

TOWN OF ALLENSTOWN
Planning Board
16 School Street
Allenstown, New Hampshire 03275
July 18, 2018

Call to Order.

The Allenstown Planning Board Meeting for July 18, 2018 was called to order by Chair Mike O'Meara at 6:30 p.m.

Roll Call.

Present on the Board: Diane Adinolfo, Sandy McKenney, and Mike O'Meara.

Ex-Officio: Sandy McKenney

Others Present.

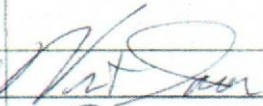
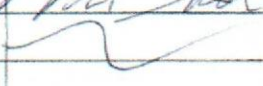
Residents of Allenstown: None - See Below for other attendees:

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Planning Board
16 School Street
Allenstown, New Hampshire 03275

Meeting Date: 07/18/2018

Sign-In Record

Print Name	Signature	Indicate applicable status	
		Allenstown Resident	If no, state Organization represented
Vincent Imozzi		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Thibodeau CT
Matt Monahan		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CNHRPC
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Others Present: Matt Monahan - CNHRPC

Other Public Officials: None

Allenstown Staff: None

OLD BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- a. None.

NEW BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS.

- a. Conceptual Consultation: Allenstown Aggregate Site Visit and Site Walk

Note: As the board would not reconvene after the Site Visit/Walk, the Chair modified the order of business to first address "Unapproved Minutes" and "Correspondence & "Other Business" prior to the Conceptual Consultation.

Mr. Vincent Iacozzi was present at the meeting, representing the applicant. The Chair advised Mr. Iacozzi that although there was a quorum of members present to conduct a meeting, it was the applicants right to have a full board present. Mr. Iacozzi waived the right to a full board and asked to proceed with the meeting.

The Chair advised that this was a Conceptual Consultation with the Planning Board, and as such was non-binding on either party. Following some general questions regarding the conduct of the Site Visit from board members, the board recessed at 6:42pm and proceeded to the Allenstown Aggregate facility.

The board reconvened at the Allenstown Aggregate facility at 6:51pm and was additionally accompanied by Mr. Derik Goodine, Town Administrator. Mr. Iacozzi hosted the visit on behalf of the applicant.

Mr. Iacozzi began by showing members the quarry activities currently being conducted at the active rock face, explained the water retention/catch basin measures in place and advised that all water was retained on site. Also explained was the blasting operation, which is conducted by a contracted resource. Blasting takes place approximately once per month, during weekday daylight hours, in accordance with ordinances. Mr. Iacozzi also explained that as the blasting operation has progressed deeper into the rock face, this has had the effect of reducing noise/vibration on surrounding properties.

The members next visited each operational area of the site in turn, driving to each area and alighting from vehicles to conduct a physical/visual inspection by walking each location. In addition to the active rock face, areas inspected included the following:

- Maintenance Shop & Equipment Storage/Parking
- Detention Basin
- Tree Stump Processing (stump storage, grinding/processing, and finished wood chips) – Proposed, not currently active
- Fly Ash Storage
- Concrete Recycling
- Asphalt Recycling

Also observed were loom piles and similar storage areas consistent with the operation of a quarry. The quarry was not in operation during the site visit. No conditions indicating cause for concern were observed during the site walk.

It was noted that progress has been made in addressing the removal of the fly ash pile, as evidenced from the observed initial location of the pile edge, to the edge of the remaining pile.

Mr. Iacozzi advised that the ash pile is not as large as it appears, as part of the pile is resting on an existing ledge. Without being able to observe the actual location of the ledge, it was difficult for board members to visualize/estimate the size of the remaining ash pile.

When asked, Mr. Iacozzi stated that when needed, approx. 300-400 tons of ash material is moved at a time to the asphalt processing area for mixing/processing with waste asphalt to produce road bed materials. Mr. Iacozzi also stated that, at this time, all fly ash material is being consumed on-site with none being removed without reprocessing with waste asphalt.

Board members also observed the asphalt reprocessing area where fly ash is mixed/combined with waste asphalt to produce road bed materials. Several small storage piles of completed materials were also observed in this location.

As observed from the site visit/walk, the general consensus from board members was of a generally tidy operation, consistent with the operation of a quarry, that appears to be well managed. Roadways appear well maintained to support current operations, and storage areas, where active, appear well delineated and self-contained, with no apparent cross-contamination between operations.

