

ALLENSTOWN SEWER COMMISSION
35 Canal Street, Allenstown, NH 03275
Tel. (603) 485-5600 - Fax (800) 859-0081

DATE: August 21, 2012

PLACE: Allenstown Wastewater
Treatment Facility
35 Canal Street

TIME: 4:00 PM

ALLENSTOWN SEWER COMMISSION
REGULAR MEETING

Transcribed from notes by Andrea Martel

NOTE: ALTHOUGH THESE MINUTES MAY CONTAIN QUOTES, THEY ARE NOT VERBATIM. MANY SECTIONS CONTAIN A GENERAL DESCRIPTION OF THE REMARKS OF THE PARTICIPANTS AS INTERPRETED (BOTH INDICATED) BY THE TRANSCRIBER AND SHOULD NOT BE RELIED UPON AS THE ACTUAL INTENT OF THE PARTICIPANTS STATEMENTS. ADDITIONALLY, MANY STATEMENTS HAVE BEEN OMITTED, CONDENSED, AND GENERALIZED, BASED ON THE INTERPRETATION OF THE TRANSCRIBER AS TO ITS RELEVANCE, CONTENT SPECIFICITY, ACCURACY, AND/OR CONFORMITY TO ANY APPLICABLE STATUTE. THE TRANSCRIBER ASSUMES NO LIABILITY FOR THE CONTENTS OF THIS DOCUMENT.

In attendance were: Jeffrey McNamara Chairman; Lawrence Anderson Commissioner; Carl Caporale Commissioner; Michael Trainque Hoyle, Tanner & Associates; Harold Thompson Pembroke Sewer Commissioner; Dana Clement Superintendent; and Andrea Martel Administrative Assistant.

Chairman McNamara called the meeting to order at 4:00 PM.

ORDER OF BUSINESS:

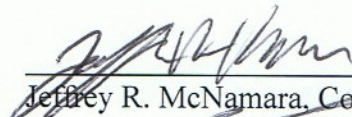
- 1. Review correspondence, disbursements and purchase orders.**
 - Commissioners signed all disbursements and purchase orders.
- 2. Minutes for August 7, 2012.**
 - Minutes were reviewed. Larry made a motion to accept the minutes for August 7, 2012 as written. Carl seconded the motion. Motion passed unanimously.
- 3. Review any old or new business with Administrative Assistant & Superintendent, including updates on current facility projects.**
 - Dana updated the Commissioners on Campbell Street sewer main repair. An old storm drain was found and in bad condition. The Road Agent was notified and would like to have it replaced and split the cost with the Sewer Department. Larry made a motion to approve paying \$1,000 towards the repair *including purchasing pipe and fittings to tie drainage of sewer line bed into storm drain* of the drainage line. Carl seconded the motion. Motion passed unanimously.

- Met with Michael Trainque and Bob Pike regarding section of land at the end of Ferry Street. Discussed purchasing the land with property owner Mr. Pike. Larry made a motion to have Michael obtain two (2) more appraisals of the land by September 18, 2012 meeting. Carl seconded the motion. Motion passed unanimously.
- Reviewed response letter to Mr. Sapier regarding investigation results for complaint filed. Commissioners approved letter to be sent.
- Reviewed letter to Mr. Carlucci regarding Dunkin Donuts expansion. Commissioners approved letter to be sent.
- Carl made a motion to transfer funds in the amount of \$4,611 from the Sewer Reconstruction/Equipment Fund. Larry seconded the motion. Motion passed unanimously.
- Review default budget for 2013. Larry made a motion to approve the 2013 default budget in the amount of \$2,003,090.97. Carl seconded the motion. Motion passed unanimously.

With no further business to discuss, Commissioner Lawrence Anderson motioned to adjourn, second by Commissioner Carl Caporale motion carried by unanimous vote, meeting adjourned at 6:15 PM.

____ MINUTES ACCEPTED

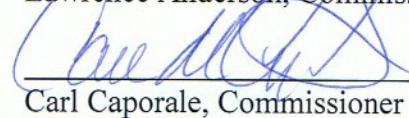
✓ WITH AMENDMENT ✓


Jeffrey R. McNamara, Commissioner

9-4-12
Date


Lawrence Anderson, Commissioner

9-4-12
Date


Carl Caporale, Commissioner

9-4-12
Date