

TOWN OF ALLENSTOWN

Sewer Commission
35 Canal Street
Allenstown, NH 03275
March 20, 2018

Call to Order

The Allenstown Sewer Commission Meeting for 3/20/2018 was called to order by Carl Caporale at 4:02 PM.

Roll Call

Present on the Board:

Jim Rodger
Chad Pelissier
Carl Caporale

Public Officials:

Jeff Backman, Superintendent
Roxanna Chomas, Assistant Superintendent

Others:

Michael Trainque, Hoyle Tanner Associates
Mr. and Mrs. Lemire, Resident
Mr. Bergeron, Resident

I. Project Updates

Suncook Pond Station

Mr. Trainque begins with an overview of the Suncook Pond Pump Station project and prospective options for placement. Mr. Lemire expresses his concern of the negative effect it would possibly have to his home upon resale. Mr. Lemire questions the possibility of purchasing the land in question. Mr. Trainque responded that there will need to be an assessment on the property to determine the value for both options of the purchase of the easement, or the outright purchase. Mr. Lemire reinstates the he would rather not have that land on his deed, as it would affect his resale value. Mr. Lemire also informs the Commission that he does have a bay line drain in his basement which he would like retain.

Mr. and Mrs. Lemire and Mr. Bergeron thank the Commission for their time and exit. The Commission reviews the resident's concerns and review possible challenges as well as options. Mr. Trainque reviews the New Hampshire Department of Historical Resource's evaluation. They recommend a Phase I (b) because of the possible historic sensitivity to the area. Mr. Trainque reviews the proposed design of the Suncook Pond Pump Station building design.

Wastewater Asset Management

Mr. Trainque reviews the status with the Wastewater Asset Management Project. Mr. Trainque and Jeff Backman review the project's objective with Commissioner Rodger and overviews Vueworks and the DES reimbursement program.

Demographic Study

Mr. Trainque reviews and updates the Demographic Study project. He states NHDES has received it and had no comments about it, other than confirming that there would be an intermunicipal agreement between Allentown and Pembroke, in which Mr. Trainque confirmed.

Headworks Loading Study

Mr. Trainque reviewed and updated the progress of the Headworks Loading Study.

II. Old Business

Previous Minutes

Mr. Pelissier motions to accept the Allentown Sewer Commission Jan. 30, 2018 minutes as written.

Mr. Caporale seconds the motion.

All in Favor:

Mr. Rodger: Abstained

Mr. Caporale : Aye

Mr. Pelissier: Aye

Motion Passed

Election of ASC Chairperson

Mr. Caporale motions to accept the Allentown Sewer Commission February 13, 2018 minutes as written.

Mr. Pelissier seconds the motion.

All in Favor:

Mr. Caporale: Aye

Mr. Pelissier: Aye

Mr. Rodger: Abstained

Motion Passed.

Hauler Billing

Jeff Backman presented the February 2018 Hauler Aging Report and Invoice/Statement Summary for review. Documents reviewed and signed.

No motion made.

No motion passed.

Pressroom Doors

Mr. Rodger motions to accept the quote from Overhead Door Company for replacement of the Pressroom Doors and to give Superintendent Backman authorization to sign the contract on the Commission's behalf for the amount of \$6,575.00.

Mr. Pelissier seconds the motion.

All in favor:

Mr. Pelissier: Aye

Mr. Rodger: Aye

Mr. Caporale: Aye

Motion Passed.

Power Point Presentation

Roxanna Chomas and Jeffrey Backman presented a slide show presentation of the progress the plant has made of the past four years at the plant, to update Mr. Rodger and welcome him aboard.

Tablets

Mr. Caporale suggested that the Superintendent and Assistant Superintendent research the prices of tablets for the Commission's use, as business has become more paperless.

Nonpublic Meeting

Mr. Pelissier motions to go into RSA 91A:3, II(e)

Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

Mr. Caporale seconds the motion.

All in favor:

Mr. Pelissier: Aye

Mr. Rodger: Aye

Mr. Caporale: Aye

Come out of Nonpublic Meeting

Mr. Pelissier makes a motion to come out of Nonpublic meeting at 6:10 pm.

Mr. Caporale seconds the motion.

