

TOWN OF ALLENSTOWN  
Planning Board  
16 School Street  
Allenstown, New Hampshire 03275  
September 6, 2017

**Call to Order.**

The Allenstown Planning Board Meeting for September 6, 2017 was called to order by Chair Mike O'Meara at 6:30 p.m.

**Roll Call.**

Present on the Board: Diane Adinolfo, Mike Frascinella, Ryan Carter, and Mike O'Meara

Ex-Officio: Ryan Carter

**Others Present.**


Residents of Allenstown: See below:

Page 1 of 1

TOWN OF ALLENSTOWN  
Planning Board  
16 School Street  
Allenstown, New Hampshire 03275

Meeting Date: 09/06/2017

Sign-In Record

Print Name	Signature	Indicate applicable status	
		Allenstown Resident	If no, state Organization represented
Mike Jurenty		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Others Present: Matt Monahan, CNHRPC

Other Public Officials: None

Allenstown Staff: None



## **OLD BUSINESS/RECIPT OF APPLICATIONS & PUBLIC HEARINGS**

- a. 4 NH Homes requested a continuation of their application to the October 18, 2017 Planning Board Meeting. The continuation was granted by the board.

## **NEW BUSINESS/RECIPT OF APPLICATIONS & PUBLIC HEARINGS.**

- a. Matt Monahan presented a proposed copy of the By-Laws and Rules of Procedure with an updated version dated September 6, 2017. Proposed change is an addition on page 15, under Site Plan "Review Notice of Decision Recording Fees."
- b. Matt Monahan presented a proposed copy of the Subdivision Regulations with an updated version dated September 6, 2017. Proposed change is the addition of paragraph 5.01(1) on page 13 regarding delineation of wetlands by a Certified Wetland Engineer or US Army Corps of Engineers (whichever is the most stringent). There was a suggested change to add "shall" after the term Wetlands on the proposed paragraph. Proposed change to paragraph 7.04 (a) on page 33 regarding the provision of georeferenced digital documents in one of three specified formats.
- c. Matt Monahan presented a proposed copy of the Site Plan Review Regulations with an updated version dated September 6, 2017. Proposed change on page 8 adding new paragraph 4.02 regarding conceptual consultation and design reviews. Proposed change on page 10 adding new paragraph 6.01(q) requiring final plans to comply with Subdivision Regulations regarding digital document submittal following Planning Board approval. Proposed change on page 17 in paragraph 7.11(b), adding wetlands delineation.

The date on the documents will be updated following approval by the Planning Board. The Amendment/Revision History sections will be enhanced to better reflect the proposed changes in the documents.

The proposed changes are planned to be approved by the Planning Board during the October 4, 2017 meeting, during which a Public Meeting on the proposed changes will also be held.

## **UNAPPROVED MINUTES:**

- a. Motion made by Diane Adinolfo and seconded by Mike Frascinella to accept the minutes of the August 30, 2017 meeting.

Vote: Mike O'Meara—yes, Mike Frascinella—yes, Ryan Carter—yes, Diane Adinolfo—yes. Motion passed and the minutes were approved.

## **IV. CORRESPONDENCE & OTHER BUSINESS:**

- a. None





**V. STAFF UPDATE:**

None

**VI. ADJOURN**

There being no further business before the board, the Chair requested a motion to adjourn.


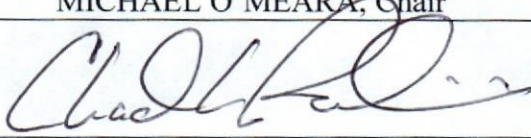
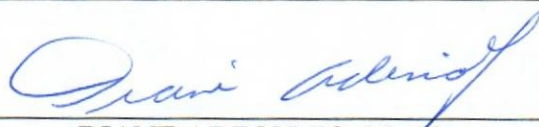
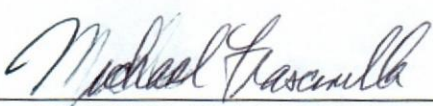
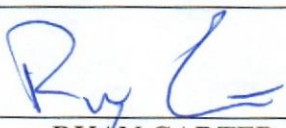
Motion made by Mike Frascinella and seconded by Ryan Carter to adjourn the meeting.

Vote: Mike O'Meara—yes, Mike Frascinella—yes, Ryan Carter—yes, Diane Adinolfo—yes.

Motion passed. Meeting was adjourned at 7:16 p.m.



### Signature Page

Approval:	
	9/20/2017
MICHAEL O'MEARA, Chair	DATE
	9/20/17
CHAD PELISSIER, Vice Chair	DATE
	9/20/17
DIANE ADINOLFO, Member	DATE
	9/20/17
MICHAEL FRASCINELLA, Member	DATE
	9/20/2017
RYAN CARTER, Ex-Officio	DATE





<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	RYAN CARTER, Ex-Officio	DATE



TOWN OF ALLENSTOWN  
Planning Board  
16 School Street  
Allenstown, New Hampshire 03275

Meeting Date: 09 / 06 / 2017

### Sign-In Record

[illegible]