The site visit concluded at approx. 7:41pm with meeting adjournment immediately thereafter.

UNAPPROVED MINUTES:

- a. Review and approve minutes from the July 18 meeting.

Although not listed as an agenda item, the Chair presented the draft minutes from the July 18, 2018 Planning Board meeting for review and asked if those present wished to consider approving them at this meeting. Following affirmative answers from both Sandy and Diane, the Chair requested a motion to approve the minutes of the July 18, 2018 meeting as written. Motion to approve made by Sandy McKenney. Motion seconded by Diane Adinolfo.

Vote: Diane Adinolfo—Yes, Sandy McKenney—Yes, and Mike O'Meara—Yes.

Motion passed and the minutes for the July 18, 2018 meeting were approved.

IV. CORRESPONDENCE & OTHER BUSINESS:

- a. 2018 New Hampshire OSI Municipal Land Use Regulation Survey Update
The Chair advised that an email had been received from the NH Office of Strategic Initiatives advising that OSI was in the process of updating the annual survey of Municipal Land Use Regulations that is sent to municipalities every summer in accordance with RSA 675:9 and that, as a result, launching of the survey itself would be delayed until the beginning of September. The email asked that municipalities be on the lookout for the survey just after Labor Day. Matt Monahan asked that the survey be forwarded to him and that he would assist in completing it once received.
- b. 2019 Planning Board Budget
The Chair advised that the budget process for 2019 had begun and provided a copy of the Budget Directive and Schedule issued by the Town, and also provided a copy of the 2018 PB Budget to members. The Chair asked board members to review the current budget and consider input for the budgeting process in time for the next scheduled PB Meeting on August 01, 2018. The Chair advised that a draft preliminary budget will be prepared for discussion, and to solicit further input from board members at that meeting, with a goal of approving the 2019 PB Budget no later than the scheduled August 15 meeting. The Chair advised that a YTD Expenditure Report would be obtained and provided to board members to assist with developing input for the 2019 budget discussion.
- c. Suncook Village Commission
Matt Monahan advised that the activities of the Suncook Village Commission, which had been dormant, would be restarted shortly, particularly now that the new Town Planner is in place in Pembroke, and will now be able to contribute to those efforts.

V. STAFF UPDATE:

- a. None

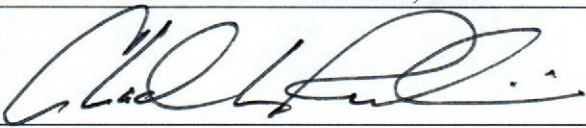
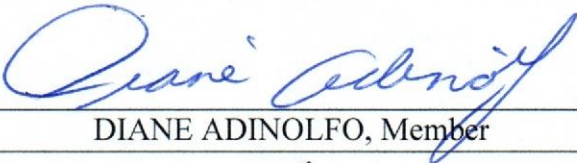
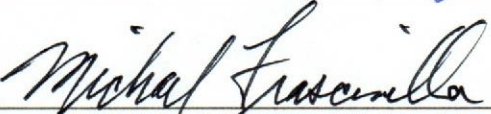
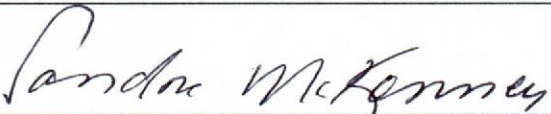
VI. ADJOURN






There being no further business before the board, the Chair requested a motion to adjourn. Motion to adjourn made by Sandy McKenney. Motion seconded by Diane Adinolfo.

Vote: Diane Adinolfo–Yes, Sandy McKenney–Yes, and Mike O’Meara–Yes.

Motion passed, and the meeting was adjourned at 7:42 p.m.

Signature Page

Approval:	
MICHAEL O'MEARA, Chair	DATE
	8/1/18
CHAD PELISSIER, Vice Chair	DATE
	8/1/18
DIANE ADINOLFO, Member	DATE
	8/1/18
MICHAEL FRASCINELLA, Member	DATE
	08-01-18
SANDRA McKENNEY, Ex-Officio	DATE

DATE 8/18	MICHAEL O. MARRA, Esq. 
DATE 8/17	CHRISTOPHER MARRA 
DATE 8/17	DEAN ADOLFO MARRA 
DATE 8/17	MIGUEL A. MARRA, Esq. 
	SABINA MARRA, Esq. 

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	SANDRA McKENNEY, Ex-Officio	DATE

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