting.

- 1. Review correspondence, disbursements and purchase orders.**
 - Reviewed and signed all disbursements and purchase orders.
- 2. Meeting minutes for April 10, 2012.**
 - Reviewed minutes as written. Larry made a motion to amend the minutes under item #6 to state the actual cost of the Mag drum compared to the actual cost the Allenstown Sewer Commission agreed to pay. Jeffrey seconded the motion. Motion passed.
 - Larry made a motion to accept the minutes as amended. Jeffrey seconded the motion. Motion passed.
- 3. Review sewer abatement for 2 Howe Street.**
 - Reviewed application for sewer abatement for property located on 2 Howe Street.
 - Larry made a motion to approve the sewer abatement in the amount of \$91.20. Jeffrey seconded the motion. Motion passed.

4. Review of sewer abatement for 9 Bartlett Street.

- Reviewed application for sewer abatement for property located on 9 Bartlett Street.
- Larry made a motion to deny the sewer abatement as requested. Jeffrey seconded the motion. Motion passed.

5. Cross Street sewer line.

- Reviewed and discussed the current condition of the main sewer line on Cross Street. Allentown Highway Department will be paving the lower half of Cross Street from Main Street to Highland Street. After review of the data logs the sewer main has no major defects and will not need to be repaired at this time.

6. Discuss vehicle purchase.

- Talked about the different options for purchasing the 2012 Ford Escape and the 1-Ton dump truck.
- Larry made a motion to transfer funds from Capital Reserve funds in the amount of \$55,000.00 to purchase the Ford Escape and the 1-Ton dump truck. Jeffrey seconded the motion. Motion passed.
- Reviewed options for purchasing a 1-Ton truck. Grappone Ford bid amount for a F350 with a dump body, plow, sander and L pac tool box was \$60,047 and Betley Chevrolet bid amount for same truck was \$52,070. Grappone offers a municipal lease where as Betley does not so truck would have to be paid in full at time of order.
- Larry made a motion to purchase the F350 from Grappone Ford by using the funds allocated in the budget and transfer remaining funds from Capital Reserve. Jeffrey seconded the motion. Motion passed.


7. Review any old or new business with Administrative Assistant and Superintendent, including updates of current facility projects.

- Discussed and reviewed a draft drawing of the replacement sign for outside by front gate. Commissioners agreed to make the sign larger and to purchase sign.
- Discussed schedule of Commissioners meetings. Commissioners agreed to have bi-weekly meetings on Tuesday at 4:30 PM that correspond with payroll processing.

With no further business to discuss, Commissioner Lawrence Anderson motioned to adjourn, second by Commissioner Jeffrey McNamara motion carried by unanimous vote, meeting adjourned at 5:55 PM.

_____**MINUTES ACCEPTED**


✓**WITH AMENDMENT**



Jeffrey R. McNamara, Commissioner

5-15-2012

Date



Lawrence Anderson, Commissioner

Date

Carl Caporale, Commissioner

Date

4. Review of sewer abatement for 9 Bartlett Street.

- Reviewed application for sewer abatement for property located on 9 Bartlett Street.
- Larry made a motion to deny the sewer abatement as requested. Jeffrey seconded the motion. Motion passed.

5. Cross Street sewer line.

- Reviewed and discussed the current condition of the main sewer line on Cross Street. Allentown Highway Department will be paving the lower half of Cross Street from Main Street to Highland Street. After review of the data logs the sewer main has no major defects and will not need to be repaired at this time.

6. Discuss vehicle purchase.

- Talked about the different options for purchasing the 2012 Ford Escape and the 1-Ton dump truck.
- Larry made a motion to transfer funds from Capital Reserve funds in the amount of \$55,000.00 to purchase the Ford Escape in the amount of \$25,061.00 and the 1-Ton dump truck for a total amount of \$41,592.00. Balance due on the truck will be paid from allocated budget funds. Jeffrey seconded the motion. Motion passed.
- Reviewed options for purchasing a 1-Ton truck. Grappone Ford bid amount for a F350 with a dump body, plow, sander and L pac tool box was \$60,047 and Betley Chevrolet bid amount for same truck was \$52,070. Grappone offers a municipal lease where as Betley does not so truck would have to be paid in full at time of order.
- Larry made a motion to purchase the F350 from Grappone Ford by using the funds allocated in the budget and transfer remaining funds from Capital Reserve. Jeffrey seconded the motion. Motion passed.

amendment →

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Jeffrey R. McNamara, Commissioner

Date

Lawrence Anderson, Commissioner

Date

Carl Caporale, Commissioner

Date