

**TOWN OF ALLENSTOWN
Planning Board
16 School Street
Allenstown, New Hampshire 03275
August 26, 2020**

CALL TO ORDER

The Allenstown Planning Board Meeting of August 26, 2020 was called to order by Chairman Mike O'Meara at 6:31 p.m. Chair O'Meara called for the Pledge of Allegiance.

Chair O'Meara next read a statement establishing authority to hold an electronic meeting, along with remote viewing and listening guidelines.

As Chair of the Allenstown Planning Board, I, Mike O'Meara, find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are (will be):

- a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.*** We have a Zoom conference calling session set up for those listening. The instructions are on the Town website on the Planning Board agenda page.
- b) *Providing public notice of the necessary information for accessing the meeting.*** We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Town of Allenstown Planning Board page attached to the agenda for this meeting.
- c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.***
- d) *Adjourning the meeting if the public is unable to access the meeting.***

Chair O'Meara informed listeners that Facebook Live is not monitored. The official platform for the meeting is the conference telephone line.

ROLL CALL

Present on the Board: Mike Frascinella, Sandy McKenney, Diane Adinolfo, Chad Pelissier, Mike O'Meara, Alternate Matt L'Heureux

Ex-Officio: Sandra McKenney

Residents of Allenstown: None

Others present: Matt Monahan, CNHRPC

Allenstown Staff: Derik Goodine, Town Administrator

Other Public Officials: None

OLD BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

- **Continuation of the Applications & Public Hearing for the Allenstown Aggregate Site Plan – PB Case #04-2020**

Mr. Monahan stated that the Planning Board, at last week's meeting, acted on completeness of the application, a waiver request, and regional impact. The Public Hearing was opened. He said that he joined the Town's engineer and the applicant's engineer on a conference call this week. Many issues were settled. There are two outstanding items, and the position of the Town's engineer is that conditional approval cannot be given yet. The process is between 90 and 99% complete, Mr. Monahan said, and the applicant is asking to continue until next week. They plan to ask for relief from the four-foot distance from groundwater required by ordinance. The engineering standard is less.

Chair O'Meara stated that the applicant requested via email a continuance to the Planning Board's September 02, 2020 meeting. In a second email, he reported, Allenstown Aggregate expressed disappointment in the delay of the engineering review.

Mr. Monahan asked if Allenstown Aggregate could be bumped ahead of the China Mill redevelopment project on the agenda, since their application should not take much more time. Chair O'Meara agreed to do that.

- **Lofts at 25 Canal Street – Update on 79-E Request to the Select Board**

Mr. Goodine said that he hopes the BOS will be voting on China Mill's RSA 79-E request at its September 21, 2020 meeting. He said there is a section requiring the Planning Board's and the ZBA's Notices of Decision, with any added conditions. He said he would check with Town Attorney Somers about the logistics.

NEW BUSINESS/RECEIPT OF APPLICATIONS & PUBLIC HEARINGS

None

CORRESPONDENCE & OTHER BUSINESS

None

UNAPPROVED MINUTES

Mr. Frascinella offered two small corrections to the minutes of the August 19, 2020 meeting. On page two, “be installed” is repeated, and on page six, “site distance” should be “line of sight.” Chair O’Meara said he would make those editorial corrections.

Ms. Adinolfo made a motion to approve the minutes of the August 19, 2020 meeting, as corrected by Mr. Frascinella. Ms. McKenney seconded the motion.

Chair O’Meara called for a roll call voice vote on the motion.

Diane Adinolfo – Aye, Sandy McKenney – Aye, Mike Frascinella – Aye, Chad Pelissier – Aye, and Michael O’Meara – Aye

The motion carried unanimously and the meeting minutes, as corrected, were approved.

SCHEDULING OF NEXT MEETING

Chair O’Meara announced that the next Planning Board meeting will be on September 02, 2020, with Allenstown Aggregate and China Mill on the agenda.

ADJOURNMENT

Ms. Adinolfo made a motion to adjourn at 6:46 pm. Ms. McKenney seconded the motion.

Chair O’Meara called for a roll call voice vote on the motion.

Diane Adinolfo – Aye, Sandy McKenney – Aye, Mike Frascinella – Aye, Chad Pelissier – Aye, and Michael O’Meara – Aye

The motion carried unanimously, and the meeting was adjourned.

SIGNATURE PAGE
Planning Board
August 26, 2020

Approval:	
<i>Michael A. O'Meara</i>	<i>02 - SEPTEMBER - 2020</i>
MICHAEL O'MEARA, Chair	DATE
Yes – Via Roll Call Voice Vote	02-September-2020
CHAD PELISSIER, Vice Chair	DATE
Yes – Via Roll Call Voice Vote	02-September-2020
DIANE ADINOLFO, Member	DATE
Yes – Via Roll Call Voice Vote	02-September-2020
MICHAEL FRASCINELLA, Member	DATE
<i>N/A</i>	<i>N/A</i>
MATTHEW L'HEUREUX, Alternate Member	DATE
Yes – Via Roll Call Voice Vote	02-September-2020
SANDRA MCKENNEY, Ex-Officio	DATE

SIGNATURE PAGE
Planning Board
August 26, 2020

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	MICHAEL O'MEARA, Chair	DATE
	CHAD PELISSIER, Vice Chair	DATE
	DIANE ADINOLFO, Member	DATE
	MICHAEL FRASCINELLA, Member	DATE
	MATTHEW L'HEUREUX, Alternate Member	DATE
	SANDRA McKENNEY, Ex-Officio	DATE