

**Allenstown Planning Board
16 School St.
Allenstown, New Hampshire
03275**

Allenstown Planning Board Meeting Minutes

Date: October 1, 2014

Location: Allenstown Town Hall

Time: 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

Meeting was opened by Chair Chris Roy at 6:34 p.m.

BOARD MEMBERS PRESENT: Chairman Chris Roy, Lawrence Anderson, and Ex-Officio Kate Walker.

BOARD MEMBERS ABSENT: Vice Chair Chad Pelissier

PUBLIC MEMBERS PRESENT: Shaun Mulholland Town Administrator and Matt Monohan.

I. UNAPPROVED MINUTES:

- **Minutes of June 25 & August 6, 2014:** Larry made a motion to accept the minutes of June 25, 2014 as typed. Kate seconded the motion. Chris called for vote: Larry yes; Chris yes; Kate abstained. Motion passed. Larry made a motion to accept the minutes of August 6, 2014 as typed. Kate seconded the motion. Chris called for vote: Larry yes; Chris yes; Kate abstained. Motion passed. Both minutes signed

II. RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:

- **No applications or public hearings.** No applications or public hearings.

III. NEW BUSINESS:

- **Discuss dates of public hearing:**
 - Matt reviewed the proposed warrant articles will be for MS4 changes, mobile home ordinance and discussed industrial zone lot size. Currently no minimum requirement. Discussed septic and private well systems lot size requirements. Discussed having a warrant article making it mandatory design review for either all applications or only major site plans. By doing this would increase the cost to the applicant because the abutters would be noticed twice.
 - Kate asked how the application process worked. Matt went over the time line from submittal to approval. Kate then asked if it can "heavily suggested" to the developer to meet with the Board ahead of time for a conceptual. Matt stated it may be possible but will look further into and report back to Board.
 - Discussed issues with current Mobile Home Park Ordinance. Matt is working on revisions with assistance. Shaun pointed out the Board will be receiving a letter from legal counsel regarding legal issues with the Ordinance and asked why it states the Board of Selectmen have the authority to regulate.
 - Discussed dates for public hearing. They are as follows: 1st public hearing will be held at Town Hall on December 17th, 2014 at 6:30 PM (posted by December 3rd, 2014). 2nd public hearing will be held at Town Hall on January 4th, 2015 at 6:30 PM (posted by January 2, 2015) and a snow date of January 17th, 2015 at Town Hall at 10:00 AM.
- **Any new business as necessary:** Shaun asked Matt if he knew how much funds were needed to be encumbered for the Master Plan. Matt did not have an answer but will check and report back to Shaun and Chris. Shaun updated the Board the test results came back from the MS4 outfall testing. Two (2) of the tested sites came back with high E-Coli levels. Report has been put on Town website. Briefly discussed the Board needs to submit in writing to the Town Administrator when an escrow account needs to be closed out.

IV. OLD BUSINESS:

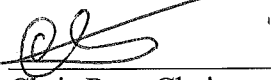
- **Any old business to discuss:** Matt updated he had some e-mail correspondence with Advanced Excavating and was informed the engineer is currently working on the drainage plan. Chris requested Matt get back in touch and set a final date for receipt of application for 155-E permit.

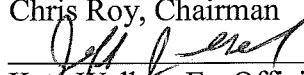
V. **CORRESPONDENCE AND OTHER BUSINESS:**

- **Other business:** No other business to discuss.

ADJOURN:

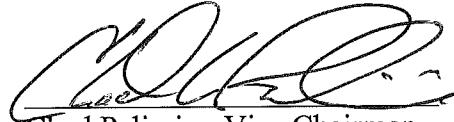
With no further business to discuss, Larry made a motion to adjourn the meeting. Kate seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 7:55 pm.

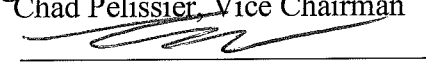


Chris Roy, Chairman


Kate Walker, Ex-Officio

Member



Chad Pelissier, Vice Chairman


Lawrence Anderson, Member

Alternate