

TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
April 3, 2018

Call to Order

The Allenstown Sewer Commission Meeting for 4/3/2018 was called to order by Carl Caporale at 5:00 PM.

Roll Call

Present on the Board:

Jim Rodger
Chad Pelissier
Carl Caporale

Present in the Audience:

Jeff Backman, Superintendent
Roxanna Chomas, Assistant Superintendent
Michael Stark, Town Administrator (interim)

I. New Business

Allenstown Sewer Fund

Jeff Backman explains the Town Finance Director, Debbie Bender has done some research and found that if we transferred funds into a savings account from the checking account, we could increase the interest rate. Their would be an earning of approximately \$1,200 per year.

Mr. Caporale motions to move \$1,200,000 to the savings account

Mr. Pelissier seconds the motion.

All in Favor:

Mr. Pelissier: Aye

Mr. Caporale : Aye

Mr. Rodger: Aye

Motion Passed

Jeff Backman disburses signature cards for the new account.

II. Nonpublic Meeting

Mr. Pelissier motions to go into RSA 91A:3, II(c)

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Mr. Caporale seconds the motion.

All in favor:

Mr. Pelissier: Aye

Mr. Caporale: Aye

Mr. Rodger: Aye

Motion Passed

Come out of Nonpublic Meeting

Mr. Pelissier makes a motion to come out of Nonpublic meeting at 7:40 pm.

Mr. Caporale seconds the motion.

All in favor:

Mr. Pelissier: Aye

Mr. Caporale: Aye

Mr. Rodger: Aye

Motion Passed.

Motion to Seal the Nonpublic Minutes

Mr. Caporale motions to seal the Nonpublic minutes.

Mr. Pelissier seconds the motion.

All in favor:

Mr. Caporale: Aye

Mr. Rodger: Aye

Mr. Pelissier: Aye

Motion Passed.

- III.** Mr. Caporale presented a quote for apple ipads, apple pencil's, and cases for the three sewer commissioners, the Superintendent, and Assistant Superintendent. If the purchase is made it will give the Commission better access to the documents needed to conduct their business such as email's, right signature documents, meeting minutes/documents, or etc. Mr. Caporale explained that the purchase was within the Superintendents spending limit, but he wanted to discuss the purchase with the other board members, and hear their opinions on the purchase.

There was a discussion on the ipads the board feels it is a good idea and an efficient way to conduct their business. However, there was some concern that they may prefer to go back to paper, and the board wanted to know if they decide to go back to paper will the ipads have a use at the plant.

Mr. Backman explained that the asset management software has an ios app that would be useful to the staff to perform their work orders. Additionally, plant management is having the need to go paperless for conducting plant rounds. The staff is currently collecting all their data on paper and then putting the collected data into the plant database. Management feels it would be more efficient to carry a tablet and put the data collected directly into the database as they collect it.

The Commissions agreed to have Mr. Backman purchase the five ipads, apple pencils, and cases, and to have them set up for the next Commission meeting on Tuesday May 8, 2018.

Motion to Adjourn

Mr Pelissier motions to adjourn.

Mr. Caporale seconds the motion.

Mr. Pelissier: All in favor?

Mr. Caporale: Aye

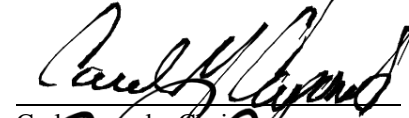

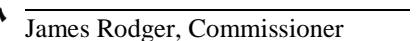
Mr. Rodger: Aye

Mr. Pelissier: Aye

Motion Passed

Adjourned at 7:45 pm

Document Approval
Allenstown Sewer Commission

	Approve	Disapprove
 _____ Carl Caporale, Chairperson	<u> X </u>	_____
 _____ Chad Pelissier, Commissioner	<u> X </u>	_____
 _____ James Rodger, Commissioner	<u> X </u>	_____

Signature Certificate



Document Reference: CRH9RDJGULTNW5U53W899L

RightSignature
Easy Online Document Signing



James Rodger

Party ID: IX7SBHISWK84WIZ5YHZI7L

IP Address: 173.13.111.25

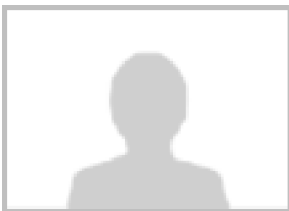
VERIFIED EMAIL: jrodger@allentownnh.gov

Electronic Signature:

,

Multi-Factor
Digital Fingerprint Checksum

51ef09c2f592e7cc792373e3c93b6cb7cf0d4384



Chad Pelissier

Party ID: YUH9D3J725IFZ2Y8ZXI35F

IP Address: 24.34.66.121

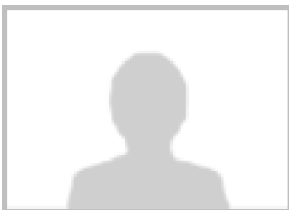
VERIFIED EMAIL: cpelissier@allentownnh.gov

Electronic Signature:

Chad Pelissier

Multi-Factor
Digital Fingerprint Checksum

32502097b58e0560f9abf3c44a28d21df65dffb06



Carl Caporale

Party ID: 3745NYIPHK7MDXAZSW7CL

IP Address: 173.13.111.25

VERIFIED EMAIL: ccaporale@allentownnh.gov

Electronic Signature:

Carl Caporale

Multi-Factor
Digital Fingerprint Checksum

51ef09c2f592e7cc792373e3c93b6cb7cf0d4384



Timestamp

2018-07-12 11:50:49 -0700

2018-07-12 11:50:48 -0700

2018-07-12 11:50:34 -0700

2018-07-12 05:19:12 -0700

2018-07-11 17:00:15 -0700

2018-06-15 04:00:18 -0700

2018-06-15 03:59:16 -0700

Audit

All parties have signed document. Signed copies sent to: James Rodger, Chad Pelissier, Carl Caporale, and Jeff Backman.

Document signed by James Rodger (jrodger@allentownnh.gov) with drawn signature. - 173.13.111.25

Document viewed by James Rodger (jrodger@allentownnh.gov). - 173.13.111.25

Document CRH9RDJGULTNW5U53W899L's expiration date has been extended for 5 days by Jeff Backman (jbackman@allentownnh.gov).

Document CRH9RDJGULTNW5U53W899L has expired and is no longer available for signature.

Document signed by Chad Pelissier (cpelissier@allentownnh.gov) with drawn signature. - 24.34.66.121

Document viewed by Chad Pelissier (cpelissier@allentownnh.gov). - 24.34.66.121



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Signature Certificate



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2018-06-11 11:34:03 -0700	Document signed by Carl Caporale (ccaporale@allentownnh.gov) with drawn signature. - 173.13.111.25
2018-06-11 11:33:55 -0700	Document viewed by Carl Caporale (ccaporale@allentownnh.gov). - 173.13.111.25
2018-06-11 04:56:26 -0700	Document created by Jeff Backman (jbackman@allentownnh.gov). - 173.13.111.25



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