

TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
May 8, 2018

Call to Order

The Allenstown Sewer Commission Meeting for 5/8/2018 was called to order by Carl Caporale at 4:01 PM.

Roll Call

Present on the Board:

Jim Rodger
Chad Pelissier
Carl Caporale

Present in the Audience:

Jeff Backman, Superintendent
Roxanna Chomas, Assistant Superintendent
Michael Trainque, Hoyle and Tanner Engineering

Motion to Recess

Mr. Rodger motions to recess at 4:02pm

Mr. Caporale seconds the motion

All in Favor:

Mr. Pelissier: Aye
Mr. Rodger: Aye
Mr. Caporale: Aye
Motion passed.

Motion to Return from Recess

Mr. Caporale motions to return from recess.

Mr. Pelissier seconds the motion.

All in Favor:

Mr. Pelissier: Aye
Mr. Rodger: Aye
Mr. Caporale: Aye
Motion Passed. Returned from recess at 4:14 pm.

New Business:

Abatement Request

The property owner of 3 Reserve Street, Allenstown submitted a request for a Sewer Abatement. Owner states that he had to run his water during the colder winter days to avoid the pipes freezing. Because the increase in consumption was of an intentional nature and because the water going down the drain was processed at the plant, the abatement was denied.

Mr. Rodger Motions to deny the Request for Abatement on 3 Reserve Street.

Mr. Caporale Seconds the motion

All in Favor:

Mr. Pelissier: Aye
Mr. Caporale: Aye
Mr. Rodger: Aye
Motion passed. Abatement Request Denied.

Projects:

I. Wastewater Asset Management

Michael Trainque states that the Wastewater Asset Management with Vueworks is going well. The next step would be for John Jackman to sit with the Commissioners in a public training session, at a time to be determined at a later date. Also sitting in on the training would be a member from DES.

II. Suncook Pond Pump Station

Michael Trainque reviews the updates for the Commission with progress with the Suncook Pond Pump Station and overviews the structural work is in progress. He advises that he spoke to the Pembroke Water Department and was informed that they cannot connect through Suncook Pond Estates and will have to connect through Library Street water line. In speaking with the Water Department, they have mentioned that there are water mains that need to be replaced on that road, and propose sharing the cost to replace the water mains with the Sewer Department. Mr. Rodgers expresses concern over the cost with delays a/o surprises and is concerned for the timeline of this project.

Mr. Trainque reviewed the easement areas for the pump station project and states he is waiting for appraisals for the both purchase and temporary easements from the Appraiser.

Mr. Caporale asks why we could not just go forward with the eminent domain route. Mr. Trainque replies that he believes that an offer should be extended before eminent domain can be acted on.

Mr. Caporale asks if the Commission is required to extend an offer.

Mr. Trainque replied that he will get a definite answer on that for the Commission.

Mr. Trainque explains that there are different values on purchases and eminent domain appraisals and that he is waiting for both values from the appraiser. Mr.

Trainque also reviews the process of eminent domain application procedures. Mr. Caporale urges Mr. Trainque to obtain the appraisals as soon as possible. No motions made, no motion passed.

III. Accessibility Fee

Mr. Trainque reviews and updates the Commission on the Accessibility Fee project. He states the next step is for John Jackman to sit and meet with Jeff Backman regarding any capacity and fee changes. No motions made, no motion passed.

IV. West Street

Mr. Trainque reviewed and updated the Commission on any progress with the West Street Project. No motions made, no motion passed.

Right Signature and I pad Training

V. March Hauler Invoice Report

Mr. Pelissier motions to accept the March 2018 Hauler Invoice Report as printed.

Mr. Caporale seconds the motion.

All in Favor:

Mr. Rodgers: Aye

Mr. Caporale: Aye

Mr. Pelissier: Aye

Motion Passed.

VI. Allenstown Sewer Billing Register First Quarter 2018

Mr. Pelissier motions to accept the First Quarter 2018 Sewer Billing Register as printed.

Mr. Caporale seconds the motion.

All in Favor:

Mr. Caporale: Aye

Mr. Rodgers: Aye

Mr. Pelissier: Aye

Motion Passed

VII. First Quarter 2018 Sewer Billing Adjustment Journal

Mr. Caporale motions to accept the First Quarter 2018 Sewer Billing Adjustments as printed.

Mr. Pelissier seconds the motion.

All in Favor?

