

**Allenstown Planning Board  
16 School St.  
Allenstown, New Hampshire  
03275**

**Allenstown Planning Board Meeting Minutes**

**Date:** November 6, 2013

**Location:** Allenstown Town Hall

**Time:** 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

**Meeting was opened by Chris Roy at 6:34 p.m.**

**BOARD MEMBERS PRESENT:** Chairman Chris Roy, Vice Chair Chad Pelissier, Ex-Officio Jeffrey Gryval, Lawrence Anderson, and Andrea Martel

**BOARD MEMBERS ABSENT:**

**PUBLIC MEMBERS PRESENT:** CNHRPC representative Matt Monahan

**UNAPPROVED MINUTES:**

Minutes of October 17, 2013 discussed. Larry stated that he had updated the Board on the hazard mitigation committee and it was not in the minutes. Andrea will amend minutes to reflect discussion.

Larry made a motion to accept the minutes of October 17, 2013 as amended. Jeffrey seconded the motion. Motion passed. Minutes to be signed after amended.

**RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:**

- a. No applications or public hearings.

**NEW BUSINESS:**

- a. No new business discussed.

**OLD BUSINESS:**

- a. Update on gravel pit owners:
  - Letter to gravel pit owners was not sent out. Andrea will follow up with Matt Monahan and Dana Pendergast.
- b. Discuss warrant articles:
  - Matt updated the board that he is still waiting to hear back on the MS4 from attorney and clarification on language.

**CORRESPONDENCE AND OTHER BUSINESS:**

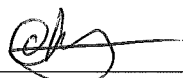
- a. Discuss planning board laptop:
  - Reviewed estimate to fix the current Planning Board laptop due to hard drive failure. Discussed purchasing a new laptop instead of paying to repair current laptop. Larry made a motion to purchase a new laptop up to \$400.00 for the use of Planning Board. Jeffrey seconded the motion. Motion passed.
- b. Other business:
  - Discussed Master Plan Visioning Session scheduled for November 20, 2013 at the Allenstown Elementary School from 6:00 PM to 8:00 PM. Reviewed agenda and key points to discuss.
  - Larry updated the board: Plourde Sand and Gravel pit auction was postponed. Matt stated that he did confirm that a gravel pit that is grandfathered does pass with the land when the owner changes.
  - Chris stated that the Planning Board is scheduled to meet with the Budget Committee on November 14, 2013 to review the proposed 2014 budget.

**STAFF UPDATE:**

- a. No updates.

**ADJOURN:**

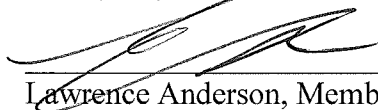
With no further business to discuss, Jeffrey made a motion to adjourn the meeting. Chad seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 7:18 pm.



Chris Roy, Chairman



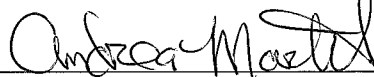
Jeffrey Gryval, Ex-Officio



Lawrence Anderson, Member



Chad Pelissier, Vice Chairman



Andrea Martel, Secretary, Member

Alternate