All in favor:

Mr. Pelissier: Aye

Mr. Caporale: Aye

Mr. Rodger: Aye

Motion Passed.

Motion to Seal the Nonpublic Minutes

Mr. Caporale motions to seal the Nonpublic minutes.

Mr. Pelissier seconds the motion.

All in favor:

Mr. Caporale: Aye

Mr. Rodger: Aye

Mr. Pelissier: Aye

Motion Passed.

Motion to Adjourn

Mr. Caporale motions to adjourn.

Mr. McNamara seconds the motion.

Mr. Caporale: All in favor?


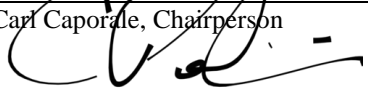
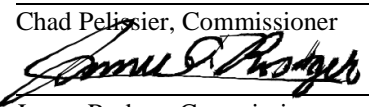
Mr. McNamara: Aye

Mr. Caporale: Aye

Motion Passed

Adjourned at 6:15 pm

Document Approval **Allenstown Sewer Commission**

	Approve	Disapprove
 _____ Carl Caporale, Chairperson	<u> X </u>	_____
 _____ Chad Pelissier, Commissioner	<u> X </u>	_____
 _____ James Rodger, Commissioner	<u> X </u>	_____

Signature Certificate



Document Reference: MJ2UGVJF254CKARFSALE CZ

RightSignature

Easy Online Document Signing



James Rodger

Party ID: BUJECRI3P4MT9Y336KPZ3D

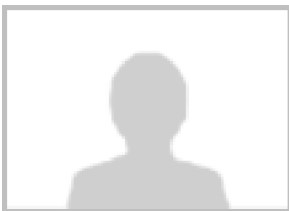
IP Address: 173.13.111.25

VERIFIED EMAIL: jrodger@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

51ef09c2f592e7cc792373e3c93b6cb7cf0d4384



Chad Pelissier

Party ID: IP8TA5JIU42KK469M2RBDJ

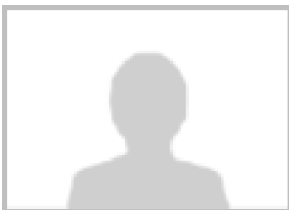
IP Address: 24.34.66.121

VERIFIED EMAIL: cpelissier@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

32502097b58e0560f9abf3c44a28d21df65dfb06



Carl Caporale

Party ID: RTXUUHJ6D2WVCWSH7ABZYN

IP Address: 173.13.111.25

VERIFIED EMAIL: ccaporale@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

51ef09c2f592e7cc792373e3c93b6cb7cf0d4384



Timestamp

2018-07-12 11:49:31 -0700

2018-07-12 11:49:30 -0700

2018-07-12 11:48:37 -0700

2018-07-12 05:18:46 -0700

2018-07-11 17:00:15 -0700

2018-06-15 03:59:05 -0700

2018-06-15 03:57:25 -0700

Audit

All parties have signed document. Signed copies sent to: James Rodger, Chad Pelissier, Carl Caporale, and Jeff Backman.

Document signed by James Rodger (jrodger@allentownnh.gov) with drawn signature. - 173.13.111.25

Document viewed by James Rodger (jrodger@allentownnh.gov). - 173.13.111.25

Document MJ2UGVJF254CKARFSALE CZ's expiration date has been extended for 5 days by Jeff Backman (jbackman@allentownnh.gov).

Document MJ2UGVJF254CKARFSALE CZ has expired and is no longer available for signature.

Document signed by Chad Pelissier (cpelissier@allentownnh.gov) with drawn signature. - 24.34.66.121

Document viewed by Chad Pelissier (cpelissier@allentownnh.gov). - 24.34.66.121



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Signature Certificate



Document Reference: MJ2UGVJF254CKARFSALECZ

RightSignature

Easy Online Document Signing

2018-06-11 11:34:32 -0700	Document signed by Carl Caporale (ccaporale@allentownnh.gov) with drawn signature. - 173.13.111.25
2018-06-11 11:34:20 -0700	Document viewed by Carl Caporale (ccaporale@allentownnh.gov). - 173.13.111.25
2018-06-11 04:59:32 -0700	Document created by Jeff Backman (jbackman@allentownnh.gov). - 173.13.111.25



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