

**ALLENSTOWN SEWER COMMISSION**  
**35 Canal Street, Allentown, NH 03275**  
**Tel. (603) 485-5600 - Fax (800) 859-0081**

**DATE:** October 10, 2012

**PLACE:** Allentown Wastewater  
Treatment Facility  
35 Canal Street

**TIME:** 4:30 PM

**ALLENSTOWN SEWER COMMISSION**  
**REGULAR MEETING**

Transcribed from notes by Andrea Martel

NOTE: ALTHOUGH THESE MINUTES MAY CONTAIN QUOTES, THEY ARE NOT VERBATIM. MANY SECTIONS CONTAIN A GENERAL DESCRIPTION OF THE REMARKS OF THE PARTICIPANTS AS INTERPRETED (BOTH INDICATED) BY THE TRANSCRIBER AND SHOULD NOT BE RELIED UPON AS THE ACTUAL INTENT OF THE PARTICIPANTS STATEMENTS. ADDITIONALLY, MANY STATEMENTS HAVE BEEN OMITTED, CONDENSED, AND GENERALIZED, BASED ON THE INTERPRETATION OF THE TRANSCRIBER AS TO ITS RELEVANCE, CONTENT SPECIFICITY, ACCURACY, AND/OR CONFORMITY TO ANY APPLICABLE STATUTE. THE TRANSCRIBER ASSUMES NO LIABILITY FOR THE CONTENTS OF THIS DOCUMENT.

In attendance were: Jeffrey McNamara Chairman; Lawrence Anderson Commissioner; Carl Caporale Commissioner; Andrea Martel Administrative Assistant; and Dana Clement Superintendent.

**Chairman McNamara called the meeting to order at 4:30 PM.**

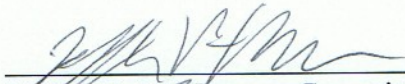
**ORDER OF BUSINESS:**

1. **2013 Budget.**
  - Reviewed budget, all account balances as of September 30, 2012, added \$2,000 to the training line, and removed \$2,000 from the sludge disposal line. Carl made a motion to approve the 2013 budget in the amount of \$1,999,894.00. Larry seconded the motion. Motion passed unanimously.
2. **Review any old or new business with Administrative Assistant & Superintendent, including updates on current facility projects.**
  - Carl made a motion to approve the 3<sup>rd</sup> quarter sewer warrant in the amount of \$119,007.50. Larry seconded the motion. Motion passed. Warrant was signed at previous meeting.
  - Larry made a motion to pay for the air fare to send Andrea Martel to the VUE Works conference in Orlando, Florida from November 14 thru November 16, 2012. Carl seconded the motion. Motion passed unanimously.

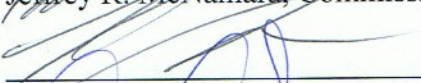
With no further business to discuss, Commissioner Carl Caporale motioned to adjourn, second by Commissioner Lawrence Anderson motion carried by unanimous vote, meeting adjourned at 5:35 PM.

✓ MINUTES ACCEPTED

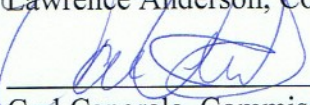
       WITH AMENDMENT

  
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Jeffrey R. McNamara, Commissioner

10-16-12  
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Date

  
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Lawrence Anderson, Commissioner

10-16-12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Carl Caporale, Commissioner

10-16-12  
\_\_\_\_\_  
Date