Mr. Caporale: Aye

Mr. Rodgers: Aye

Mr. Pelissier: Aye

Motion Passed

VIII. April 2018 Hauler Invoice Report

Mr. Pelissier motions to accept the April 2018 Hauler Invoice Report as printed.

Mr. Caporale seconds the motion.

All in Favor?

Mr. Caporale: Aye

Mr. Rodgers: Aye

Mr. Pelissier: Aye

Motion Passed

IX. Road Repairs

Jeff updates the Commission on the road repairs and sewer point repairs. Jeff expressed concern as there are bids on the website for the road repairs and did not include our repairs in the job descriptions for the bids, as previously agreed on with the Highway Department. Jeff will email the Highway Agent and CC the

Commissioners and the Town Administrator to inquire and review the joint contract understanding. Jeff will also have Eastern Pipe update the quote from March 2018.

X. Superintendent Update

Jeff is evaluating software for SCADA with Dana Clement.

No other issues to discuss.

No motions made, no motions passed.

Motion to Adjourn

Mr. Pelissier motions to adjourn.

Mr. Caporale seconds the motion.

Mr. Pelissier: All in favor?

Mr. Caporale: Aye

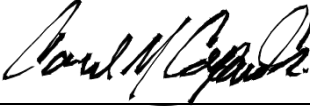
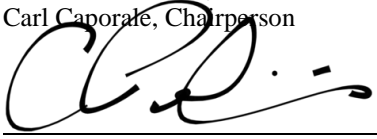
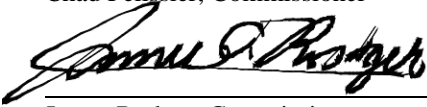
Mr. Rodger: Aye

Mr. Pelissier: Aye

Motion Passed

Adjourned at 6:50 pm

Document Approval
Allenstown Sewer Commission

	Approve	Disapprove
 _____ Carl Caporale, Chairperson	<u> X </u>	_____
 _____ Chad Pelissier, Commissioner	<u> X </u>	_____
 _____ James Rodger, Commissioner	<u> X </u>	_____

Signature Certificate



Document Reference: Y6V6MKJ462235RGGGMFVZ5

RightSignature
Easy Online Document Signing



James Rodger

Party ID: DUV33DIX9I34M53TSPLLGV

IP Address: 173.13.111.25

VERIFIED EMAIL: jrodger@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

51ef09c2f592e7cc792373e3c93b6cb7cf0d4384



Chad Pelissier

Party ID: ZFBM9SJI538EVI4XH5KDIC

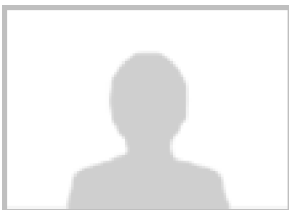
IP Address: 73.61.18.186

VERIFIED EMAIL: cpelissier@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

32502097b58e0560f9abf3c44a28d21df65dfb06



Carl Caporale

Party ID: DIUT9IIR2LJ4CMMCZIW493

IP Address: 173.13.111.25

VERIFIED EMAIL: ccaporale@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

51ef09c2f592e7cc792373e3c93b6cb7cf0d4384



Timestamp

2018-06-15 04:01:23 -0700

2018-06-15 04:01:22 -0700

2018-06-14 10:15:13 -0700

2018-06-12 14:23:38 -0700

2018-06-12 14:22:50 -0700

2018-06-12 14:21:35 -0700

2018-06-12 14:20:22 -0700

Audit

All parties have signed document. Signed copies sent to: James Rodger, Chad Pelissier, Carl Caporale, and Jeff Backman.

Document signed by Chad Pelissier (cpelissier@allentownnh.gov) with drawn signature. - 24.34.66.121

Document viewed by Chad Pelissier (cpelissier@allentownnh.gov). - 73.61.18.186

Document signed by James Rodger (jrodger@allentownnh.gov) with drawn signature. - 173.13.111.25

Document viewed by James Rodger (jrodger@allentownnh.gov). - 173.13.111.25

Document signed by Carl Caporale (ccaporale@allentownnh.gov) with drawn signature. - 173.13.111.25

Document viewed by Carl Caporale (ccaporale@allentownnh.gov). - 173.13.111.25



This signature page provides a record of the online activity executing this contract.

Signature Certificate



Document Reference: Y6V6MKJ462235RGGGMFVZ5

RightSignature

Easy Online Document Signing

2018-06-11 04:51:16 -0700

Document created by Jeff Backman (jbackman@allentownnh.gov). - 173.13.111.25



This signature page provides a record of the online activity executing this contract.