

ALLENSTOWN SEWER COMMISSION
35 Canal Street, Allenstown, NH 03275
Tel. (603) 485-5600 - Fax (800) 859-0081

DATE:

February 11, 2013

PLACE:

**Allenstown Wastewater
Treatment Facility
35 Canal Street**

TIME:

4:00 PM

ALLENSTOWN SEWER COMMISSION
SPECIAL MEETING

Transcribed from notes by Andrea Martel

NOTE: ALTHOUGH THESE MINUTES MAY CONTAIN QUOTES, THEY ARE NOT VERBATIM. MANY SECTIONS CONTAIN A GENERAL DESCRIPTION OF THE REMARKS OF THE PARTICIPANTS AS INTERPRETED (BOTH INDICATED) BY THE TRANSCRIBER AND SHOULD NOT BE RELIED UPON AS THE ACTUAL INTENT OF THE PARTICIPANTS STATEMENTS. ADDITIONALLY, MANY STATEMENTS HAVE BEEN OMITTED, CONDENSED, AND GENERALIZED, BASED ON THE INTERPRETATION OF THE TRANSCRIBER AS TO ITS RELEVANCE, CONTENT SPECIFICITY, ACCURACY, AND/OR CONFORMITY TO ANY APPLICABLE STATUTE. THE TRANSCRIBER ASSUMES NO LIABILITY FOR THE CONTENTS OF THIS DOCUMENT.

In attendance were: Lawrence Anderson Commissioner; Carl Caporale Commissioner; and Andrea Martel Administrative Assistant.

Commissioner Anderson called the meeting to order at 4:37 PM.

ORDER OF BUSINESS:

1. Review and adopt Hauled Waste Billing Policy.

- Reviewed billing policy. Carl made a motion to adopt the Hauled Waste Billing Policy, as written, effective March 1, 2013 for existing haulers and effective immediately for new haulers. Larry seconded the motion. Motion passed and policy was signed.
- Commissioners requested to have the billing policy emailed and mailed by Certified Receipt to all existing haulers.

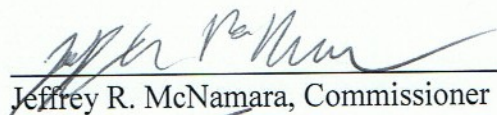
2. Review any old or new business with Administrative Assistant, Assistant Superintendent & Superintendent, including updates on current facility projects.

- No business to discuss.

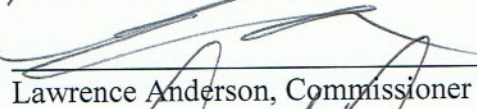
With no further business to discuss, Commissioner Carl Caporale motioned to adjourn, second by Commissioner Larry Anderson motion carried by unanimous vote, meeting adjourned at 5:00 PM.

✓ MINUTES ACCEPTED

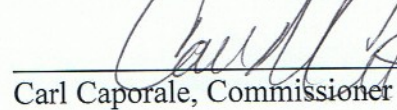
 WITH AMENDMENT


Jeffrey R. McNamara, Commissioner

2-19-13
Date


Lawrence Anderson, Commissioner

2-19-13
Date


Carl Caporale, Commissioner

2-19-13
Date