

**TOWN OF ALLENSTOWN**  
**Planning Board**  
**Allenstown Town Hall –16 School Street**  
**Allenstown, New Hampshire 03275**  
**Meeting Minutes**  
**November 17, 2021**

**Call to Order**

The Allenstown Planning Board Meeting of November 17, 2021 was called to order at 6:31 PM by Chair Michael O'Meara. Chair O'Meara called for the Pledge of Allegiance.

**Roll Call**

Present on the Board: Sandy McKenney, Mike Frascinella and Mike O'Meara

There being a quorum of Board Members physically present at the meeting location, this constituted a legal meeting of the Allenstown Planning Board.

Excused: Diane Adinolfo, Matt Monahan, Chad Pelissier

Ex-Officio: Sandy McKenney

Residents of Allenstown: None

Allenstown Staff: Derik Goodine, Town Administrator  
Brian Arsenault, Code Enforcement Officer (remote and alone)

Others present: None

Public Officials: None

**OLD BUSINESS / RECEIPT OF APPLICATIONS & PUBLIC HEARINGS**

None.

**NEW BUSINESS/ RECEIPT OF APPLICATIONS & PUBLIC HEARINGS**

None.

Chair O'Meara said there may be a possible application for a condominium conversion on Townhouse Road at the next meeting which will be December 1st. He said the abutter notices are preparing to go out. Ms. McKenney asked if there will be any businesses moving in. Chair O'Meara said no. Mr. Goodine said they are looking at dual ownership of each half of the Townhouse instead of rental units. Chair O'Meara said per State RSA, it will have to come through the Planning Board even though the Planning Board has very minimal input.

Mr. Goodine said Mr. Arsenault did talk to Brendan O'Donnell who will be the lawyer reviewing the Town Zoning Ordinances, and he said they did not make substantive changes to the ordinances, but they tried to better define the terms, and also remove redundant language.

Mr. Frascinella asked if they could publish a redlined copy of the ordinances on the Town website. Chair O'Meara said they do that already. Mr. Goodine said there will also be copies at the Town Hall and maybe at the polls. Chair O'Meara said the legal department will advise them what to do.

### **UNAPPROVED MINUTES**

#### **• October 20, 2021**

Ms. McKenney made a Motion to approve the October 20, 2021 minutes as written. The Motion was seconded by Mr. Frascinella.

Roll call vote was taken.

Sandy McKenney- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

The Motion passed unanimously, and the minutes of October 20, 2021 were approved as written.

### **CORRESPONDENCE & OTHER BUSINESS**

None.

### **STAFF UPDATE**

None.

### **SCHEDULING OF NEXT MEETING**

Chair O'Meara said the next meeting will be December 1, 2021 at 6:30 pm.

### **ADJOURN**

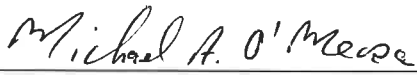

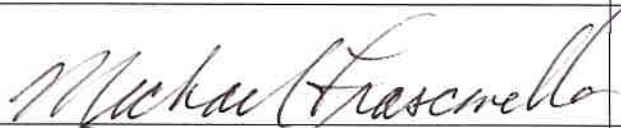
Ms. McKenney made a motion to adjourn the meeting. The motion was seconded by Mr. Frascinella.

Roll call vote was taken.

Sandy McKenney- Aye, Michael Frascinella- Aye, and Michael O'Meara- Aye.

*The Motion passed unanimously, and the meeting was adjourned at 6:40 pm.*

**SIGNATURE PAGE**  
**Allenstown Planning Board**  
**November 17, 2021**

<b>Approval:</b>	
 MICHAEL O'MEARA, Chair	12/01/2021 DATE
YES - VIA VOICE VOTE CHAD PELISSIER, Vice Chair	12/01/2021 DATE
 DIANE ADINOLFO, Member	12-1-2021 DATE
 MICHAEL FRASCIANELLA, Member	12/1/21 DATE
N/A N/A, Alternate Member	N/A DATE
YES - VIA VOICE VOTE SANDRA MCKENNEY, Ex-Officio	12/01/2021 DATE

**SIGNATURE PAGE**  
**Planning Board**  
**November 17, 2021**

<b>Amendment Approvals:</b>		
<b>Amendment Description:</b>	<b>Approval:</b>	<b>Date:</b>
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	N/A Alternate Member	DATE
	SANDRA McKENNEY, Ex-Officio	DATE