

**Allenstown Planning Board
16 School St.
Allenstown, New Hampshire
03275**

Allenstown Planning Board Meeting Minutes

Date: August 7, 2013

Location: Allenstown Town Hall

Time: 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

Meeting was opened by Chris Roy at 6:36 p.m.

BOARD MEMBERS PRESENT: Chairman Chris Roy, Vice Chair Chad Pelissier, Ex-Officio Jeff Gryval, and Andrea Martel

BOARD MEMBERS ABSENT:

PUBLIC MEMBERS PRESENT: Building Inspector Dana Pendergast, Attorney Sharon

Summers, and CNHRPC representative Matt Monohan.

Andrea made a motion to go into Non-Public Session to meet with the Town Attorney Sharon. Chad seconded the motion. Motion then was discussed and Sharon informed the members that non-public was not necessary because any discussion with attorney is privileged. Andrea made a motion to rescind the previous motion. All members approved.

The Board met with the Sharon to discuss Allentown Aggregate regarding application.

UNAPPROVED MINUTES:

Review of July 17, 2013 minutes. Andrea stated that there were changes that needed to be made such as the date should be July not June, the discussion under old business needs to be moved under public hearings, and the letter that was accepted was not under old business. Board discussed changes. Chad made a motion to accept the minutes as amended. Jeff seconded the motion. Motion passed and minutes were not signed until amendments are completed.

RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:

- a. No Applications or public hearings.

OLD BUSINESS:

- a. Update on Allentown Aggregate:
 - Reviewed email from Allentown Aggregate requesting a 90-Day extension on the application. (Email is attached to minutes).
 - Board then discussed allowing or not allowing the extension. Andrea made the motion to grant a continuance for a period of up to 30 days to allow the applicant to provide a complete application, and this continuance will not preclude the Town from proceeding with any enforcement action for zoning violations or site review regulations, and the Planning Board requests that an additional amount of \$6,000.00 be posted for the escrow not later than two (2) weeks and that such escrow be replenished for reasonable fees as determined by the Planning Board. Chad seconded the motion. Motion passed unanimously. Dana will notice Allentown Aggregate.

NEW BUSINESS:

- a. Meet with legal counsel:
 - Meeting with legal counsel was held after roll call and before the official agenda. See notes above.

CORRESPONDENCE AND OTHER BUSINESS:

- a. Review invoice for secretary:
 - Andrea did not have invoice ready for review. Will provide at the next meeting.
- b. Other:
 - Chris informed the Board that he had received an invoice from Concord Monitor for advertising. Andrea asked what the advertisement was for. Andrea stated she does not believe this invoice is for Planning Board. She will look into and inform the Board at the next meeting.

- Jeff wanted to know if there were any updates regarding gravel pit owners. Board discussed and agreed to have the Building Inspector present at the next meeting to discuss and move forward with the gravel pit owners and being in compliance.

STAFF UPDATE:

- a. Chris informed the other members that he had a resident inquire about the Planning Board open position. Chris will update Board at the next meeting if the resident will fill the open position.

ADJOURN:

With no further business to discuss, Jeff made a motion to adjourn the meeting. Chad seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 8:00 pm.



Chris Roy, Chairman

Jeff Gryval, Ex-Officio

Member



Chad Pelissier, Vice Chairman



Andrea Martel, Secretary, Member

Alternate